

SAU # 20 Board Meeting Minutes

**Milan Village School Library
Thursday, October 14, 2010
6:30p.m.**

Regular Meeting Minutes

Present-

GRS Cooperative: Michael Waddell, Sharyl Graham, Angela Brown, Jo Carpenter, Julie St. Germaine, and Ron Ouellette

Milan: Patricia Shute, and Sandy Pouliot

Dummer: Julie Glover (left at 7:00 pm), Diane Holt, and Elizabeth Ruediger

Administration-Paul Bousquet, Superintendent; Pauline Plourde, Business Administrator; Steve Gordon, Co-Director SPED; Chad Miller, Information Technology Director; Becky Hebert-Sweeny, Co-Director SPED

Absent-

GRS Cooperative: Paul Partenope, Bruce Lary, Steve Michaud, Greg Corrigan, and Anne Hill,

Milan: Kevin Evans

Errol: Norman Eames, Gloria Coffin, and Larry Enman.

Julie Glover left at 7:04pm.

- I. Call to Order **6:40pm**
- II. Public Comments **None**
- III. Approval of Minutes May 26, 2010-**Michael Waddell, 2nd Jo Carpenter All in favor. Abstain Julie Glover**
- IV. Written Communication-**Superintendent read resignation letter from Chad Miller. Michael Waddell made a motion to accept the resignation as presented; 2nd Sandy Pouliot with regret. All in Favor. We will miss you and your expertise.**
- V. Committee Reports
 1. Policy Committee-**Angela Brown reviewed the location of the policy manual and how to access information with a quiz show. She highlighted various aspects of the SAU policy. Angela Brown asked if the technology policy needs to move to the SAU level. It was indicated that the policies are belong with each individual school.**
 2. Professional Development-**Jo Carpenter included a report in the packet. Angela Brown asked how the spring survey will be shared with the different entities. The survey was being shared with staff. Jo will bring the question to the PD Committee as to how to share the survey. Comments were sometimes not positive and need to be addressed. 114 SAU wide responses were received from parents. Julie St.Germaine wanted to know how to get parents more involved. Survey will use a different venue next time.**
 3. NCES Representative-**Superintendent reported that the new Executive Director, Ray Healey is trying to unite our efforts in the North Country SAUs in order to save money. There were over 700 participants at North Country Staff Development day. Schools have united to use the same library software in the North Country Districts. This will save money for all our districts in the long run.**
 4. Technology Committee- **Sandy Pouliot inquired what grade level will be piloting the one-to-one notebook per student at Gorham High School; currently the freshmen**

are being considered. Julie asked about the grading software glitches. Are the glitches resolved? Yes they have. Julie St. Germaine asked if inappropriate internet information sends up a red flag immediately when something is done inappropriate on the internet by students. No, but the information can be reviewed later by the technology department. Angela Brown asked if and how the public can access staff email addresses. Chad said it could be done. We could put up a list per school. Ron Ouellette asked if a parent can have his own account. This can be accomplished. Sandy Pouliot asked if Alert Now is up and running? It is being worked on at this time.

VI. Business Administrator's Report

1. Financial Report-**Pauline Plourde reviewed the current budget that was included in the Board packet.**
2. School District Software Proposals-**Research on software was discussed by Pauline. Reviewed our current software challenges with the Board. Julie Glover made a motion, 2nd by Sandy Pouliot to purchase the software. All in Favor.**
3. 2011-2012 SAU Budget Proposal-**Pauline Plourde presented the proposed budget for 2011-2012. The Board was asked to review the budget which will be discussed at the November meeting. The Board should not hesitate to ask any questions and voice concerns due to the present economic conditions of the valley. Administrators in the SAU Office will not be asking for a pay raise for 2011-2012. Michael Waddell asked about the % raise for SAU Staff. The answer was 2.9%. Both Steve Gordon and Rebecca Hebert Sweeney will have a five day increase in contracted time so that they can have more flexibility towards the end of the year when their contracted time runs short. If the days are not used they will be returned.**

VII. Special Education Directors' Report-**Becky and Steve were available to answer questions. Becky discussed Child Find and Steve discussed the number of students we have in the autism spectrum and what services we can provide these students. David Freschi, Autism Consultant, is being used to help us with these services. Steve discussed the students who are working with a teacher at the WMCC and how to deliver services more efficiently.**

VIII. Superintendent's Report

1. Superintendent Goals-**If the Board feels that any other goals need to be addressed please let the Superintendent know. Jo Carpenter asked that a grammatical error be corrected in the Superintendent's goals. One goal dealt with evaluations and Angela Brown asked if the instrument would be used for the current year. The answer was yes it would.**
2. Administrative Retreat May 2010-**The Superintendent reviewed the activities. The number of activities that were mandated this year throughout the SAU for 2010-2011 is extensive.**
3. Summer Work-**Reviewed by the Superintendent.**
4. Other-**The development of Strategic Plans throughout the SAU will be a major initiative by the Superintendent.**

IX. Public Comments-None

X. Non-Public Session-None needed.

XI. Other-**The Superintendent thanked the Board for the flexibility in his hours so that he may attend family activities. Patricia Shute stressed the need for a quorum for the November meeting.**

XII. Next Meeting-**Thursday, 11/4/10 at 7:00p.m.-Gorham Middle High School Library**

XIII. Adjournment-**Angela Brown, 2nd Ron Ouellette. All in Favor. Meeting was adjourned at 8:07pm.**

Submitted by Paul Bousquet