

SAU # 20 Board
Tuesday, October 9, 2007
Minutes of Meeting
Milan Village School Library
Milan, New Hampshire

Present:

Dummer School Board: Nancy Bisson, Julie Glover

Errol – none

Gorham Randolph Shelburne Coop Board: Angela Brown, Jo Anne Carpenter, Michele Cormier, Patricia Flynn, Donna Goodrich, Anne Hill, Kathleen Kelley, Steve Michaud, Paul Partenope

Milan School Board: SAU Chair Patricia Shute, Kevin Evans, Sandy Pouliot

Administration: Superintendent Paul Bousquet, Business Administrator Pauline Plourde, Co-Directors of Special Services Rebecca Hebert-Sweeny and Steven Gordon

- I. Call to Order - Chairman Tricia Shute called the meeting to order at 6:37 PM.
- II. Public Comments – None
- III. Approval of Minutes April 30, 2007

The following corrections were made to the minutes:

Pages 4 and 24 - **Cormier** was misspelled

Page 1 - Nomination for Vice Chairperson was made by **Anne Hill**

Page 2 – remove discussion on what constitutes a quorum, and it was decided that at least 2 different boards need to be present. Should read **The legal opinion is a simple majority constitutes a quorum.**

Page 3 – Sweeny Hebert should be **Hebert-Sweeny**

Motion made by Jo Carpenter to accept the minutes of April 30, 2007 as corrected. Motion seconded by Sandy Pouliot. No additional discussion. Vote: 15-0. Motion approved.

- IV. Communications Written
 - Right to Know Law
 - Barrett Christina Email

Paul Bousquet explained the information from the NHSBA on the Right to Know Law and Non-Public Session.

- V. Special Education Directors' Report

Becky Hebert-Sweeny explained that Child Find will be occurring the following week and will also collaborate with SAU 3 on a future one. There will be a Medicaid requirement meeting on October 16, 2007. There will be a meeting on Thursday, October 11, 2007 with the State to explore the free system they can provide for Medicaid administrative support. She added that they are also working with principals in the SAU to help prepare students for the NECAP testing in the special ed program. She added that they are also gearing up to work on the budget.

Kathleen Kelley discussed an article in Education Week that states Medicaid is cutting back its support for education. She asked how should we anticipate revenue for our budget. Becky Hebert-Sweeny stated

they are watching this issue. Kathleen Kelley asked is there any increase in free and reduced lunch? Becky Hebert-Sweeny stated that they have looked at the special ed numbers and they are very close to last year's numbers. The Co-op has 6 less students at this time, and other districts are very close.

VI. Committee Reports

1. Professional Development - My Learning Plan

Jo Carpenter discussed the new professional development program "My Learning Plan". Work-shops were held in each building for teachers to learn it. The response has been positive. Everything for professional development will go through the program.

Paul Bousquet added that the 3 year plan goes to professional development, building committee, then administrator, then the Superintendent. Any missing pieces can be faxed or emailed. Everything is read thoroughly and filed electronically. There are a lot of checks and balances.

Jo Carpenter stated that teachers have to state how their goals will affect students. Paul Bousquet added that in past, goals could have very little impact with students, now goals must state how they will impact students and how it will be measured.

Jo Carpenter added that My Learning Plan is one of the most used professional development plans in NH and that it is being used in Lancaster and also in Concord.

VII. Superintendent's Report

1. Superintendent's Certification Status

Paul Bousquet announced he is now certified and has 3 certifications on file with the Department of Education.

2. North Country Charter Academy

Paul Bousquet stated that he is now on the Executive Board and gave the 3 year history of the Academy, and its importance to the area. He added that currently tuition is \$4000. They are waiting to hear about a grant from the DOE. He gave examples of success stories, as well as the Ombudsman Program – a computerized lesson program. He presented brochures for any board member requesting additional information on the Academy.

3. SAU Current Activities

Paul Bousquet stated the information is in the packet and gave a brief overview.

- Administration will be working on DEIP
- Administration will be trained on Performance Pathways at NCES and MAPS data will also be integrated into the program
- Emergency Plans will be completed by July 2009
- Administration will be using the Danielson model for evaluations
- All schools have been approved by DOE – Ed Fenn was cited for egress, but should be approved with the newly installed windows
- He attended North Country Leadership at NH Community College and when asked to provide assets to the area, he stated that School Boards are an asset

Julie Glover asked about Paul Bousquet's future plans. He stated that he was not leaving the SAU.

VIII. Business Administrator's Report

1. Year to Date Financial Report

Pauline Plourde presented the financial report.

2. Budget Development 2008-2009

Pauline Plourde explained the budget, the projected revenues and how the expenditures are set up in the budget.

Kathleen Kelley discussed the projected student population from AVER and how it will affect the valley.

Paul Bousquet stated that a lot of information has been presented on the budget. Pauline Plourde asked if anyone had any questions to contact her. She offered to sit down to discuss the budget so questions would be answered. Bousquet stated that the board needed to make informed decisions.

Kathleen Kelley asked if all of the construction in Milan was complete. Pauline Plourde stated that it was not all done, but almost. Kathleen Kelley stated that Co-op teaching staff has decreased and asked if teaching staff in Milan has decreased. Pauline Plourde stated it had by 1. Kathleen Kelley added that there are now 5 districts in the SAU not 7 and if the Support Services line could be reduced since there are fewer districts. Pauline Plourde stated that there may be a need for a new data entry person, since there is a need to interpret test results. Paul Bousquet gave the example from a Commissioner's meeting when he was asked to give the state the name of the contact person who would be responsible for the Performance Pathways Program. He stated that the SAU may now have fewer districts, fewer students, but now more data is required. Kathleen Kelley stated that the concerns need to be discussed. Paul Bousquet stated that they are prepared to justify why they need it.

IX. Non-Public Session – none

X. Other

1. NHSBA Update 10/17/07 Legislative update in Whitefield
2. Policy Committee – Angela Brown stated they will have the second reading on policies A-K at the next meeting.
3. Minutes – Angela Brown requested that the SAU minutes be handled similar to the way the Co-op handles their minutes of submitting them to the SAU office for review.

XI. Next Meeting Thursday, November 15th at Gorham Middle High School Library

XII. Adjournment

**Motion made by Jo Carpenter to adjourn. Motion seconded by Nancy Bisson. No discussion.
Vote: 15-0. Motion approved.** Meeting adjourned at 8:05 PM.

Respectfully submitted,
Kimberly A. Hockmeyer
SAU # 20 Minutes

October 9, 2007

Page 3 of 3