

Milan School Board Meeting Minutes
Tuesday, June 2, 2009
Milan Village School Library

Present: Milan School Board – Chairman Patricia Shute, Kevin Evans, and Sandy Pouliot
Administration – Superintendent Paul Bousquet, Business Administrator Pauline Plourde, MVS
Principal, David Backler
Public – Chris Miller (left at 6:58 pm) and Jennifer Miller (left at 6:58 pm)

- I. **Call to Order** – Patricia Shute called the meeting to order at 6:30 pm.
- II. **Approval of ALL May 5, 2009 Meeting Minutes – Motion:** Sandy Pouliot made a motion to accept the minutes as presented; seconded by Kevin Evans. 2 in favor, 1 abstention.
- III. **Public Comments** - None
- IV. **Parent Concern-Non Public Session Needed – Motion:** Kevin Evans made a motion to enter non-public session under RSA 91-A:3II c; seconded by Sandy Pouliot at 6:32 pm. Roll call taken: Evans – yes, Pouliot – yes, and Shute – yes. No motion was taken in non public session.
- V. **Written Communications**
 - a. Berlin School Board Minutes – No discussion.
 - b. Letter from Board Secretary re: Cooperation among Schools – The school board reviewed the draft letter prepared by Sandy. The letters will be placed on letterhead and forwarded to the board for a final review before sending it along to the Berlin School Board and the Berlin City Council.
 - c. Paul presented the board with a copy of the adopted meeting schedule calendar.
- VI. **SPED Director’s Report** – The school board reviewed the packet and commented on Medicaid revenues exceeding the budgeted amount.
- VII. **Principal’s Report**
 - a. Student/Parent-Staff Handbook- Second Reading-Adoption – **Motion:** Sandy Pouliot made a motion to accept the second reading and adoption of the Student/Parent-Staff Handbook as amended; seconded by Kevin Evans. All in favor.
 - b. Emergency Response Plan MVS-Second Reading-Adoption - **Motion:** Kevin Evans made a motion to accept the second reading and adoption of the Emergency Response Plan; seconded by Sandy Pouliot. All in favor.
 - c. Awards Night – David reviewed the school board’s role with the ceremonies.

- d. Elaine Perreault has been applying for nursing a position which will leave an opening for a custodial position. David would like to hire a long-term sub for the month of July. **Motion:** Sandy Pouliot made a motion to allow the hiring of a long-term sub for the month of July; seconded by Kevin Evans. All in favor.
- e. David reviewed the MVS MAP test growth results with the school board and explained the different statistics. He presented the spreadsheet he devised to track each student individually in real time data.
- f. David presented a list of building repairs to accomplish this summer.
- g. A change was made in the MVS school calendar to reflect the change in report card date.
- h. End of year SWIS data was handed out and briefly reviewed.
- i. David discussed his report with the school board in particular the steps taken when reviewing curriculum program - research, adoption and completion.
Motion: Kevin Evans made a motion to change to the McDougal Littell Math program for the 5th grade; seconded by Sandy Pouliot. All in favor. It was noted that this is the same program that is currently being used in the 6th grade.

VIII. Superintendent's Report

- a. NHSBA Spring 2009 Policy Changes Second Reading Adoption- DIH,EEAG,EEAG-R,GBEBD,IHBAA,IHBAA-R,IKAD,IKAD-R,JICD-R,JICE-R,JICEA-R,KDC-R,JICK-R1,JICK-R2,JIH,JIH-R,JJA-R. - Paul reviewed policy JIH-R as he suggests modifying. **Motion:** Sandy Pouliot made a motion to accept the second reading and adoption of the policies as listed and modified; seconded by Kevin Evans. All in Favor.
- b. Paul reported that the Employment Office is having a meeting tomorrow working with the educational system to better prepare our students for employment in the future.

IX. Business Administrator's Report

- a. Current Financial Report – Pauline reviewed the financials with the school board. The projected fund balance stands around \$287,600 with \$127,683 derived from the closeout of the building project.
Motion: Sandy Pouliot made a motion to accept the transfers as presented; seconded by Kevin Evans. All in favor.
- b. Extended Health Insurance Coverage – It was discussed that many people come to the medical offices without coverage. The other side electing expanded coverage has the potential to increase claims and overall risk to our districts. **Motion:** Kevin Evans made a motion to NOT EXPAND dependent health care coverage provided through Primex; seconded by Sandy Pouliot. 2 in favor, 1 abstention.

- c. Other – **Motion:** Sandy Pouliot made a motion to accept the Federal IDEA Part-B SECTION 611 and the Preschool Section 619 entitlements as presented for the Fiscal Year 2010; seconded by Kevin Evans. All in favor.

Motion: Sandy Pouliot made a formal motion to award the Food Service Management contract to Café Services Inc for the next five years renewable annually; seconded by Kevin Evans. All in favor. Pauline discussed the criteria used to evaluate the two firms.

Motion: Kevin Evans made a motion to accept the food prices for the 2009-2010 school year as recommended; seconded by Sandy Pouliot. All in favor.

- X. **Non Public Session – Motion:** Kevin Evans made a motion to enter non-public session under RSA 91-A:3II b, c; seconded by Sandy Pouliot at 8:45 pm. Roll call taken: Evans – yes, Pouliot – yes, and Shute – yes.
- XI. **Public Comments** - None
- XII. **Next Regular Meeting, Tuesday, August 4, 2009** – There will be no July meeting.
- XIII. **Other** – Paul presented Dede Aube as his nomination for the two-day Guidance Counselor position at a salary of \$15,395. **Motion:** Sandy Pouliot made a motion to accept Dede Aube for the Guidance Counselor position; seconded by Kevin Evans. All in favor.

Patricia reiterated that a substitute for the nursing position must be a qualified nurse and if one cannot be found then they should not be hired to replace the nurse. In the event one cannot be found, “medical duties” will be handled by either David or Natalie and other non-medical duties will be covered by the substitute.

- XIV. **Adjournment – Motion:** Sandy Pouliot made a motion to adjourn the meeting at 9:00 pm; seconded by Kevin Evans. All in favor.

Respectfully submitted by Pauline Plourde