

Milan School Board  
**Minutes of Meeting**  
April 7, 2009

Present: School Board member Kevin Evans, Sandy Pouliot, Patricia Shute  
Administration: Superintendent Paul Bousquet, Business Administrator Pauline Plourde, MVS Principal Dave Backler.

I. Call to Order

Bousquet called the meeting to order at 6:32 PM.

Bousquet entertained a nomination for the Chair for the Milan School Board

**Motion made by Pouliot to nominate Patricia Shute for the Chair for the Milan School Board. Motion seconded by Evans. Shute accepted the nomination. No discussion. Vote: 3-0. Motion approved.**

Vice Chair

Shute asked for a nomination for Vice Chair.

**Motion made by Pouliot to nominate Kevin Evans for the position of Vice Chair. Motion seconded by Shute. Evans accepted. No discussion. Vote: 3-0. Motion approved.**

Secretary

**Motion made by Evans to nominate Pouliot for the position of secretary. Motion seconded by Shute. Pouliot accepted the nomination. No discussion. Vote: 3-0. Motion approved.**

II. Approval of March 3, 2009 Minutes:

Shute corrected the Special Education director's report and removed the word "who" to read "*Gordon reported that 12 students in Milan received extended services last year.*"

**Motion made by Evans to accept minutes of March 3, 2009 as amended. Motion seconded by Pouliot. No discussion. Vote: 3-0. Motion accepted.**

III. Public Comments - none

IV. Written Communications

Board discussed the various communications as they reviewed the information.

V. SPED Director's Report

Steven Gordon directed the board to his report and discussed what they have been working on. One possibility is opening a satellite for the charter school in the Berlin/Gorham area.

Gordon and Hebert-Sweeny met with the school psychologist at NCES. Next year he will have Eric work at the Milan school for 2 days a week focusing on autistic behavior.

Gordon and Hebert-Sweeny will be attending a law conference in Bedford and that will also provide them with the opportunity to talk with colleagues from around the state.

Shute asked about Medicaid update in January. Plourde responded that no money was received in January. Plourde explained that the submissions may have been submitted in December and then again in February. Gordon predicted that Milan would do well with the Medicaid revenues.

Evans asked Gordon about the SPED statistics presented. Gordon responded that it tends to be accurate. Evans asked why the breakdown is K-5, and then 6-8 and not K-6. Gordon will get information to Board.

## VI. Principal's Report

Backler discussed the following from his report:

- Milan made AYP
- Spring MAPs and Science NECAP coming up.
- Science Fair – covers the GLEs in content areas. Showcase with PowerPoint and Videos. Backler encouraged all Board members to attend.
- PBIS Update – Backler explained the information presented.
- Emergency Response Plan

Evans asked about plan for the drop in testing results over the summer. Backler explained they are planning an incentive for work completed over the summer. Backler reported that the arc from Fall to Spring is higher than the national average, yet the Spring to Fall averages is a steeper drop than the national average. Backler discussed the monitoring the interventions and progress.

Evans asked why the school blinking light isn't working. Backler explained that they have to reset it due to the change in daylight savings. He added that it is a complicated procedure and he has contacted the state and it will be done soon.

## VII. Superintendent's Report

- Snow Day Waiver

Bousquet explained the waiver.

**Motion made by Pouliot to submit a request for a snow day waiver. Motion seconded by Evans. No discussion. Vote: 3-0. Motion approved.**

- Staff Nominations 2009-2010

Bousquet reported on the nominations. Plourde clarified questions Board had.

**Motion made by Evans to accept nominations as presented. Motion seconded by Pouliot. No discussion. Vote: 3-0. Motion approved.**

- Ethics Statement

Bousquet circulated the statement for the Board to sign.

- Closing of Milan Building Project

Board had information in packet to review.

- 2009-2010 Meeting Schedule

Shute asked to have a meeting on March 2<sup>nd</sup>. Bousquet will add it to the calendar. Pouliot informed the Board that she would not be present at the August meeting. Shute suggested the possibility of adding a joint meeting with Berlin and Dummer school boards.

- SAU Meeting

Bousquet explained that the SAU Meeting conflicts with the NHSBA Orientation training. Board agreed to change the date to May 12, 2009.

- Milan School District will receive a grant from the Coos County Commissioners from the National Forest Reserve in the amount of \$10,167.24 for books, multimedia supplies and equipment.

- Received a letter from Mary McLain regarding a well on the school property.

- SAU Meeting will be held on May 12<sup>th</sup> starting at 5:30 PM with a Pot Luck dinner followed by the meeting at 7:00 PM.

#### VIII. Business Administrator's Report

- Current Financial Report

Plourde discussed the report.

Plourde informed the Board that food service must go out to bid every five years and she is preparing the bid now. She stated that the last time there was a call for bids; Café Services was the only bidder.

#### XI. Other

Backler presented an issue the nurse has brought to his attention regarding hours. Board discussed the possibility of making the position a salaried position and not an hourly one.

**Motion made by Pouliot to accept the contract of Judith Collins with the stipulation that it not exceed \$17,2332.75. Motion seconded by Evans. No discussion. Vote: 3-0.**

- Laptops

Evans asked about updating the computers. Backler reported that he is looking at desktops and waiting for the new platform Windows 7. He is looking at purchasing in December.

- Loss of Alfred Lindsey

Shute asked about a donation in honor of Alfred Lindsay, father and grandfather to two staff members. Board agreed to donate \$35. to ChaD in his honor.

- Teacher Appreciation Week

Shute stated it is the first full week of May and to include staff. Backler reported that the theme would be local. Shute suggested a personal tool kit. Pouliot will make the purchases.

IX. Nonpublic Session

**Motion made by Evans to enter nonpublic session under RSA 91:311 C at 7:53 PM. Motion seconded by Pouliot. Evans – yes, Pouliot – yes, Shute – yes. Vote: 3-0. Motion approved.**

Board exited nonpublic session at 8:11 PM. No motions were entertained.

X. Next Regular Meeting, Tuesday, May 5, 2009

XII. Adjournment

**Motion made by Evans to adjourn the meeting at 8:14 p.m. Motion seconded by Pouliot. No discussion. Vote: 3-0.**

Respectfully submitted,

Kimberly A. Hockmeyer  
Recorder for the Board