

# **Milan School Board Meeting**

**Tuesday, June 3, 2008**

## **Meeting Minutes**

Present: Milan School Board – Chairman Patricia Shute (arrived at 7:11 pm), Kevin Evans, and Sandy Pouliot

Administration: Paul Bousquet-Superintendent, Pauline Plourde-Business Administrator, and David Backler-Principal

Public: Jacqueline Quintal

I. **Call to Order:** Kevin Evans, acting as vice chair, called the meeting to order at 6:40 p.m.

II. **Approval of June 3, 2008 Minutes:** Sandy Pouliot made a motion to accept the June 3, 2008 minutes as presented; seconded by Kevin Evans. All in attendance voted in favor.

III. **Public Comments:** None

### **IV. Written Communications**

- Berlin Board Minutes – Paul Bousquet asked Sandy if she had any information on the Building Committee. The minutes now state that there is no money for architectural studies. No other discussion.

V. **SPED Director's Report:** No questions.

### **VI. Principal's Report**

- Summer Work Report Update-
  - i. Roof - Dave reported that Dwight and Sons will be in next week to button up the roofs.
  - ii. Rooms – The floors were contracted out to Moura's Cleaning Service and all went well. Dennis has now returned back to work to finish up the summer work with Elaine.
- Annual Statistical Report for 2007-08 was presented to the Board for their review. Attendance came in at a 97% range. **Motion:** Sandy Pouliot made a motion to accept the report; seconded by Kevin Evans. All in favor.
- After School Play Club – Rita Berthiaume is looking to offer an after school play club for interested families. It would run from 2:45 pm to 5:30 pm. There would be minimal costs to parents. Facilities would be provided at no charge, though all materials/supplies would be charged. Paul Bousquet will review policy to check to see that there are no inherent risks involved.

### **VII. Superintendent's Report**

- Invitation to the Opening of School Breakfast August 26, 2008 MVS – Paul invited the Board for breakfast at 7:30 am with the opening at 8:15 am. Café Services will be providing breakfast. Teachers will be dismissed early in order to prepare for students as there has been much construction in all our schools.
- Milan Village School Approval Status – School is now approved until 2010.
- Building Issues Chimney Repair- **Motion:** Sandy Pouliot made a motion to award the chimney/boiler room re-construction to Flint Enterprises, LTD with HL Turner supervision for \$27,000; seconded by Kevin Evans. All in favor (approval had

previously been given by email correspondence). Work will commence the last week of August and should be complete before school begins.

- Intercom Information – Dave explained that after visiting schools, he felt that Canfield Systems would be the way to go. **Motion:** Sandy Pouliot made a motion to award the bid to Canfield Systems at the proposed cost of \$22,225; seconded by Kevin Evans. All in favor.
- Goals Milan School Board 2008-2009 – Paul suggested that the Board formulate a few goals for the coming year. It will be placed on next month's agenda.
- Policy Review and First Reading NHSBA May 2008 Update – **Motion:** Sandy Pouliot made a motion to accept the First Reading of the NHSBA May 2008 updates as presented; seconded by Kevin Evans. All in favor. Policies were as follows: EB, EHB, IFA, IHAK, IHBH, IHBH-R, IHBI, IHCD, IJ, IJO, IK, IKAA, IKB, IKE, IL, ILBA, JFABD, JG, JH, JI, MICD, JICK, JLC, JLD, JLDBA, JLF, JLI, and LEB. Policies to be removed are JHB, JHBB, JH-R, and KFD-R.
- Other
  - i. Foreast Transportation Contract – Mike Fortier would have liked to have the School Districts purchase digital recorders for his busses. Paul informed the Board that he had a discussion with Mike and we are all set.
  - ii. Pellet Boiler – Paul is still looking at the cost of such an investment. More information to follow. Investment in Wind Power would require a long payback period that would prove to be cost prohibitive.
  - iii. Paul has set a goal to visit all schools on a monthly basis.

#### **VIII. Business Administrator's Report**

- End of Year Financial Report for 2007-2008 – The Board reviewed its financial position for the year ending 2007-08. The unaudited fund balance came in at \$363,844 that will be turned over to reduce taxes. Federal and Private Grants came in at \$115, 254. The Building Project fund has a restricted fund balance of \$229,000.
- Other – Lorna Aldrich was hired to replace Sue Enman who resigned. She was the former Town Manager for Groveton and had previously worked with BMSI, our municipal software.

#### **IX. Non Public Session – Motion:** Kevin Evans made a motion to go into non public session under RSA 91-A:3II (c) at 7:25pm. Roll call vote was taken. Sandy Pouliot, yes; Kevin Evans, yes; and Patricia Shute, yes.

**Motion:** Sandy Pouliot made a motion to exit non public session at 7:30 pm; seconded by Kevin Evans. All in favor.

A personnel concern was discussed. No motion was entertained.

#### **X. Next Regular Meeting, Tuesday, September 2, 2008**

#### **XI. Other –**

- Jacqueline Desmarais has been accepted in the nursing program and has resigned. Her position will be advertised.
- A joint meeting with Milan, Berlin and Dummer will be scheduled for Monday, October 6, 2008 at the Dummer Town Hall. A letter will be sent to the Boards requesting that topics of interest and discussion be send it to him in order to be included on the agenda.

#### **XII. Adjournment:** Sandy Pouliot made a motion to adjourn at 7:35 pm; seconded by Kevin Evans. All in favor.