

Milan School Board Meeting

Tuesday, April 1, 2008

Meeting Minutes

Present: Milan School Board – Chairman Patricia Shute, Kevin Evans, Sandy Pouliot
Administration: Paul Bousquet-Superintendent, Pauline Plourde-Business Administrator, Steve Gordon-
Co-Director of Special Services, David Backler-Principal
Public: Norman Frechette and Mary McLain

- I. **Call to Order:** Paul Bousquet called the meeting to order at 6:32 p.m.
- II. **Realignment of Board-Nomination of Officers: Motion** – Sandy Pouliot made a motion to nominate Patricia Shute as chair; seconded by Kevin Evans. All in favor. Patricia then took over the meeting as chair.
Motion – Sandy Pouliot made a motion to nominate Kevin Evans as Vice Chair; seconded by Patricia Shute. All in favor.
Motion – Kevin Evans made a motion to nominate Sandy Pouliot as Secretary; seconded by Patricia Shute. All in favor.
- III. **Approval of March 4, 2008 Minutes: Motion** – Sandy Pouliot made a motion to accept the March 4, 2008 minutes as amended; seconded by Kevin Evans. All in favor.
- IV. **Public Comments:** Norman Frechette discussed the reduction in Title 1 and how that will impact students who are not targeted as eligible to receive services. The chair indicated that this topic will be reviewed later in the agenda as this is the first time they've met since the District meeting.
- V. **Written Communications**
 - Berlin Board Minutes: Sandy brought the Board up to date on the status of Berlin's Building Committee. Presently they are looking at obtaining assistance in getting cost estimates for the various alternatives. Kevin asked how the project might impact the Milan School District. Pauline explained there would be no financial implications as tuition charges are based on the DOE-25 and the AREA agreement which does not stipulate any additional costs.
 - 2008-2009 Calendar: No discussion
 - Teacher Dismissal and Non re-nomination from NHSBA: No discussion
- VI. **SPED Director's Report:** Steve discussed he's currently planning summer school and brought the school board up to date on revenues being received for Medicaid. He and Becky will be attending a law conference next Friday to stay abreast with the laws. The Board was informed on the status of a student at the Middle School level that was in danger of failing and dropping out and has since been placed in a day program until the end of the year.
- VII. **Principal's Report:** Dave handed out two separate sheets on test scores. The first was taken from Education Week that listed the NH State average at 5.5%; Milan Village School was 1% ahead of that. Dave also pulled the results from the NH Department of Education comparing Berlin and Milan for the NECAP results. The result showed that Milan did significantly better as a whole; in some areas, Berlin was ahead by 4 points and 4 points behind in another.

Dave discussed his report with the Board and answered a few questions relating to the Science fair, and the SWIS data. Data was provided with a history showing the referrals from 8/1 – 3/20 for the following years: ending FY05 – 935, ending FY06 – 111, ending FY07 – 136, and ending FY08 – 55. It was discussed that there has been a positive change in the culture which has aided in the drop in referrals.

Motion: Sandy Pouliot made a motion to approve the 5th grade overnight at Pinkham Notch on April 29th and 30th; Kevin Evans seconded. All in favor, motion approved.

VIII. Superintendent's Report

- School District Meeting Results and Budget Discussion: As this topic affects personnel, the discussion will take place in non-public session.
- Nomination of Staff 2008-2009: Discussed in non – public. The following motion was made in non-public session: **motion** – Kevin Evans made a motion to approve the nominations of professional staff as presented by Superintendent Paul Bousquet; seconded by Sandy Pouliot. All in favor. The support staff will be nominated in May.
- NHSBA Policy Updates February 2008: Paul discussed the revisions received by the NH School Boards Association. In Policy ACE- Procedural Safeguards, Patricia indicated that a name needs to be added as the 504 contact person. **Motion** – Kevin Evans made a motion to accept the following policies as updated by the NH School Boards Association dated February 2008 as a first reading: ACE, DFA, EB, EBCB, EBCE, ECA, ECAC, EDCA, EEAA, EEAE, GBAA, IHAMB, IJNDB, JBAA, JLIF, JLIF-R, KCD, KL; seconded by Sandy Pouliot. All in favor.
- Request for Waiver of 180 Days: The Commissioner of Education will consider a waiver based on Board action. Paul informed the school board that although the day may be waived, teachers will work the additional day. **Motion** – Kevin Evans made a motion to approve Paul requesting the waiver from the Commissioner of Education; seconded by Sandy Pouliot. All in favor of the motion.
- Ethics Statement: The School Board signed the ethics statement which was passed around.

Other: Patricia Shute asked that the School Board's mission statement be read as previously adopted. Pauline read the following: **Mission** - *The mission of the Milan School Board is to support the provision of a safe and nurturing learning environment for our children. Learning includes acquiring knowledge, developing critical thinking skills, and solving problems. The Board will help to ensure individual student success, cultivate positive self-esteem, encourage self motivation, develop a sense of responsibility, and foster a respect for others.*

IX. Business Administrator's Report

- Current Financial Report 2007-2008: The current projected fund balance stands over \$300,000. Pauline explained that savings in tuition for both junior high and high schools have contributed to the balance along with out-of-district tuition. She then pulled out the report attributed to the Milan Village School; the projected fund balance stands at \$27,000 to date.
- Financial Statement The Mercier Group: Kevin inquired how the debt payment is handled in the monthly financial report. Pauline explained that because the debt is a fixed cost, it is not targeted for variances in the lines.
- Other: Café Services conducted a survey with the students. The results were distributed to the board. **Motion** – Kevin Evans made a motion to approve the Food Service contract with Café Services for the 2008-2009 school year at \$38,455; seconded by Sandy Pouliot. All in favor.

Rates for the following year were discussed. **Motion** – Sandy Pouliot made a motion to accept the increase in the lunch prices as follows: full price lunch increase by \$.15 to \$1.75, full price breakfast increase by \$.10 to \$1.10, and \$.10 increase in milk to \$.50; seconded by Kevin Evans. All in favor.

- X. Non Public Session: **Motion** – Sandy Pouliot made a motion to go into non-public session under RSA 91-A:3II (a), (d) at 7:42 p.m.; seconded by Kevin Evans. Roll call vote was taken and all were in favor.

Motion – Sandy Pouliot made a motion to go out of non-public motion at 8:42 p.m.; seconded by Kevin Evans. All in favor. A motion was made in non-public as stated above under VIII. Superintendent’s Report – nominations. No other motions were entertained at this time.

- XI. Next Regular Meeting, Tuesday, May 6, 2008

- XII. Other: Kevin suggested we get some PR in the local paper to showcase the Student Support Center’s activity. A comment was also made on the positive improvement in the school’s culture over the past couple of years.

A request was made to have a report on the per pupil cost attributed to the Milan Village School for distribution at the next board meeting.

- XIII. Adjournment – **Motion** – Sandy Pouliot made a motion to adjourn at 8:49 p.m.; seconded by Kevin Evans. All in favor.

Respectfully submitted,

Pauline Plourde, Business Administrator