

Milan School Board Meeting

Tuesday, June 5, 2007

Milan Village School Library

6:30p.m.

Present: School Board Members: Kevin Evans, Sandy Pouliot, and Patricia Shute
Administration: David Backler, Principal – Steve Gordon, SPED Director - Paul Bousquet,
Superintendent - Pauline Plourde, Business Administrator
Public:

- I. **Call to Order** – Patricia Shute called the meeting to order at 6:35 p.m.
- II. **Approval of May 1, 2007 Board Meeting Minutes** – Not available; tabled till next meeting
- III. **Public Comments** - None
- IV. **Written Communications** -
 - **NHSBA Resolutions** – little discussion
 - **Berlin School Board Minutes** – no discussion
 - **Cafe Services Survey** – School Board reviewed.
 - **Email Correspondence re: Pre-School Program** – Kevin Evans *motioned to accept to fund the Pre-school program for the special education portion not to exceed \$3,240 as budgeted*; seconded by Sandy Pouliot. All in favor.
 - **Parent Communication** – Dummer parent sent a letter expressing their concerns with the school. No discussion and viewed as an informational communication.
- V. **Special Education Director's Report** – Steve handed his report and entertained questions. He reported the workshop that the staff attended on entering data into the new State NHSEIS computer system. The State will now be requiring districts to report referrals to special education even if not eligible. End of year testing is winding down and plans are in place for extended school year services. Teachers, guidance, and the principal from Milan met with teachers at the Berlin Middle School to discuss the upcoming needs of our 6th graders including formulating a Student Support Center. The Board thanked Steve for the services he has provided for the Students and Staff of Milan.

The SPED, 504 and Home School count data provided in the packet was reviewed. Comments were made that the % of SPED population to the total number of students would be helpful.

- VI. **Principal's Report**
 - **Handbooks Second Reading** – Discussion took place on the teacher's perspective on grading and the GLE's which Dave reported teachers do not see as an issue. Comments/suggestions were offered as follows: review teaching/staff names and positions; mission and philosophy of Milan Village School; remove reference to doctor to health care provider; consider the no nits Board policy JLCC; and other minor typographical/punctual changes. Kevin Evans made a

motion to accept the 2nd reading of the Handbook as presented with minor changes as discussed; seconded by Sandy Pouliot; all in favor.

- **Other** – MAP testing results were reviewed. Dave presented a one page handout depicting the median/mean and growth results for both Math and Reading testing scores. He was pleased to see that students are showing steady growth.

Dave reported the projects that will take place by the custodial staff. Sandy Pouliot made a *motion to dismantle the chain link fence on the Northern end of Rt 16; seconded by Kevin Evans. All in favor.* Patricia Shute has asked the custodial staff to check for hornet/bees nests. Dave believes that Dennis is working on it.

Sandy Pouliot made a *motion to accept the \$2,000 Walmart grant with no restrictions; seconded by Kevin Evans. All in favor.*

Sandy Pouliot made a *motion for every 6th graders to place their hand print and sign on the wall beginning with the first floor; seconded by Kevin Evans. All in favor.*

Dave presented a letter from Lisa Morse requesting reimbursement for her final course. The minutes will be reviewed for wording on the reimbursement and to see if she should be credited for Masters level pay from the date of her graduation forward.

Literacy week was discussed and the generous donation of books from Craig and Katherine Doherty who authored the series of Colonial States.

Circus week presentation will take place on Friday, June 8 at 1:00 p.m.

VII. Superintendent's Report

- **NHSBA Policy Update Second Reading**
EBCF,GBGAA,GBGBA,IHAMC,IMAH,IMG,JLC,JLCA,JLCB,JLCC,JLCA,JLCD, JLCD-R (replace with form currently in use),**JLCE,JLCE,JLCE,JLCE-R,JLCH** - Sandy Pouliot made a *motion to accept the 2nd reading of the policies listed with editorial revisions as discussed; seconded by Kevin Evans. All in favor.*
- **Milan School Board Mission Statement** – Questioned if public input would be advisable. Paul suggested that a “draft Mission Statement” be crafted and posted encouraging public input. Paul will contact the Berlin Daily Sun to help inform the public requesting their input. ***Suggested draft*** – *“To work cooperatively with SAU #20 and SAU #3 to support educational services for Milan students in a setting that is safe and respectful with fiscal responsibility.”*
- **Technology Curriculum 2nd Reading and Approval** - Kevin Evans made a *motion to accept the 2nd reading of the Technology Curriculum with editorial and minor revisions; seconded by Sandy Pouliot. All in favor.*
- **No Child Left Behind** – Paul stated that the most difficult mandate was to find highly qualified teachers and to get existing teachers to meet the mandate. The

other area is the growth model to get every child at 100% proficient; though an ideal, the likelihood of achieving it is questionable.

- **Café Services Lunch Price Increase Request 2007-2008** - Kevin Evans made a *motion to accept the increase for lunch prices for students by \$.10 and adult lunches by \$.50 for the 2007-2008 school year*; seconded by Sandy Pouliot. All in favor.
- **Set Meeting Dates for 2007-2008** – Paul suggested that Milan forgo their July formal meeting. The meetings will take place on the 1st Tuesday of each month as follows: August 7th, September 4th, October 2nd, November 6th, December 4th, January 8th, February 5th, March 4th, April 1st, May 6th, and June 3rd.
- **Other** – Discussion on Berlin School Board’s invitation to attend a joint meeting with Berlin, Milan and Dummer on June 20th. Concerns were discussed regarding Berlin’s school budget and funding by the council. The School Board will attend the 5:30 p.m. meeting. Kevin indicated that the Dummer Board might be interested in meeting with Milan prior to the meeting to discuss mutual concerns. One topic might be when Berlin due is for its accreditation review.

VIII. Business Administrator’s Report

- **Financial Report 2006-2007** – presented in the packet. Although appropriations will be exceeded, the tuition expendable trust fund and budgeted revenues is projected to cover the deficit.
- **Roof RFP Update** – Steve Caulfield of HL Turner Group will have the drawings ready by Friday, June 8th with the Request for Proposal targeted to be sent to perspective bidders the following week.
- **Other** – A regional North Country Request for Proposal for Fuel Bids was opened today. Three bids were received with only 1 firm; Munce’s willing to service the Berlin, Gorham, Milan, Randolph and Shelburne areas. The pre-purchase firm price came in at \$2.3549 – we budgeted \$2.75 for 17,000 gallons. Sandy Pouliot made a *motion to accept the Munce’s proposal for #2 fuel as stated*; seconded by Kevin Evans. All in favor.

Copier Bids will be going out this week. Imagistics is currently leasing our copiers with a three-year lease ending July 2007.

- IX. **Non Public Session** - Kevin Evans made a *motion to go into non-public session at 9:01 pm under RSA 91-A:3II b,c*; seconded by Sandy Pouliot. Roll call vote taken; all in favor. Paul shared a letter received by a staff member. Other staff nominations were discussed. No action taken in non-public.

Sandy Pouliot made a *motion to go out of non-public session at 9:20 pm*; seconded by Kevin Evans. Roll call vote taken; all in favor.

- X. **Agenda Items for Next Meeting** – Paul will email suggested agenda items for the August meeting by the end of next week.

XI. Other – Sandy Pouliot made a *motion to nominate Lisa Mercier as School Nurse for 167 days for 4.5 hours with Pauline Donovan subbing the balance.*; seconded by Kevin Evans. All in favor.

Sandy Pouliot made a *motion to nominate Tonya Leveille as Para Professional, salary to be set by administration*; seconded by Kevin Evans. All in favor.

XII. Adjournment – Sandy Pouliot made a motion to adjourn at 9:23 pm; seconded by Kevin Evans. All in favor.

Respectfully Submitted by Pauline Plourde