

Milan School Board
February 6, 2007
Minutes of Meeting
Milan Village School Library

Present: School Board Members Kevin Evans, Jacky Quintal, Patricia Shute,
Administration: Superintendent Paul Bousquet, Business Administrator Pauline Plourde, Special Services
Co-Director Steve Gordon, Milan Village School Principal Dave Backler

I. Call to Order

Patricia Shute called the meeting to order at 8:36 pm.

II. Minutes of January 2, 2007 and January 23, 2007

Minutes of January 2, 2007

Motion made by Quintal to accept the minutes of January 2 with the following corrections: Change the date to January 2 and Shute referred to pg 2, middle of last paragraph should read “clientele”. Motion seconded by Evans. Vote 2 – 0 –1 (Evans abstained). Motion approved.

Minutes of January 23, 2007

Motion made by Quintal to accept the minutes as presented. Motion seconded by Shute. No discussion. Vote 2-0-1 (Evans abstained). Motion approved.

III. Public Comments – none

IV. Written Communications:

Berlin School Board Minutes

Staff donation to Myrna Johnson in her memory to AVH Health Services.

V. Principal’s Report

- Backler stated that he will be presenting the Avian flu plan at a future meeting.

- Backler reported on the Boiler and the freeze up. Backler stated that when the boiler went down, it tripped the alarm, but it didn’t alert HMS security. It has been fixed so now it will. Shute asked if it was caused by a delayed oil delivery. Backler stated that the problem was that it tripped the alarm, but it didn’t alert us, now it will. Quintal asked why it didn’t send a signal. Backler stated that it went in trouble mode, but didn’t set the alarm. Quintal asked if that is what froze the pipe? Backler stated that he is only assuming that it is.

- Backler reported that the school had a successful completion of PBIS 3 year program and displayed the plaque.

- Backler reported that he did an interview on an AM radio on the Milan Village School on the topic of NH School Reform.

- Backler reported that he will be attending a NECAP conference tomorrow, and will report at next board meeting. Quintal asked about the new state frameworks and when will MVS be responsible.

Quintal asked about the SWIS report and if the behaviors are all minors? Backler stated that he presented all the info and minor is listed, if it is not labeled minor, then it is major.

VI. Superintendents Report

- Bousquet presented Maria Neal for nomination for the Student Support Center position at a rate of pay of \$9.50 per hour, 6.75 hours per day, effective January 8, 2007.

Motion made by Quintal to enter nonpublic under RSA91-A:311b. Motion seconded by Evans. Evans - yes, Quintal - yes, Shute - yes. Vote: 3-0. Motion approved. Board entered nonpublic at 8:57 pm.

Motion made by Evans to exit nonpublic. Motion seconded by Quintal. Evans - yes, Quintal - yes, Shute - yes. Vote: 3-0. Motion approved. Board exited nonpublic at 9:03 pm.

Motion made by Quintal to accept Maria Neal for the Student Support Center for the remainder of the year for \$9.50 per hour for 6.75 hours per day. Motion seconded by Evans. Discussion ensued on practice of hiring under the assumption as a substitute, pending board approval. Quintal asked for paraprofessional schedule for salary. Quintal amended motion to read to accept the nomination of Maria Neal as the paraprofessional for the student support center for \$10.25 per hour for 6.75 hours per day for the remainder of the year. Motion seconded by Evans. Vote: 3-0. Motion approved.

- Acceptance of Roy Foundation Grant funds

Motion made by Quintal to accept \$10,000. from the Roy Foundation for computer, equipment, supplies and training, if it is necessary. Motion seconded by Evans. No discussion. Vote 3-0. Motion approved.

- Policy Section G:

Bousquet explained the changes, in staff dress code, employee student relations, child abuse.

Motion made by Quintal to accept the second reading of Policy G of our policy manual. Motion seconded by Evans. No discussion. Vote: 3-0. Motion approved.

- Policy Sections A, B, K – 1st reading

Bousquet explained the various sections of the policies – due process officer, mandatory reporting of sexual abuse, drug information in employee handbook, drug and tobacco signage in the building, in handbook

Motion made by Quintal to accept section A with recommendations as presented. Evans seconded. No discussion. Vote 3-0. Motion approved.

- Section B. School board goals, school board policy establishment, following BAA the Superintendent shall report to the board, BCA school board ethics – devise procedure for staff, student and community, BDE board superintendent relation – superintendent is evaluated every year.

Committee and delegates – policy committee, building, transportation, etc. Quintal stated that she would be on the policy committee.

Legal services – no changes.

BCE nonpublic sessions – Superintendent and/or designee shall attend nonpublic session

Public comment: board may continue discussion in nonpublic session under RSA 91-A:311

BIE – Board indemnification – Board is held harmless

Motion made by Evans to accept first reading of Section B in the policy handbook. Motion seconded by Quintal. No discussion. Vote: 3-0. Motion approved.

Section K

Contract with parents for Title 1.

KCD – grant is not a gift and a gift is not a grant – still need to accept gifts and grants.

KE – public complaints

Referenced to KEB – report back to superintendent

KF – use of school buildings – added not for profit group or other organization, crossed out term individual. Building administrator makes the decisions.

KI – visitors to school – everyone needs to sign in and out.

Motion made by Quintal to accept first reading of section K. Motion seconded by Evans. No discussion. Vote 3-0. Motion approved.

- Calendar 2007-2008

Discussion on last day of school being a half day for students and a full day for teachers. Shute asked if teachers really work on the last day of school. Backler responded that they perform a check out. Quintal asked how teachers feel about starting after Labor Day. Backler responded that they realize that it's better.

Motion made by Evans to accept the calendar for 2007-2008 as presented. Motion seconded by Quintal. No discussion. Vote: 3-0. Motion approved.

- Staff evaluation procedure update

Bousquet stated that he has met with Backler and he should have all of his evaluations completed by the end of February. Bousquet will be getting copies of Danielson Method for Evaluation: 2007 version 2nd edition, will review, and then purchase. He will petition the Professional Development Committee (PDC) to purchase the books. Quintal asked about the focus. Bousquet stated curriculum, instructional, outside of school piece, are the areas of focus. Bousquet will bring a copy of the evaluation at the next meeting.

VI. Special Education Directors Report

Motion made by Quintal to enter nonpublic at 9:43 under RSA 91-A:311c. Evans seconded. Evans yes, Quintal yes, Shute yes. Motion approved.

Motion made by Quintal to exit non public session. Motion seconded by Evans. Evans - yes, Quintal - yes, Shute - yes. Vote: 3-0. Motion approved. Board exited nonpublic at 9:57 pm.

VII. Business Administrator's Report

Plourde reviewed the Paraprofessional benefits as written in contracts presented to the Board in their packets

Plourde amended Article 3 to include the breakdown of BJHS and BHS as requested at the budget hearing. Berlin JRHS \$300,390. and Berlin HS \$765,000.

- Update on Building Mediation Trip 2/15/07
Plourde will contact Quintal regarding travel arrangements.

Motion made by Evans to allow Quintal to make a binding decision on behalf of the Board at the mediation on February 15, 2007. Motion seconded by Shute. No discussion. Vote: 3-0. Motion approved.

- Other
Call List: Shute will get a copy of the call list to Evans.

VIII. Agenda items for next meeting

Policy – second readings

IX. Other:

Backler reported that Giroux has been trying to get Milan into the Busy Bee program at Storyland. Giroux has brought it to the PTO. It is a service based project in the community.

Motion made by Quintal that the administration, teachers, and PTO follow through on the Busy Bee program. Motion seconded by Evans. No discussion. Vote 3-0. Motion approved.

Motion made by Quintal to enter nonpublic per RSA 91:3:11c. Motion seconded by Evans. Evans - yes, Quintal - yes, Shute - yes. Vote: 3-0. Motion approved. Board entered nonpublic at 10:24 pm.

Respectfully submitted,

Kimberly A. Hockmeyer
Recorder for the Board