

Milan School Board Meeting

Tuesday, January 3, 2007
Milan Village School Library

Present: School Board Members: Chairman Mullins, Jacky Quintal, Patricia Shute
Administration: Paul Bousquet – Superintendent, Pauline Plourde – Business Administrator,
David Backler – MVS Principal

I. Call to Order

Chairman Mullins called the meeting to order at 6:37 PM.

II. Approval of December 5, 2006 Minutes

Motion made by Shute to accept minutes as presented. Motion seconded by Quintal. No Discussion. Vote: 3-0. Motion approved.

III. Public Comments - None

IV. Written Communications

- Berlin School Board Minutes as an FYI for the Milan School Board
- Records and length of time to retain handout

Bousquet read excerpt on length of time discipline records are to be retained from the State of NHDOE which states they are to be held “for term of enrollment”.

- Letter of resignation from School Board from Andy Mullins as of January 3, 2007
- Bousquet read letter of resignation.

Motion made by Quintal to accept letter of resignation from Mullins with deep gratitude and sorrowful regret. Motion seconded by Shute. No discussion. Vote: 3-0. Motion approved.

Quintal mentioned Policy JRA: Student records and access RSA 91A:5 – disciplinary records transfer to receiving schools. Bousquet will review.

Discussion on the vacancy on School Board and the need to have someone cover from now until March. Board will appoint someone until election in March. Discussion. Person must register for election between January 24th-31st. Quintal mentioned asking a member from the withdrawal committee. Shute expressed her concern with selecting someone and it appearing as if favoritism. Board agreed to place an ad in the paper and hold interviews for all who apply for the vacancy.

V. Principal’s Report

Backler presented information on SWIS Data Minor and Major Infractions

Quintal asked for specifics re: a student with major infractions and what plans were in place to address the student's behavior. Backler explained the steps. Quintal asked for components of behavior plan. Backler stated that it was getting too specific to continue. Quintal expressed that she wasn't asking specifics, just if it is working. Backler stated yes.

Backler read several letters that he has received and a letter from a student to the security force that is in Iraq right now. He read a thank you letter from the American Legion for inviting them to the Christmas concert and a thank you from the nursing home for handmade decorations the children sent.

Backler stated that the school received a \$1440. grant for initiatives and playground equipment from Healthy NH foundation, which will be used for a variety of playground accessories.

Motion made by Quintal to accept the grant for the specified purpose. Motion seconded by Shute. No discussion. Vote: 3-0. Motion approved.

Quintal commented that most of the students who use the Student Support Center are 6th graders, and asked will the Student Support Center still be needed next year. Shute commented on the gender split in the school that it is even.

- Other

Quintal mentioned the Preschool. Backler stated that currently the program is ok, and when we get within a few months out, then we will evaluate. Quintal asked about the other options Backler had mentioned in December. Backler stated that he had contacted NH Charitable Foundation and that a grant from them for the preschool was not going to be an option. Quintal asked about the extra IDEA money as an option. Backler stated that it was a possibility. Plourde stated that the program was going to do ok. Shute asked why it was a problem funding. Backler stated that it was based on a Title Grant, and the amount of money went down and we don't know what our Title grant funding will be next year. Bousquet explained that Title 1 is for specific cliental.

Quintal mentioned an aide for grade 1 for next year and if it was possible to use the Title I teacher for a percentage of time to work as the aide. Backler stated that the aide was left in the budget.

Discussion on preschool and how to finance it by using federal funds if available and if not, to charge tuition if needed and be upfront with the public on the issue. Backler suggested a letter explaining the possibility of tuition and the history of the formation of the preschool.

VI. Superintendent's Report

- Section G 1st reading

Bousquet read through the changes made to the following policies in Section G for the 1st reading:

GBEBA – Staff dress code

GBEBB - Staff member relationships with students
Including reporting sexual or physical abuse to proper authorities – DCYS

GBEBC – Employee Gifts and Solicitations

GBJ – Personnel Records
Professional Staff Positions

GCK – Assignment and/or Staff Transfers

Supervision of Instructional Staff will have 1 copy of evaluations distributed to administrator, staff member and place 1 copy in personnel file.

GDO Evaluation of Support Staff

Quintal brought up GCO Evaluation of Professional Staff, first paragraph. Bousquet discussed possibility of not having yearly evaluations for tenured teachers. Quintal stated that there needs to be a reason to re-nominate each year for contracts. Shute mentioned that staff is not a union.

Motion made by Shute to accept Section G of the Policy book as presented with the corrections. Motion seconded by Quintal. Vote: 3-0. Motion approved.

- Policy Section J – 3rd reading

Quintal presented the policies.

Motion made to accept Section J of the Milan District Policy Book as presented this evening. Motion seconded by Quintal. Vote: 3-0. Motion approved.

- Milan Policy Book 2nd Reading

Quintal presented questions on sections.

Quintal read portion of a policy re: allowing a group of people into a building with the School Board, Superintendent, and Building Administrators permission. Discussion. Building Administrator has final authority for using the building.

Discussion on current policy on transportation of students in private cars.

Bousquet suggested presenting sections at a time to approve – and suggested Sections A, B, and K for next meeting and will meet with Quintal before next meeting.

- Other

Quintal asked for a Milan specific Superintendent report for Town Report

Plourde stated the School Board Vacancy ad will have a deadline of January 18th and then suggested a separate meeting on January 23rd at 6:30 PM for Board interviews for Board vacancies.

- Dates for Milan Budget Hearing

Plourde suggested District Public Hearing following the town public hearing on February 6th in the MVS Library, followed by the board meeting.

Annual School District Meeting will be on Monday March 12th at 7:00 PM in the MVS Gym, followed by a board meeting.

VII. Business Administrator's Report

Plourde will email school board members with the paraprofessional benefits as written in contracts.

- Budget 2007-2008

- Plourde presented the Articles that will be voted on at the meeting, the Tax Impact, and the Revenue Summary. Plourde explained that Catastrophic Aid Tuition only pays 70%. Plourde presented the Summary sheet. Plourde commended the teachers for their work on the budget.

- Plourde presented the Projected Salaries with the percentage increase as requested by the Board.

Quintal asked if accommodations were made in the budget for teachers acquiring their Masters' degree. Plourde stated yes, it is included. Discussion.

Shute moved to accept the proposed 2007-2008 School District Budget as presented with the addition of the two Capital Reserve Funds of \$10,000. as presented at the previous meeting. Motion seconded by Quintal. Vote: 3-0. Motion approved.

VIII. Special Education Directors' Report

Report was presented in the boards' packets for their review.

IX. Proposed February Agenda

- Seconded reading of section G
- Policy Book AB and K
- Contract for Paraprofessionals

X. OTHER:

- Quintal asked about the Berlin calendar working with Milan calendar. Bousquet stated that they will try to adhere to Berlin's calendar as much as possible and will present calendar in February meeting.

- Shute stated that the SAU Evaluations need to be done, so the Superintendent evaluations and the Board evaluations can be completed. She stated the individual evaluations should be completed so the Board may complete theirs together at the January 23rd meeting.

- Shute requested permission for her daughters to sell Girl Scout Cookies at school.

Motion made by Quintal to accept Girl Scout solicitations for cookies. Motion seconded by Shute. No discussion. Vote: 3-0. Motion approved.

XI. Nonpublic session.

Motion made by Shute to enter nonpublic session per RSA 91:A311, e, a, and c. Motion seconded by Quintal. Shute – yes, Quintal – yes, Mullins – yes. Motion approved. Board entered nonpublic session at 8:40 PM.

Respectfully submitted,

Kimberly A. Hockmeyer
Recorder for the Board