

Milan School Board  
Monday, July 3, 2006  
Milan Village School Library

Present:

**Board Members:** Chairman Andrew Mullins, Jacqueline Quintal, Patricia Shute

**Administration:** Superintendent Paul Bousquet, Business Administrator Pauline Plourde, MVS Principal David Backler

**Public:** Lisa Morse, Sherry Morin, Joel Sanford, Steve Enman, Claudia Daniels, Karen Wheeler, James Wheeler, Julie Glover, Julie Evans, Jennifer Miller

I. Call to Order

Meeting was called to order at 6:32 PM by Mullins.

Bousquet added "Public Comment" and a Multimedia Agreement between North Country Educational Services (NCES) and Milan School District, a NCES Assessment Agreement, and a Sprinkler System Inspection Contract to be addressed under "Other".

II. Public Comment - None

III. Set School Board Meeting Dates for the Year

Quintal stated that the dates may be set, but for the dates to remain flexible in the event Board Members cannot attend. Bousquet stated that dates should be set so people can plan their lives around the agreed meeting dates. Board agreed for meetings to be held on the first Tuesday of each month. Shute stated that she had plans for Tuesdays in August, so the August meeting date was adjusted.

**Approved School Board Calendar:**

August 2, 2006 (Wednesday)

September 5, 2006

October 3, 2006

November 7, 2006

December 5, 2006

January 2, 2007

February 6, 2007 (Public Hearing will be held prior to the School Board Meeting)

March 6, 2006 March 12, 2007 - Milan School District Meeting

April 3, 2006

May 1, 2007

June 5, 2007

Discussion was held on remaining flexible for budget meetings. July 2007 meeting date will be set in the spring.

#### IV. Roles and Responsibilities

Bousquet stated that he was presenting all of the school boards in the SAU with roles and responsibilities of Superintendent, School Boards, and School Principals. He stated that he would work together with the Board, make decisions with the Board for the children, parents, taxpayers and town, to the best of his ability. He will follow procedures and policies and would expect the Board to do the same. Quintal welcomed Bousquet aboard, and added that the Board does need guidance and that they need good communication with the Superintendent. Bousquet reiterated that he was available for the Board and for the children of Milan. Shute commented that she was rededicating herself to be a positive School Board member, and will review policy manual to see what policies conflicted with others, changes to be made, etc.

Discussion on School Board policy manuals and recent updates that need to be included from New Hampshire School Board Association (NHSBA). Bousquet requested that the Board bring their policy manuals to the SAU office and/or to the school and the SAU office will update their manuals for the August 2, 2006 meeting.

#### V. Study of Withdrawal from SAU #20

A. Committee Members as received from Dave Woodward  
Mullins read the list of members: Jim Wheeler, Sandy Pouliot, Bob Gauthier, Richard Sarrette, and Kevin Evans.

B. School Board Representatives: Jacky Quintal and Chairman Mullins

Plourde stated that the Minutes from the meeting will be public and will be sent to Dave Woodward, Moderator. Bousquet stated that he will be a non-voting member of the committee and that the committee will set dates, take minutes and run their meetings. The SAU office will supply requested information for the committee. Quintal voiced her concern with deadlines for the State Board. Bousquet will contact the members to confirm their first meeting date in August.

#### VI. School Building Projects

A. Front Steps

Plourde reported on a quote received from Buckovitch Masonry to replace the front steps for the gym entrance.

**Motion made by Quintal to accept bid from Buckovitch Masonry for the amount of \$4,975 for new steps for the gym entrance. Motion seconded by Shute. Vote was 3-0, all in favor. Motion approved.**

B. Fencing

Plourde reported on the RFPs for the fencing. All of the bids received were for the exact same fence – 226 feet, 6 feet high, constructed of 9” gauge, with no greater than 10 feet between posts, and including 1 gate. Bids received were:

Twin Mountain Fence	\$5,650.
Vermont Tennis Court Surfacing	\$5,195.
Round Hill Fence	\$6,094.

Discussion on any additional costs not included in the bids. Board members reviewed the proposals. Plourde recommended the bid from Vermont Tennis Court Surfacing.

**Motion made by Shute to accept the Vermont Tennis Court Surfacing bid for \$5,195 to put fencing around the playground as specified by the RFP. Motion was seconded by Quintal. Vote 3-0, all in favor. Motion approved.**

C. Shed

Mullins reported on the shed and that he had received quotes from White Mountain Lumber and Caron’s Building Center. Plourde suggested getting a building permit before building the shed and if bids should be requested for the shed. This will be addressed again at the August 2<sup>nd</sup> meeting.

VII. Agenda Items requested for next meeting

A. Quintal expressed concern with changes to the Parent/Student Manual. She stated several places where items were eliminated and asked if it was an oversight. Shute had concerns with incorrect grammar. Bousquet requested that any questions or changes be presented to Backler to address and the amended copies will be distributed one week ahead of the August meeting so the Board may have a chance to review.

B. Mullins requested that Minutes be included in agenda packet in advance of their meetings. Bousquet stated that agenda and support items will be in the agenda packet. Items for “Other” will need to be stated in advance to provide the support information. Items not included on the agenda without back up information will not be discussed. Bousquet will contact Mullins two (2) weeks in advance of the meeting and agenda packets will be sent one (1) week in advance of the meetings.

C. Shute requested Goals for the Board and the Principal for the next school year. Bousquet stated that the Board will set their goals, and that the principal will set his goals and Bousquet will evaluate the principal. Quintal stated that the Board should know Backler’s goals. Bousquet reiterated that the Board will have its goals and that Backler will have goals to accomplish. Bousquet added that Backler is committed to Milan, and that Bousquet will evaluate Backler.

D. Quintal requested action on the AREA agreement with Berlin to see if it could be shortened to less than the 10 year agreement. She read the April 12, 2006 letter from former Superintendent Patrick Low to Berlin’s Superintendent John Moulis. Plourde read RSA 195-A3. Item will be on next agenda.

E. Quintal requested that “special” grades – Art, Music, Physical Education, need to be addressed.

F. Quintal asked for the contract and salary schedule for the Art teacher and Library Tech. Information will be supplied to the Board.

#### VIII. Other

A. Bousquet requested from the Board the letter they received for their nonpublic May 2, 2006 meeting. Mullins and Shute stated that they both forgot to bring the letter. Mullins will bring the letter to the SAU office on Wednesday morning. Once received, Bousquet will bring the letter to the August 2, 2006 meeting to share in public, as requested by the SAU Board at the June 28, 2006 meeting.

B. Multimedia Agreement and NCES Assessment Agreements  
Bousquet presented the Board with the agreements to review and sign.

**Motion made by Quintal to accept the Multimedia Agreement between NCES and the Milan School District and the NCES Assessment Agreement. Motion seconded by Shute. Vote 3-0, all in favor. Motion approved.**

C. Sprinkler System Inspection Contract  
Plourde explained that the contract is for \$100 per year for the 2 year contract.

**Motion made by Shute to approve a 2 year contract with Sprinkler Systems Inc for the sprinkler system as presented. Motion seconded by Quintal. Vote 3-0, all in favor. Motion approved.**

Chairman Mullins and Superintendent Bousquet signed the agreements and the contract.

D. Shute stated that she had thoughts on the length of teacher contracts. Item will be placed on next Board agenda.

Julie Glover asked about the conference call between the Board, Superintendent, and attorney. Discussion ensued regarding the Board’s willingness to have the call, vacations, and the need for the full Board to be present. Plourde will try to arrange for the conference call or in person meeting for the next Board meeting.

Steve Enman addressed Bousquet regarding the controversy with the Board and the community, and stated that it was odd that two Board members forgot to bring the requested letter for the May 2, 2006 non public meeting. Bousquet read from the SAU Board June 28, 2006 Minutes that stated the letter needed to be shared in public and attached to the May 2, 2006 Minutes. Mullins stated that what former superintendent Low said was not Gospel. Discussion ensued on the intent of the June 28, 2006 SAU Board Meeting Minutes.

During the discussion, Mullins located the letter. Mullins read aloud the letter from Mike Giroux requesting a non public meeting for Giroux, Sarah Sarrette, and Karen Patry and only the three Board members.

Julie Glover stated that if a Board received a letter requesting a non public meeting without the administration, the Board should have followed the chain of command and contacted the administration.

Mullins stated that it was addressed to him and placed in the School Board mail box.

IX. Non Public Session

**Motion made by Shute at 8:19 PM to enter non public session under RSA 91-A:3II A and E. Motion seconded by Quintal. Shute – yes, Quintal – yes, Mullins – yes. Motion approved.**

**Motion made by Quintal at 8:45 PM to exit non public session. All in favor; motion approved.**

Bousquet addressed the public thanking them for attending the meeting and caring about the community.

X. Adjournment

**Motion made by Quintal to adjourn at 8:47 PM. Motion seconded by Shute. Vote 3-0, all in favor. Motion approved.**

Respectfully submitted,

Kimberly A. Hockmeyer

