

MILAN

Minutes of School Board Meeting

Tuesday, October 4, 2005 at 6:30 pm

Milan Village School, 11 Bridge Street, Milan, NH 03588-9702

Phone 603 449-3306 Fax 603.466.3870 Web <http://schools.ncia.net/milanvs2>

Milan Members Present:

Andrew Mullins, School Board Chairman; Jacqueline Quintal, School Board Member; Patricia Shute, School Board Member

OTHERS PRESENT:

David Backler, MVS Principal; Patrick Low, Superintendent, SAU-20; Pauline Plourde, Business Administrator SAU-20; Rebecca Hebert-Sweeney, Director of Special Services, SAU-20; Malcolm Shute, Minute Taker.

Guests:

Lisa Morse, MVS Teacher; Cheryl Cloutier, MVS Art Teacher/Librarian.

No. Subject (No. & Subject Taken from Agenda)

I. Call to Order

The School Board Chairman called the meeting to order at 6:30 pm.

II. Approval of September 13, 2005 Minutes

Motion by Patricia Shute to approve minutes of September 13, 2005 with changes as amended.

Seconded by Jacqueline Quintal

Vote: All in favor, motion passed.

III. Public Comments

Cheryl Cloutier, MVS Art Teacher/Librarian, asked the School Board what her specific job responsibilities were. She was asked to follow the "chain of command" and present her concerns to the Principal who would discuss them with her and then to the Superintendent and finally bring them to the School Board, if necessary.

IV. Communications/Written

A mediation letter was received from the law offices of Sullivan & Hollis, dated 9/27/05 and addressed to the Milan School District regarding Wrenn Associates, Inc. and the current lawsuit against Wrenn. Counselor-at-law Dereck D. Leak from the law offices wrote that they would extend the mediation date for a declaratory judgment action until December 15, 2005, if this is not resolved earlier.

V. Communications-Visiting Staff or Special Presenters

Rebecca Hebert-Sweeney, Director of Special Services, SAU-20, reviewed the status of SPED at MVS and concluded that one ½ time paraprofessional should be hired to fill current needs. The School Board responded by empowering the Special Education Director and Principal to explore the feasibility and evaluation of utilizing the returning looping grade 1 and grade 2 teacher, Title 1 teacher and reviewing the schedules of the other Special Education staff. They will discuss options to hiring and their findings will be reported to the Superintendent in two weeks. He will contact School Board members individually. The Director of Special Services and the School Board then met in non-public session for 30-minutes.

VI. Superintendent's Report

General Operations

- The Superintendent thanked the Principal for his helpful communications this past month.

- Report of power outage at school turned out to be a low battery alarm at the generator which occurred when there was a very brief interruption of power. Milan Fire Department responded and cleared the building.
- Turner Group is tweaking building estimates.
- In-service for NCES to be supported for Milan. Jacqueline Quintal suggested having workshop every other year.
- The Superintendent stated that the budget information will be available 10-days before the November School Board meeting. He also thanked the Principal for the budget workshop.

Financial (*month ending and overview of grant funds*)

- The Business Administrator reviewed the grant figures. She pointed out that grants in excess of \$5,000.00 must be in the budget.
- Budget figures were distributed.
- The Financial Report ending September 2005 was distributed.
- Actual costs for SPED students by grade will be used rather than estimates now that school is open.
- Funds for two new guitars and a keyboard were coded incorrectly in the budget and should be moved from 1100-6100-10 (supplies) to 1100-7310-10 (equipment).

Motion by Patricia Shute to move items from “supply’ category to “equipment” category.

Seconded by Jacqueline Quintal

Vote: All in favor, motion passed.

VII. Principal's Report

The Principal's printed report, which was distributed earlier, was reviewed with the following comments:

- There were 10 discipline referrals in September compared to two in October thus far.
- Dennis and the Principal are working on a 5-year maintenance plan for the school building. Currently there are 26 items on the list.
- The excessive heat in Lisa Morse's classroom will be given priority to correct the situation.
- The late arrival of the school bus in West Milan will be corrected after Christmas. The Principal will present a proposal on how this will be implemented at the next school board meeting.
- At the next Superintendent's meeting, the SAU-20 Superintendent will suggest using MAP testing in the future for NECA to save money.
- The PTO will be raising funds for disaster relief. It will run for two weeks from October 17th to October 31st.

Motion by Jacqueline Quintal to have a “low key” relationship with the PTO.

Seconded by Patricia Shute

Vote: All in favor, motion passed.

VIII. AREA Agreements

- Handout updates for tomorrow's meeting were distributed.
- Meeting with SAU-3, 10/5/05 at 5 pm in Berlin High School library-item G and H should be before D. Item M and O revisions to share.

IX Building/Maintenance Update

- Energy conservation plan handout was distributed.
- The Turner Group may increase their settlement by as much as 25% , per the Superintendent.
- The MVS gymnasium is being repainted.

X. Policy

- Revised policy for NHSBA Policy number BEA regarding Regular Board Meetings, with changes from first reading, was distributed and discussed.

Motion by Jacqueline Quintal to accept BEA as amended.

Seconded by Patricia Shute

Vote: All in favor, motion passed.

- A new policy is needed to cover children who want to sell items in the school, such as Christmas wreaths.

XI. Transportation

- The Superintendent discussed using digital cameras rather than the video cameras now installed on school buses. Apparently they are much more reliable and easier to maintain and repair. The cameras would be owned by the school. The old video cameras could be used as backups.
- The school board agreed to consider this only if the bus company demonstrates continuous good use of the existing tapes and video cameras for one month.

XII. Budget (2006-2007)

Refer to section VI.

XIII. Other

- It was noted that the evaluation sheets for the Superintendent were still on hold.
- The call list for persons to contact in case of bad weather is on the MVS web site at <http://schools.ncia.net/milanvs2> per the Superintendent.
- A Conway radio station will be carrying school closing this year as well as the stations that were used last year.
- A discussion was held regarding the weighted-grading scheme for physical education, music and the arts, as proposed by Denise Doucette, MVS music teacher, at the May 21st school board meeting.

Motion by Patricia Shute that “special” shall be graded and weighted for the GPA as they are presented each week to the teacher.

Seconded by Jacqueline Quintal

Vote: All in favor, motion passed.

XIV. Non-Public Session

Motion by Patricia Shute to go into non-public session under RSA 91-A:3-II.

Seconded by Jacqueline Quintal.

Vote: Roll Call Vote: Andrew Mullins-Aye, Patricia Shute-Aye, Jacqueline Quintal-Aye.

All in favor, motion passed.

XV. Next Regular Meeting

Tuesday, November 1, 2005, at 6:30 pm in MVS library.

XVI. Adjournment

Meeting adjourned at 10:30 pm.