

MILAN

Minutes of School Board Meeting

Thursday, August 11, 2005 at 6:30 pm

Milan Village School, 11 Bridge Street, Milan, NH 03588-9702

Phone 603 449-3306 Fax 603.466.3870 Web <http://schools.ncia.net/milanvs2>

Milan Members Present:

Andrew Mullins, School Board Chairman; Jacqueline Quintal, School Board Member; Patricia Shute, School Board Member.

OTHERS PRESENT:

Patrick Low, Superintendent, SAU-20; Pauline Plourde, Business Administrator SAU-20; Malcolm Shute, Minute Taker.

(Taken from Agenda)

No. Subject

I. Call to Order

The School Board Chairman called the meeting to order at 6:35 pm.

II. Approval of June 23, 2005 Minutes

Motion by Patricia Shute to approve minutes of June 23, 2005 with changes as amended.

Seconded by. Jacqueline Quintal

Vote: All in favor, motion passed.

III. Public Comments

None.

IV. Communications/Written

- School Board approved funding for Fall college course for Lisa Morse, as requested in her letter of 8/11/05. **Motion** by Patricia Shute to support the reimbursement of Lisa Morse at the usual 65% of State Funds for an education course pending no receipt of any other requests for such support in 2005.

Seconded by. Jacqueline Quintal

Vote: All in favor, motion passed.

- An e-mail was received from the school attorney regarding the Performance Bond (to be discussed in non-public session-Section XII).
- The Superintendent will check into the "conditions of employment" regarding Sarah Sarrette's request to be reimbursed for four weeks of unused vacation time.
- Patricia Shute requested the status of the proposal given by Denise Doucette at the May 21st school board meeting, nearly three-months ago, about the value of including the grade a student receives in the calculation of a student's GPA. This item was tabled again at tonight's meeting until the School Board has read her proposal.

V. Communications-Visiting Staff or Special Presenters

None.

VI. Superintendent's Report

- **General Operations:**

Start of School Year

Handbooks-Final meeting on August 17th. Local printer will be selected.

Round-ups

Staffing-See Section VII.

Busing-See Section VIII.

Food Service-Superintendent will contact Ramsey for inspection of kitchen.

PD Days

Inspections-Superintendent will contact Norm Frechette at 449-2007 for fire inspection.

Welcome Letters

Busing Letters

Media Contact/Info

Sharing

Other

- *Continuous School Improvement/Goals*
- *Financial*

VII. Staffing/Job Postings/Nominations

- *PR-Nomination to Share*
- *Nurse-probable nomination to share*
- *Counselor*
- *Principal's Contract*
- *Other*

VIII. Transportation Contract-Foreast

Motion by Jacqueline Quintal to approve the transportation contract with an increase of 3.3%.

Seconded by Patricia Shute

Vote: All in favor, motion passed.

- The Superintendent will contact Mike Fortier regarding bus routing.
- An extract from the minutes of the Milan School Board Meeting on Friday, January 14, 2005 regarding this subject is attached to these minutes.

IX. Building/Summer Maintenance & Projects

- *Updates*

X. Building/Performance Bond

- *Updates*
- *Cost Factoring Information*

XI. Other

XII. Non-Public Session

Motion by Patricia Shute to go into non-public session under RSA 91-A:3-II at 9:45 pm.

Seconded by Jacqueline Quintal

Vote: Roll Call Vote: Andrew Mullins-Aye, Patricia Shute-Aye, Jacqueline Quintal-Aye.

Motion passed.

XIII. Next Regular Meeting

Tuesday September 13, 2005 at 6:30 pm at Milan Village School.

XIV. Adjournment

Meeting adjourned at 10:05 pm.

Extract from Minutes of Milan School Board Meeting on Friday, January 14, 2005.

Bus Transportation Issues

The attendees discussed past relationships with Foreast Bus Company prior to the arrival of owner Mike Fortier. The main areas of discussion were as follows:

- Possible additional cost (at \$12.50/hr.) for maintaining video cameras on buses.
- Lack of timeliness in delivering recorded tapes on a daily basis.
- Requiring all delivered tapes to be labeled with the bus number, driver's name and date.
- Need for a fourth camera.
- Items to add in next bus contract: health & safety issues.
- Find out how Gorham handles transportation.
- Procedure for denying bus boarding to misbehaving students: three-part NCR form, one

part to Sarah

Sarette who will contact the parents by phone and also has the final say on denying boarding privileges

one to bus company and one to parents. A printed procedure for all to follow is needed. Sarah will also record all phone conversations with the bus company.

- Bus drivers still not signing in regularly at school.
- All behavior issues are PBIS related but Mike Fortier, who is a member of PBIS, rarely attends.

Foreast Bus Company buses are also used by Berlin to transport Milan students to Berlin junior high school and Berlin high school; however, bus incidents are not reported to SAU-20 officials and may go unpunished. This issue will be discussed at upcoming joint Berlin & Milan school board meeting on Thursday, January 20th in Berlin.

- The NH statute reference for this is RSA-189, Transportation.

This first part of the meeting ended at 9:40 am.

Foreast Bus Company

Mr. Mike Fortier, owner of Foreast Bus Company, was complimented for safely transporting Milan students over the past several years. He addressed the following issues with the school board members:

- Video cameras he purchased are very unreliable and require much more maintenance than he anticipated.
- Cameras were installed not only for monitoring student's behavior but for checking on his driver's integrity.
- Extreme cold weather in the North Country may be partly responsible for camera malfunctions.
- Radio on one of these buses is intermittent. He needs to wiggle it to get it to work.
- Responsibility for installing video tapes in the morning and removing them at night should be done by the same person. Mike Fortier suggested that it be done a trusted school employee. He estimated it will take one person about 40-minutes per day to attend to the cameras on the four buses, morning and afternoon.
- One person should also take care of cleaning the recording heads on the video recorders on a monthly basis and perform limited troubleshooting and minor maintenance.

- Dave Gouyette in Gorham will be contacted to see what kind of video equipment Gorham uses.
- Groveton uses a southern NH company called RSD Leasing to maintain their bus cameras.
- The four bus drivers have passed out a total of 20 “pink slips” this school year.
- Having telephone conversations recorded by Sarah Sarette is not a problem.
- If a bus driver is unable to reach any bus stops due to bad weather, the driver will attempt to contact the parents of the affected students by cell phone.
- Estimates for servicing tapes varied from 60 hours for the 180 days of school to 220 hours.
- Patrick Low will give a new protocol regarding cameras on buses to Sarah Sarette on Monday.
- Consideration will be given to having a contractor handle all camera-related issues on the buses.

Mike Fortier left the meeting at 10:17 am.

-----End of extract-----