

**Errol School Board Meeting Minutes**  
**Monday, December 13, 2010**  
**Errol Consolidated School**

School Board members: Norman Eames, Gloria Coffin, and Larry Enman  
Administration: Kathleen Urso, Principal, Superintendent Paul Bousquet, and Business Administrator Pauline Plourde  
Public: None

1. **Call to Order** – Norman Eames called the meeting to order at 7:00 pm
2. **Public Comments** – No public present
3. **Approval of Minutes** November 15, 2010 - **Motion made by Gloria Coffin to accept the minutes as presented; seconded by Larry Enman. All in favor.**
4. **Communications Written**
  - a. U.S. Department of Education Program Guide
  - b. Letter to Sending Districts-New Hampshire/Maine - Informational
  - c. Response Letter from Millsfield – will continue to send their students and although it has increased, they understand the board’s position.
  - d. NHSBA Resolutions –Will bring to meeting – Identified certain circumstances where a resolution may not be recommended by the NHSBA and the rationale on each.
5. **Principal’s Report** – Kathy highlighted points in her packet: Christmas program, first trimester report cards, student needs, as well as the possibility that Maine may choose not to send their students next year based on the increase in tuition costs. Kathy explained the process and that the board will be meeting tomorrow. More to come.
6. **Superintendent’s Report**
  - a. Policy JICK Revised-Second Reading-Adoption - **Motion made by Gloria Coffin to accept the second reading and adoption of policy JICK; seconded by Larry Enman. All in favor.** The revision indicates where the policy will be displayed.
  - b. 2011-2012 Budget Discussion – Based not knowing the outcome from Maine, the board has set a tentative meeting to be held on Monday, January 24, 2010 at 7:00 pm.
  - c. Staff Holiday Gift Basket – **Motion made by Gloria Coffin to provide the staff with a gift basket of chocolates/candy not to exceed \$25.00; seconded by Larry Enman. All in favor.**
  - d. Insurance Pool with Grafton County – Paul will be attending a meeting next week and will check to see if a larger pool will be cost effective.

7. **Business Administrator's Report**
  - a. Financial Report – Pauline briefly highlighted a few sections.
  - b. Transfer Schedule – The board signed the revised transfer schedule
  - c. Audit Report – Pauline handed out the two-page report to the board on audit findings and was happy to report all was in order. They also received a proposal for the next three years. It was pointed out that a decision maybe to go out to bid.
  
8. **Special Education Director's Report** – Gloria questioned how Medicaid was determined. Currently Errol will be receiving revenue and budgeted \$200. No other questions.
  
9. **Non-Public Session-Student Services** – none needed.
  
10. **Next Meeting**, Monday, January 24, 2011? – Tentatively set for 7:00 pm at the Errol Consolidated School.
  
11. **Other** - None
  
12. **Adjournment** – **Motion made by Gloria Coffin to adjourn the meeting at 7:45 pm; seconded by Larry Enman. All in favor.**

Respectfully submitted by Pauline Plourde, Business Administrator