

Errol School Board

Minutes

Monday, November 16, 2009

In attendance were Principal Kathleen Urso, Superintendent Paul Bousquet, Business Administrator Pauline Plourde, School Board members, Norman Eames, Gloria Coffin and Michelle Ouellet, Cook: Nancy Bourassa, Teachers: Terri Cote and Sharon Lane and Recording Secretary Clara Grover.

1. Call to order was done by Chairman Norman Eames at 7:02 p.m.
Vouchers were signed.
2. Public Comments: Nancy Bourassa explained to the Board that she was investigating the possibility of serving the Senior Citizens meals on Thursdays. She has been talking to the coordinator of the meals in Berlin, to get information about what is required, prices, food and other suggestions. Nancy Bourassa wanted to know if the Board members, or the superintendent would have any objections to using the school kitchen and dining room for such an endeavor.

Terri Cote stated that it would give the students a chance to meet a different generation, practice manners and social skills. Some of the students don't have grandparents in their lives on a regular basis so there isn't any interaction between generations.

Pauline Plourde was concerned about what the state will say, about using surplus foods the school receives for the meals program, on such an endeavor. If the state donated food was used, there should be a set price for the meal, instead of relying on donations from the participants. She will do some investigating about the situation.

Nancy Bourassa stated that the lady at the Berlin Senior meals wanted to talk to Paul Bousquet about the possibilities of doing such an endeavor. It was felt that it would benefit the students as well as the Senior Citizens. If all information is favorable, the program would start in the New Year.

Gloria Coffin made the motion to allow the Senior Meals to be done in the school cafeteria, if the state has no objections, and Michelle Ouellet seconded the motion. All in favor.

3. Approval of the minutes of September 21, 2009, was done when

Gloria Coffin made the motion to approve the minutes as presented and Michelle Ouellet seconded the motion. All in favor.

4. Written Communications: Paul Bousquet gave the Primax Book to the Chairman Norman Eames.
5. Principal's Report: Kathleen Urso stated that the NWEA/MAPS tests and the state NECAPS have been done for the year. Mr. Frizzell, from PSNH, gave a talk to the K-4 grades about safety, all of the students were given a tour of the new fire station and the annual Halloween Party was held. A thank you from one of the "adopted" soldiers was received, thanking the students for the care packages and letters

Leland Kinsey, a poet from Vermont, was in the school for three days, working with the students on writing and poetry. A book, with the students poems and other writings, will be published later in the year. Mr. Kinsey was sponsored by the Children's Literacy Foundation (CLIF) Grant received last spring. Paula Churchill of NCES, has been teaching students and staff in technology training, thanks to a grant.

Chad Miller, tech coordinator for the SAU, was at the school because the internet connection wasn't resetting itself, after a power outage and therefore wasn't available on Mondays especially. It needs upgrading software and a new battery pack for peak performance, which is estimated at about \$1000.00 and some of the computers need to be replaced.

The range in the kitchen and the alarm system needed repairs in October. The sprinkler system needs to be repaired, the back flow preventer is not working as it should. A quote was given for \$1290.00.

The school was dedicated in August 1989, a span of twenty years.

The new curtains are up and making a good difference in the temperature of the school rooms.

6. Superintendent's Report: Paul Bousquet told the members about the Regionalization/Cooperative Study where the different schools would share services. The Board members are to think about it, until next month, and then give an opinion about, joining or not, the study.

Pauline Plourde gave more of an insight, because she had worked on the GHS study with Shelburne and Randolph.

The Board members are to think about a Mission Statement for the school, the superintendent had written one:

"The mission of the Errol School Board is to support a safe and nurturing learning environment for our children. The Board will help to cultivate individual student success, positive self-esteem, self-motivation, a sense of responsibility and respect for others."

The Board members are to decide if they agree with what the above statement says or to write another statement.

A copy of the revised RSA 91A:3, about non-public sessions for meetings, were discussed.

The Board was asked, if they wanted Paul Bousquet to get a holiday surprise for the staff for the Holiday Season.

Michelle Ouellet made the motion for Paul Bousquet to get a holiday surprise for the staff and Gloria Coffin seconded the motion. All in favor.

Paul Bousquet received a call from JML Oil about fuel oil for the school furnace. JML was told that the Board members had decided to buy from Lewis Oil for the upcoming year.

The school calendar for 2010-2011 was discussed and approved when:

Michelle Ouellet made the motion to accept the calendar as presented and Gloria Coffin seconded the motion. All in favor.

The first reading for NHSBA Policy Updates-DBJ, DJC, DJC-R, EDCA, GBEBB, GBGD, GBGD-R, JF, JHC, JIC, JICDAA, JJF, JJF-R, JLCF, JLCI, JLIA, JRA, JRA-R, JRC.

Gloria Coffin made the motion to have a first reading of the Policy Updates and Michelle Ouellet seconded the motion. All in favor.

Pauline Plourde had received an e-mail from David Goyette, Building Director for the Gorham Schools, about extra kitchen equipment in Gorham. The Board members and school staff were interested in the small ice cream machine, if it would fit in the kitchen. Paul Bousquet is to investigate the size and kind of machine it is.

A historical enrollment figures for students in Errol School for the past years and future estimated years.

7. Business Administrator Pauline Plourde explained the increases and decreases of the financial statement for the month of October. The tuition rate from Colebrook High School weren't available so the total is an estimate. The School District Transfer schedule has been revised and the Board signed the new transfer schedule between the town and the school.

Pauline Plourde went over the Budget Worksheet-Expenditures and answered the members questions about the different line items. She explained that a new high school student had moved into town, so the tuition expense is up.

A public meeting about the SAU Budget will be held in Milan. At a future date to be determined.

Sharon Lane and Terri Cote left at 8:07 p.m.

8. Special Education Director's Report for September and October were discussed. The directors are investigating new ways to improve the situations for the Special Ed. Students and grants to pay for the new programs.
9. Non-Public Session needed to discuss status of Resident Student, Discussion of salaries, and discussion of Errol students.

Gloria Coffin made a motion to go into Non-public session at 8:15 p.m. Michelle Ouellet seconded the motion.

Gloria Coffin	Yes
Norman Eames	Yes
Michelle Ouellet	Yes

Recording Secretary Clara Grover left at 8:15 p.m.

Respectfully submitted

Clara Grover
Recording Secretary