

Errol School Board

Minutes

Monday, August 18, 2008

In attendance were: Principal Kathleen Urso, Superintendent Paul Bousquet, Business Administrator Pauline Plourde, School Board members: Norman Eames, Gloria Coffin and Michelle Ouellet and Recording Secretary Clara Grover.

1. The meeting was called to order by Chairman Norman Eames at 7:05 p.m.

Vouchers were signed before the meeting started.

2. Public Comment: There wasn't any public present.

3. Approval of the minutes of June 16, 2008, meeting was done when:

Michelle Ouellet made a motion to approve the minutes as presented and Gloria Coffin seconded the motion.

All in favor.

4. Communications Written:

The Board members signed the End-of-Year Financial Report that the Superintendent had brought with him from Gorham.

A letter from Edward R. Murdough, Administrator of the Bureau of School Approval and Facility Management in Concord was discussed. The letter stated that the Errol Consolidated Elementary School is state approved until 2010 with no problems, thanks to the efforts of the staff.

The letter from Lewis Oil about prepay for oil, for the upcoming school year was discussed, it was decided to have the Superintendent get more information or to see if the price will level out. The prepay price is \$4.45 a gallon, for # 2 fuel. The school uses about 1700 gallons a school year.

5. Principal's Report:

Principal Kathleen Urso stated that the Lego Camp was filled to capacity and every one had a great time with Michelle & Brewster Bartlett, Gloria Coffin's daughter and husband.

This summer, Teri Cote worked with three students, for three weeks, in the extended school year program to improve their skills in reading and phonics.

In early July, three staff members attended the National Conference on Differentiated Instruction in Columbus, Ohio. The teachers went to a variety of classes to get new ideas and learn new techniques for teaching, management, discipline in the classroom. The conference is a chance to meet and network with other educators from around the country. The teachers will make some changes and/or additions in the curriculum that will be a benefit to the students.

The fire suppression system is completed. Pope Security will be completed with the alarm system in August. The carpets will be cleaned before school starts.

The in-service days will be August 26th and 27th. The handbooks, parent packets, and activity calendars will be ready before the start of school in September.

In addition to the Builders Club and the Student Council, the boys will have a chance to join the Cub Scouts or Boys Scouts under the leadership of Carol Hall, secretary, library helper and paraprofessional in the Errol School.

6. Superintendent's Report:

The Board members were invited to the Milan Village School for an Opening-day breakfast on August 26, 2008 at 7:30 a.m.

The Superintendent brought up more NHSBA May Policy Updates to be inserted in the Board Policy Books. The updates are EB, EHB, IFA, IHAK, IHBH, IHBH-R, IHBI, IHCD, IJ, IJO, OK, ICAA, IKB, IKE, IL, ILBA, JFABD, JG, JH, JI, JICD, JICK, JLC, JLD, JLDBA, JLF, JLI, and LEB.

Gloria Coffin made a motion to have a first reading of the updated policies and Michelle Ouellet seconded the motion. All in favor.

A letter was received from the Department of Education auditors about their concern that the tax payers are financially supporting the lunch program at the school. Pauline Plourde, Business Administrator, will send a letter stating that the tax payers are willing to subsidize the lunch program.

The school hours will be published in the local newspapers.

Larry Guiles, Physical Education teacher, is working on getting his certification in PE, he can continue to teach PE, if there is a critical shortage of teachers, which there is and the Board members approve.

Michelle Ouellet made a motion to approve Larry Guiles working while getting his certification in PE because there is a critical shortage of Physical Education teachers and Gloria Coffin seconded the motion. All in favor.

7. Business Administrator's Report:

The transfer schedule for monies from one line item to another might be changed. The Board members were asked to make a motion to approve the changes.

Michelle Ouellet made the motion to approve the money changes and Gloria Coffin seconded the motion. All in favor.

8. Special Education Director's Report was discussed. Steven Gordon is interested in coming to the school for a visit.

9. No Non-Public Session was needed.

10. Next meeting will be September 15, 2008 at 7: 00 p.m.

11. Other

12. Adjourn: Gloria Coffin made a motion to adjourn at 7:55 p.m. and Michelle Ouellet seconded the motion. All in favor.