

Errol School Board

Minutes

December 18, 2006

In attendance were Principal Kathleen Urso, Superintendent Paul Bousquet, Business Administrator Pauline Plourde, School Board Members; Norman Eames, Gloria Coffin and Michelle Ouellet, Teachers; Sharon Lane and Mary (Terri) Cote and Recording Secretary Clara Grover.

1. The meeting was called to order at 6:30 p.m. by Chairman Norman Eames.

Vouchers were signed before the meeting started.

2. Public Comments: There wasn't any public in attendance.
3. Gloria Coffin made the motion to approve the minutes of November 20, 2006 as presented and Michelle Ouellet seconded the motion. All in favor.
4. Communications Written; Kathleen Urso told the Board about a Grant from the Healthy New Hampshire Foundation. She made out the one page application and sent it in and received a reply saying that the school had received a \$2,000.00 Grant to buy snowshoes to continue walking in the winter. The principal will check out different companies for the best buy.

Gloria Coffin made the motion to accept the Grant of \$2,000.00 for the Snowshoes and Michelle Ouellet seconded it. All in favor.

5. Principal's Report: The first report cards of the year were given out in early December. One student made High Honor Roll, with eight students making Honor Roll. The school participates in the Kiwanis program called BUG—Bringing up Grades; effort certificates were given to the students that have brought up their marks in at least one grade without going down in any other grade. All of the students were able to attend the All Star Party for good behavior.

The students are busy raising money and making cookies for care packages for their adopted soldiers.

The Christmas Program will be held on December 20, 2006 at the Town Hall at 6:30 p.m. The Christmas Vacation will be from December 22nd to January 1st. Snowboard and skiing lessons start in early January.

Mark Zizza fixed the front door threshold so now the door locks securely. There is a smell that comes up the drain in the kitchen sink, all kinds of methods to get rid of the smell have been tried but it still smells.

Norman Eames asked if there was an elbow on the drain pipes?

Kathleen Urso wasn't sure about the elbow.

It was suggested that Kathleen Urso call Lonny Calder from Errol Oil to have a look at the problem.

6. Superintendent's Report: The Board was asked to make a motion to have a reading of the School Board Policy Handbook.

Gloria Coffin made the motion to have a second reading of the Policy Handbook and Michelle Ouellet seconded it. All in favor.

The new revisions will be discussed throughout the year as the policies are reworded for the Errol School.

Superintendent Paul Bousquet and Business Administrator Pauline Plourde met with the Selectmen at 5:00 p.m. to discuss the generator and Town Meeting. It was decided to get prices of new generators, at least three for the town and one for the school.

Town Meeting will be on Saturday, March 17th, 2007, at 9:00 a.m. and the Public Hearing for the budget will be on February 14th, 2007 at 6 p.m..

Gloria Coffin made the motion that the dates for the Town Meeting and Public Budget Hearing were okay with the Board Members and Michelle Ouellet seconded the motion. All in favor.

The Board Members are to fill out the evaluation papers on the Superintendent and send them to the SAU Office by January.

The proposed warrant for the Town Report was discussed and changed where necessary. It was decided to put \$20,000.00 from surplus, if any, into the Student Tuition Trust Fund.

The SAU Mission was discussed and it was decided to have a Mission Statement for the Errol School District. "The Mission of SAU # 20 is to cooperatively support the success of the students of our communities by providing administrative services and being fiscally responsible." is the mission statement formulated by the SAU 20 Board when they last met.

7. Business Administrator's Report: The Tax Rate was explained by

Business Administrator Pauline Plourde, the Capital Reserve Trust Funds were discussed earlier, the Budget for 2007-2008 was discussed.

The insurance premiums have increased and the staff throughout the SAU District will receive a 3% increase in pay.

Since the school doesn't have a music teacher or a certified librarian, the money will be divided between the teachers who do the duties of the missing staff. Carol Hall will be working in the library for a couple of hours taking care of the books.

8. It was decided to go into Non-Public Session RSA 91-A:311 The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him/her, unless the employee affected requests that the meeting be open, in which case the request shall be granted.

Gloria Coffin made the motion to go into Non-Public Session at 7:45 p.m. and Michelle Ouellet seconded the motion. All in favor.

Norman Eames	Yes
Gloria Coffin	Yes
Michelle Ouellet	Yes

Personal issues and salaries were discussed.

Michelle Ouellet made the motion to go back to the public session at 8:10 p.m. and Gloria Coffin seconded the motion. All in favor.

Norman Eames	Yes
Gloria Coffin	Yes
Michelle Ouellet	Yes

9. Special Education Director's Report was discussed.
10. The next meeting will be on January 22, 2006 at 6:30 p.m.
11. Gloria Coffin made a motion to adjourn at 8:15 p.m. and Michelle Ouellet seconded it. All in favor.

Everyone wished Happy Holidays to all present!!!

Respectfully submitted

Clara Grover