

## Errol School Board

### Minutes

Monday, September 18, 2006

In attendance were: Principal Kathleen Urso, Superintendent Paul Bousquet, School Board Members; Gloria Coffin, Norman Eames and Michelle Ouellet, Staff; Sharon Lane, Mary Cote and Carol Tremblay and Recording Secretary Clara Grover.

1. The meeting was called to order at 7:07 p.m. after the staff contracts were signed by Chairman Norman Eames and the vouchers were signed by all of the Board Members.
2. Public Comment: there wasn't any public present.
3. Approval of the minutes of August 21, 2006 was approved when Gloria Coffin made the motion to accept the minutes as presented and Michelle Ouellet seconded the motion. All in favor.
4. Communications Written: the school received, from Ben Hall, a thank you card for the scholarships he was awarded.
5. Principal's Report: Kathleen Urso handed out an activities paper for the upcoming year. Clara Grover will give a copy to Dottie Kurtz, the Selectmen's Administration Assistant, because some of the activities will be held in the town hall, which needs to be reserved.

Lucien Charron will take care of the grease trap in the kitchen. Lewis Oil Inc. will take care of the back flow problem in the kitchen sink.

One of the ladies in the SAU office (Marie), asked Kathleen Urso about why the school was charged for a fire phone? Where was it in the school?

Norman Eames stated that a fire phone had been in the school but it rang when it shouldn't have (malfunctioned) and was unplugged. Kathleen Urso will check into the situation.

There are 11 students in K-4 and 10 in the 5-8 grades for this school year.

The MAP testing will take place near the end of September. The NECAPS standardized state tests will be done later.

On Sunday, September 10<sup>th</sup>, the Errol School Association held a community softball game and cookout on the new field. About 40 people showed up for a fun day.

6. Superintendent's Report: The Board Members were asked if they had any expectations or questions about or for the Superintendent. The only thing stated was that the Superintendent keep the Board out of trouble!!!

Talking between the Selectmen's office and Lewis Oil, Inc. and the school resulted in a \$.3 cent drop in the price of heating oil for the school and the town offices.

The Policy Handbook needs to be updated for the Board Members. The Board Members were asked to bring in the books for the next meeting.

A new budget process will be used for the upcoming year. The staff will be given a certain amount to use for supplies for the students, if they go over the amount, the staff will need to justify the overrun.

The generator is being researched by Robert Senter, to find any information or manuals about the equipment and how it operates so it can be hooked up to the school and the town hall.

The Board Members were asked to accept the nomination of Amy St. Cyr for the Special Education teacher for this year. She will work 2 days a week, 5 ¼ hours a day.

Michelle Ouellet made the motion to accept Amy St. Cyr for the Special Education teacher and Gloria Coffin seconded the motion.  
All in favor.

The superintendent wanted to know if in the winter time, did the meeting time change?

Norman Eames replied that the meetings started at 6:30 p.m.

7. Business Administrator's Report: A financial report was presented, some items have increased and some have decreased leaving a good projected balance.
8. Special Education Director's Report: The report was discussed.
9. Non-Public Session: No session was needed.
10. Other: None

11. Next meeting will be Monday October 16, 2006, at 7 p.m. in the same room as always.

12. Adjournment: The motion to adjourn at 7:26 p.m. was made by Gloria Coffin and seconded by Michelle Ouellet. All in favor.

Respectfully submitted

Clara Grover  
Recording Secretary