

Errol School Board

Minutes

Monday, June 19, 2006

In attendance were: Principal Kathleen Urso, School Board Members: Gloria Coffin, Norman Eames and Michelle Ouellet; Staff: Sharon Lane and Mary (Terri) Cote; Superintendent Patrick Low and Recording Secretary Clara Grover.

Also in attendance was Rhonda Anctil, a parent.

1. The meeting was called to order by Chairman Norman Eames at 7:05 p.m.
2. Gloria Coffin made the motion to approve the minutes of May 15, 2006 and Michelle Ouellet seconded the motion. All in favor.
3. Public Comments: None
4. Written Communications: Michelle Ouellet brought in an application for the Lego Camp being held on June 26<sup>th</sup>-28<sup>th</sup>. The application was given to Kathleen Urso.

Norman Eames told Kathleen Urso that Donald Scott of Upton has memorabilia from the WWII that he is willing to tell the school students about.

5. Guest Presenters: None
6. Principal's Report: At the Graduation Ceremonies, Kathleen Urso presented Cote Verratti and Chloe Coderre with "A Good Citizenship Award" on June 13, 2006.

The next day, a year end cookout was held for students, staff and some parents, everyone enjoyed the nice day.

The staff will be working on the curriculum mapping in June and four weeks of summer school will be held for Special Education students.

Jane Jordan, our Art Teacher and Milan's librarian is interested in the library slot that is open in Errol after Linda Shoemaker leaves.

The Preschool Director for the SAU, Todd Butler will be testing the students that will be entering the kindergarten.

Janitor, Barbara Lemieux will be working on the maintenance of the building over the summer. A problem has occurred with the hot water heater, Lewis Oil repair man will be called.

Robert Senter was called in because several ballasts in the lights need to be replaced. The Physical Education teacher, Larry Guiles, was asked if he would be interested in teaching classes about Health and Nutrition. No decision has been made.

The grease trap in the kitchen needs to be cleaned, the carpets will be cleaned before school starts and back flow traps for the sinks need to be purchased.

Gloria Coffin congratulated the teachers and Kathleen Urso for the unique and memorial graduation ceremony.

The student activity reports will be done within the next few weeks.

The summer curriculum work is being worked on.

7. Superintendent's Report: Avian Flu preparations was stressed and it was recommended that 3 masks for each student and staff member be purchased and kept at the school. Kathleen Urso stated that she had received an e-mail from the State about the Avian Flu. Patrick Low suggested that Kathleen Urso get in touch with other schools in the district to order the masks.

The AYP process to help a student with problems in school and out is continuing

The District is still looking for a nurse and a music teacher for the Errol School.

Portfolios are a work in progress.

The town generator was checked out by Norman Eames, a fuel tank is needed, the Selectmen will be asked if the town and school can pay for the tank together, the school will pay for the wiring from the generator to the school and the switch over box needed for the school up to \$5000.00.

Gloria Coffin made the motion to empower the superintendent to enter into a contract with a qualified vendor to do the above work and Michelle Ouellet seconded the motion. All in favor.

Bids are still be solicited to build the back stop for the athletic field for a \$10,000.00 limit. The work will need to be done by July 31, 2006.

Gloria Coffin made a motion to authorize the superintendent to enter into a contract with a qualified vendor to build the back stop and Michelle Ouellet seconded the motion. All in favor.

Rhonda Anctil wanted to know if the electrical work would be done before the back stop was built?

It was explained that the conduit to hold the wires is already in the ground, the work was done before the field was fixed.

Tuesday, June 27, 2006, will be set as the date for the vendors to look over the area for the back stop, Rhonda Anctil or Barbara Lemieux or Kathleen Urso will be available to answer any questions.

Rhonda Anctil explained that the tennis court fence is considered the foul line in the softball games and if a hit ball touches the fence it is an automatic out. She wanted to know if there would be money at the end of the year to pay for a fence?

Patrick Low stated that he thought that there would be enough money left over for that purpose.

Rhonda Anctil left at 7:45 p.m.

Patrick Low went over the financial report that Pauline Plourde had prepared. He stated that some item have decreased and some items had increased, but overall the budget was looking good for a surplus. The cost of newer software has caused an increase in the budget that wasn't anticipated.

8. Building & Site were discussed earlier in # 6 Principal's Report.

Back stop was discussed in # 7 Superintendent's Report.

The summer maintenance work was discussed in # 6 Principal's Report.

The generator was discussed in # 7 Superintendent's Report.

The athletic field and the use of the school building were discussed earlier.

9. Scholarships was discussed; it was suggested that some of the criteria papers be changed to allow the out of town and state students, who go to the Errol School, to apply for the scholarships. The Bicentennial Scholarship is only for an Errol resident.

10. Policy for the Wellness program was discussed and Kathleen Urso explained that the cook, Nancy Bourassa, has juice and water on hand for the students to buy, snacks are either fruit or vegetables or milk. Sodas aren't allowed in the school.

The Avian Flu was discussed earlier with Kathleen Urso going to order the masks to have on hand at the school.

11. Other: none

12. Non-Public session: Gloria Coffin made the motion to go into non-public session at 8:25 p.m. and Michelle Ouellet seconded the motion. All in favor.

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| Gloria Coffin    | Yes |
| Norman Eames     | Yes |
| Michelle Ouellet | Yes |

Kathleen Urso will talk to janitor Barbara Lemieux about hours and days off.

Kathleen Urso will talk to Carol Tremblay about health insurance.

Gloria Coffin made a motion to come out of the Non-Public Session at 8:50 p.m. and Michelle Ouellet seconded the motion. All in favor.

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| Gloria Coffin    | Yes |
| Norman Eames     | Yes |
| Michelle Ouellet | Yes |

13. The next meeting will be on July 24, 2006, at 7 p.m., if there isn't any business to discuss, the next meeting will be on August 21, 2006, at 7 p.m.

Gloria Coffin made the motion to adjourn at 9:05 p.m. and Michelle Ouellet seconded the motion. All in favor.

Respectfully submitted

Clara Grover  
Recording Secretary