

Errol School Board
Minutes

August 15, 2005

In attendance were: Principal Kathleen Urso, Teacher Sharon Lane, School Board members Gloria Coffin and Norman Eames, Superintendent Patrick Low, Recording Secretary Clara Grover and Brent Bouchard.

1. The meeting was called to order at 7:07 p.m. by Chairman Norman Eames.
2. A motion to approve the minutes of June 20, 2005, was made by Gloria Coffin and seconded by Norman Eames. All in favor.
3. It was decided to go into Non-Public session at 7:10 p.m., so Brent Bouchard could leave early.(# 13 on the agenda)

Gloria Coffin made the motion to go into a Non-Public Session and Norman Eames seconded the motion.

Gloria Coffin Yes
Norman Eames Yes

Gloria Coffin made the motion to come out of Non-Public Session at 7:41 p.m. and Norman Eames seconded the motion.

Gloria Coffin Yes
Norman Eames Yes

Brent Bouchard left at 7:41 p.m.

4. Communications/Written: The Freedman family and Teri & Don Cote won the Grand Prize in the Fourth of July Parade, they would like to buy a “horse swing”, made from tires, in the shape of a horse, with their winnings, and replace one of the regular swings at the school playground with the “horse swing”. The chains and other hardware needed would also be purchased. The Freedman’s and Don Cote’s want permission from the Board members to get the swing.

Gloria Coffin made the motion to allow the “horse swing” to be put on the playground equipment and Norman Eames seconded the motion. All in favor

Carol Tremblay wanted the information about her health insurance put in writing so there is no misunderstanding about what the benefits covered.

Becky Bean’s letter of resignation, from the School Nurse position, was read and accepted.

Teri Ruel’s letter of resignation, from the School Treasurer position, was read and accepted.

The candidate for the Milan School Nurse position may be persuaded to come to Errol for a day.

5. Public Comments/Visitors: Teacher Sharon Lane gave a report about the National SDE Convention, the staff attended in Las Vegas, Nevada. Many new ideas, suggestions and programs were explored and experienced by the staff at the convention. The trip was worth going.

6. Principal's Report

Members of the staff went to the New England Kindergarten Conference and the Department of Education's Teacher to Teacher Quality Conference during the summer months.

The curriculum was worked on over the summer months.

There were interviews with different people about the Art Teacher position; the Physical Education Teacher position and an Administrative Assistant position were conducted.

Carol Hall was hired to be the school's administrative assistant. She has been in training in the SAU office and in the Errol School.

Kathleen Urso handed out a copy of the Welcome Back to School packets that were sent out to students and parents.

Kathleen Urso said that she would be at the school on Thursday and Friday, August 25 & 26, 2005 for new student registration. Notices will be posted.

7. The vouchers were signed by the Board members.

8. Superintendent's Report:

Patrick Low asked if handbooks were finished, Round-ups were done, staffing addressed, (an Art Teacher has been hired for the year, Jane Jordan,

Gloria Coffin made the motion to hire Jane Jordan as the art teacher for a salary of \$5,178.00 and Norman Eames seconded the motion. All in favor.

Talks with someone to teach Physical Education is on going, a school nurse was mentioned earlier), busing is all set, Nancy Bourassa will be the cook, PD days are set, Health, Fire Inspections will be done before school starts, Welcome back letters are done, busing letters about times for pick-up will be handled by the bus drivers, emergency contact information will be updated for each student, sharing is set.

The NH Dept of Education Annual Financial Report was signed by the Board members.

Patrick Low passed out a financial statement showing a projected surplus balance of \$74,125.90.

9. Staffing/ Job Postings/Nominations are mentioned in # 8.

10. Transportation contracts are signed.
11. The outside of the building was washed during the summer, the new parts for the vacuum cleaner has been received and installed.

The work on the athletic field has been started, so the students will play mostly in the front or on the side of the school.
12. Other: Evaluations of the Superintendent have been received in the SAU office, the teachers were allowed to express their opinions, along with the School Board.

A new Board member needs to be interviewed for the vacant position.
13. Non-Public Session was held earlier.
14. District meeting on August 24, 2005, at the Milan Village School.
Next meeting for Errol School Board is September 19, 2005 at 7 p.m.
15. Gloria Coffin made the motion to adjourn at 8:20 p.m. and Norman Eames seconded the motion. All in favor.

Respectfully submitted

Clara Grover
Recording Secretary