

Dummer School Board Meeting Minutes Monday, June 2, 2008

Present: Chairman Jennifer Miller, Nancy Bisson and Julie Glover

Administration: Superintendent Paul Bousquet, Business Administrator Pauline Plourde

- I. Call to Order: Jennifer Miller called the meeting to order at 6:08 p.m.
- II. Approval of April 7, 2008 Minutes: **Motion** – Julie Glover made a motion to accept the minutes as amended; seconded by Jennifer Miller. All in favor except for Nancy Bisson who abstained.
- III. Public Comments: No one from the public present
- IV. Written Communication
 - Dummer/Berlin Withdrawal Minutes from 5/5/08 – Julie commented there were no Berlin Board members present. Paul explained that they were working on an important budget meeting.
 - Berlin School Board Minutes – No discussion
 - Milan School Board Minutes – April 1st minutes questioned if the one-day waiver was granted – yes. May 6th minutes on the Principal's report asked if anything changed in the Parent/Student Handbook; only minor changes to date.
 - Policy Insertions will be dispersed to Board
 - Primex Book to Board Chair-Superintendent will bring to meeting: Paul presented to Board chair.
 - The calendar for all School Board meetings was handed to the Board.
- V. Superintendent's Report
 - Berlin AREA Agreement Update: Paul plans on having the entire document ready to be sent to the State School Board by the August 4th meeting. This will be discussed at tonight's meeting. Tuition agreements are included in the packet so much of the work is done and should be ready for a September 2009 start date.
 - Board Self Evaluation Review: Jennifer discussed the review. The following sections and ratings are listed below:
 - i. Acting Strategically - the board feels they have exceeded those expectations. Meetings that are held with both Milan and Berlin have proved to be quite successful and the Board would like to see it continue.
 - ii. Functioning as a Team" – overall the Board rated themselves as exceeding in this category.
 - iii. Social and Community Responsibility – this category was rated as Satisfactory.
 - iv. Working Towards Board Improvement – this category was rated as Satisfactory.
 - v. Making Decisions – this category was rated as Exceeded.
 - vi. Fiscal Responsibility – Exceed in this category.
 - vii. Values and Ethics of Leadership – rated as Exceeds.
 - viii. Values Teachers and Staff – rated as Exceeds.

The goals were stated as follows:

- i. To meet with the Berlin School Board at least once annually targeted for October.
 - ii. Keep the Policy Book up to date and possibly on line.
 - iii. Complete the Withdrawal Study with the approval of the State Board of Education.
- Signing Ethics Statement – Nancy Bisson will sign as she was absent from the last meeting.
- Title I program – Milan. Paul explained that because Milan hasn't made adequate yearly progress in one subject, they will be considered a School in Need of Improvement (SINI) and therefore they are expected to receive \$25,000 from the State. These additional funds will allow for the Title I position to be fully funded.
- Other (Questions): None discussed

- VI. Business Administrator's Report
- Monthly Financial Report: The projected fund balance is estimated at \$65,800. Pauline pointed out that \$25,000 was anticipated at the time of the printing of the town report. We were notified that a Dummer student had been omitted from Berlin's Tuition responsibility list. It is reflected in the budget.
 - Other – The status of the Milan building project was discussed – specifically, the roof, ventilation, intercom system, and the well. The Milan Board will be discussing the absence of Dennis Rossignol for medical reasons. They will be asked to fund an outside company to come in and do the major cleaning in Dennis' absence.
- VII. Principal's Report: Jennifer was concerned with the results of the standardized testing in particular that 50% of those tested were below proficient. Dave is working with his staff to address these issues as it is a concern to him as well. Paul explained that the NECAP's are aligned with the GLE's. Teachers' work within their curriculums to adequately align them with the GLE's.
Interviews are currently taking place to fill a para position. They will also be filling the nurse's position which is set for 4.5 hours per day. The set times have not been determined.
- VIII. Sped Directors' Report: Paul pointed out that Medicaid revenues are coming in steadily. He also stated that Steve is worried about the services provided our children and continues to advocate for them.
- Motion** – Julie Glover made a motion to accept the Federal IDEA and Preschool Entitlement Consolidated Agreement as presented for Fiscal Year 2009; seconded by Nancy Bisson. All in favor.
- IV. Non-Public Session: None needed.
- V. Next Regular Meeting: Monday, August 4, 2008-6:00 p.m.
- VI. Other: None
- VII. Adjournment: Julie Glover made a motion to adjourn at 6:55 p.m.; seconded by Jennifer Miller. All in favor.

Respectfully Submitted by Pauline Plourde