

Gorham Randolph Shelburne Cooperative School Board

Tuesday, May 18, 2010, 6:30 pm

Minutes of Meeting

Gorham Middle High School

GRS Board Members Present: Jo Carpenter, Angela Brown, Greg Corrigan, Anne Hill, Bruce Lary, Steven Michaud, Ron Ouelette, Paul Partenope, Julie St. Germaine, and Michael Waddell

Absent: Sharyl Graham

Administration: Paul Bousquet, Superintendent; Karen Cloutier, Principal, Ed Fenn (left at 9:36pm) ; Dave Goyette, Maintenance Supervisor (left at 8:55pm); Chad Miller, Technology Director (left at 8:55pm); Rebecca Hebert-Sweeny, Co-Director of Special Services (left at 9:50pm); Keith Parent, Principal, GMHS (left at 10:09pm); and Pauline Plourde, Business Administrator

Public: Krysta Arguin (Student Representative) (left at 8:55pm), David Carlisle (left at 7:10pm), Shelly Fortin (left at 7:10pm), Diane Horne (left at 7:10pm), Naomi Levesque, Ben Mayerson (Minute Taker)

Press: Sarah Kinney (GMHS Student & Press) (left at 10:00pm), Craig Lyons (BDS) (left at 10:00pm)

I. Call To Order

The meeting of the GRS Cooperative School Board was called to order at 7:04 pm

II. Public Comments

Diane Horne asked if a student played two varsity sports, would they still have to participate in the mandatory gym program. White Mt. Regional allows this. Keith Parent will look into it.

Diane also asked about the Senior Projects. She said she is concerned that some students really struggle with the projects, while others don't work as hard. She asks if the project should be optional rather than mandatory for graduation. Paul Bousquet said the board will be considering some possible changes in the future. Shelly Fortin echoed Diane's sentiments. David Carlisle suggested that it be moved to be a junior project. Shelly suggested that it might be better to be a class project rather than an individual project.

III. Written Communication

a. GRS Board Committee Membership

It was noted that the Wellness Committee (which is not listed) is not a committee of the board, but that rather the schools. The members from the board are Anne Hill and Angela Brown.

b. Annual Audit Report

There was a question about the Policy Committee's role, in regards to the scholarship program. Why private scholarships were not handled according to policy. Pauline and Paul are looking into the scholarships in order to adhere to the policies of the Cooperative. A member questioned the calculated values of the member towns' properties. This is a total of the three towns for three years.

c. Lunch Program Audit

Pauline Plourde briefly reviewed the report. The review occurs every 5 years. This year's report studied the EFS food program. Café Services has been very cooperative in the process.

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- d. Sylvia Evans Leadership Award program shared by Paul Bousquet. The winner was Kayla Galipeau. This is the second year in a row that a GRS Cooperative student has won.
- e. SAU Board packets and potluck signup sheet were distributed.
- f. An Email from Bob Balon was shared, regarding his son's attendance the National Young Leaders State Conference.
- g. Retirement party invitation for Ingrid Graff was passed around. June 4, 2010 at J's corner restaurant beginning at 3:30p.m.

IV. Consent Agenda

- a. Approval of Public Minutes **April 13, 2010.**
- ~~b. Monthly Financial Report with Projected Fund Balance~~
- ~~c. Year End Transfers Regular Operating Budget~~
- ~~d. Approve Appropriation Schedule Signatures Needed~~

The following items were removed from IV: C and D

The Chair declared items A & B in Section IV as adopted.

V. Student Council Representative Report

Krysta Arguin reported a car wash fundraiser will be occurring in the near future. Council elections will be occurring shortly. The School Board Student Representative is a yearly elected position.

VI. District Administrators Reports

- a. SPED Director's Report
Rebecca Hebert-Sweeny was available to answer questions. A member stressed that it is very important that students feel safe and comfortable asking for help.
- b. Maintenance Director Report
Dave Goyette was available to answer questions. There was discussion about the Lead Paint Training course that David recently attended.

Paul Bousquet talked about the ceremony dedicating the new buses. He doesn't anticipate purchasing any more buses until 2014.

- c. EFS Principal's Report
Karen Cloutier was available to answer questions. There was a question about the prospects for a full day Kindergarten. She says further discussion has led them to reconsider having a full day program. The State suggests 20 students in a program, but 25 would be workable. Karen feels that full day will be the law someday. A member asked if there would be a problem if there was full day offered, then the numbers of students increased to the point where it couldn't be offered, in a single class. Several

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members thought it would be a good idea to continue looking into a full day program. It will not be offered next year.

i. Handbooks Included Second Reading

Karen said there needs to be a piece in the Handbook pertaining to what is the proper way to contact a teacher regarding student issues. Specifically Facebook contacts would not be encouraged.

Liz Jackson has worked with students discussing and making healthy meals. Karen said they will be 'slowly tweaking' the food service program. Chocolate milk will be eliminated from next year's menu. The cafeteria will be a fast food free zone.

Karen explained the plan to move to a standardized report card system.

Greg Corrigan made a motion to accept the second reading of the student handbook. It was seconded by Bruce Lary; all in favor.

A third reading will be presented.

d. GMHS Principal's Report

Keith Parent was available to answer questions.

i. Handbooks First Reading

There was discussion about the Handbook courses, credit, and general content.

Bruce Lary made a motion to accept the first reading of the student handbook. It was seconded by Greg Corrigan; nine in favor, Anne Hill opposed.

There was discussion about the content of the Program of Studies.

Anne Hill made a motion to accept the first reading of the Program of Studies. It was seconded by Ron Ouelette; nine in favor, Paul Partenope abstained.

A motion was made by Paul Partenope to have Ron Ouelette and Bruce Lary sign and hand out diplomas. It was seconded by Anne Hill; all in favor.

A 4th trip request was explained by Sarah Kinney, for an overnight trip at the school to conduct a webcast.

Bruce Lary made a motion to approve all the student overnight trips presented in the Principal's packet. It was seconded by Anne Hill; all in favor.

Keith circulated the program to the Northern District Middle School Festival. He said it was great and praised Christina Trivelli for all her hard work on this day of music.

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Keith presented his thoughts and observations regarding the Senior Project. Some students chose to do their project in their junior year. It was suggested that Keith bring some suggestions to modify the program to the **August 2010** meeting. Many members relayed their personal opinions.

e. Technology Director's Report

Chad Miller was available to answer questions. Chad plans to keep the server room in the GMHS for now.

VII. Business Administrator's Report

a. Year End Transfers Regular Operating Budget

Pauline Plourde explained the rationale behind the transfers.

A motion was made by Bruce Lary to approve the fund transfers. It was seconded by Greg Corrigan; all in favor.

b. Approve Appropriation Schedule-Signatures Needed

Pauline Plourde explained the revised appropriation schedule for the three towns.

There was a protracted discussion about the member towns' current financial status, especially Gorham's. The discussion of a possible Tax Anticipation Note (TAN) that may have to be applied for in the Cooperative Towns took place. Board members felt that we must continue to work with all government entities and be aware of the impact we may have on their bottom line.

Greg Corrigan made a motion to accept the payment schedule. It was seconded by Paul Partenope; nine in favor, Bruce Lary abstained.

c. Engineering Costs for Paving

Paul Bousquet said he feels its past time for some paving around the two buildings, which haven't been done since the summer of 1998. Pauline suggested hiring an engineering firm to do an analysis of need, cost, and the scope of work. Work needs to be done at the EFS parking lot, the main lot at the GMHS, and the area(s) where the houses were removed.

A motion was made by Bruce Lary to accept the HEB letter of agreement. It was seconded Greg Corrigan; nine in favor and Julie St. Germaine abstained.

d. Fence Bid-Approval Needed

Greg Corrigan made a motion to approve the fence bid, made by Round Hill Fence Security bid for \$3690. It was seconded by Anne Hill; all in favor.

Paul Partenope made a motion to extend the meeting for 30 minutes. It was seconded by Bruce Lary; eight in favor, Greg Corrigan and Julie St. Germaine abstained.

VIII. Superintendent's Report

a. Nominations

Paul Bousquet discussed the nominees.

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Bruce Lary made motion to approve the nominations as presented. It was seconded by Steven Michaud; nine in favor, Julie St. Germaine abstained.

- b. Focused Monitoring NHDOE Two Year Initiative
Paul spoke of his enthusiasm for this initiative. The first meeting will be held tomorrow. The process should assist us in our current initiative in the district.
- c. Race to The Top-Discussion Moving Forward?
Paul said he feels the State will be moving forward with their plan for school improvement whether there is participation in the RTTT program or not. He said if the district joined this initiative it would receive \$20,000 per year for four years to infuse elements of the program. He recommends the district willingly join the program. He plans to ask Milan to participate, but not Errol. Errol does not have a meeting scheduled until mid June and he would need to discuss this initiative with the Errol Board prior to agreeing to participate.

A motion was made by Paul Partenope to empower Jo Carpenter to sign on for the Board. It was seconded by Ron Ouelette; seven in favor, Greg Corrigan, Paul Partenope, and Julie St. Germaine opposed.

- d. Cooperation with Berlin-Update/Discussion
Paul discussed the Berlin Board discussions and his response to their proposal.
 - i. Berlin Letter to GRS Cooperative Board

Several members felt it was not in the best interest of the district to pursue such an agreement with Berlin. There was consensus that cooperative efforts should continue to be pursued.

- ii. Response to Newspaper Article
A motion was made by Paul Partenope to extend the meeting for 30 minutes. It was seconded by Bruce Lary; six in favor, Angela Brown, Anne Hill, Julie St. Germaine, and Greg Corrigan opposed.

Paul will draft a response letter to the Berlin Education Board. He will Email his draft to the board by next Monday.

- e. Signing Ethics Statement-One Copy to be Distributed
- f. Review of Goals 2010-2011-Revised goals are printed below.
- g. Request to Begin Negotiations Support Staff
A motion was made by Greg Corrigan to empower Paul to begin negotiations. It was seconded by Bruce Lary; all in favor.

IX. Board Committee Reports

- a. Legislative Liaison Report

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Paul Partenope reviewed his report.

A motion was made by Michael Waddell to oppose the HB 1393 to manage the pool funds. It was seconded by Angela Brown; all in favor.

b. Policy Committee

i. NHSBA Policy Update-Sprig 2010-First Reading-ACD, HCF, KB.

Anne Hill made a motion to accept the first reading of ACD and KB. It was seconded by Greg Corrigan; all in favor.

ii. Revisions-ADB, GBEC, GCAA, JICI, JLF.

Bruce Lary made a motion to accept revisions of ADB, GBEC, GCAA, JICI, and JLF. It was seconded by Anne Hill; all in favor.

X. Public Comments

Naomi Levesque said she was very grateful for the support the schools have shown for the After School Program events. The recent "Iron Chef" went very well and she thanked Board members for attending.

XI. Non Public Session if Needed

None required

XII. Next Regular Meeting Tuesday, June 15, 2010-Shelburne Town Hall

XIII. Other

XIV. Adjournment

A motion was made by Greg Corrigan to adjourn the meeting. It was seconded by Bruce Lary; all in favor.

The meeting was adjourned at 10:20pm.

bwm