

Gorham Randolph Shelburne Cooperative School Board

Tuesday, April 13, 2010, 6:30 pm

Minutes of Meeting

Randolph Town Hall

GRS Board Members Present: Jo Carpenter, Angela Brown, Greg Corrigan, Sharyl Graham, Anne Hill, Bruce Lary, Steven Michaud, Ron Ouellette, Paul Partenope, Julie St. Germaine, and Michael Waddell

Administration: Paul Bousquet, Superintendent; Karen Cloutier, Principal, Ed Fenn (left 7:25pm); David Goyette, Maintenance Supervisor; Rebecca Hebert-Sweeny, Co-Director of Special Services (left 7:30pm); Chad Miller, Director of Technology(left 7:25pm); Keith Parent, Principal, GMHS (left 7:25pm); and Pauline Plourde, Business Administrator.

Public: Claire Fox, Naomi Levesque, and Joyce Carlisle (Minute Taker)

Press: Sarah Kinney (GMHS Student & Press)

I. Call To Order

The meeting of the GRS Cooperative School Board was called to order at 6:35 pm, by Board Chair, Jo Carpenter

II. Public Comments

There were no comments.

III. Written Communications

- a. **Resignation Letter-** Greg Corrigan made a motion to accept the resignation of Veronique Legendre, with regret. It was seconded by Anne Hill; all in favor.
- b. **NEASC Extension Approval Letter-** Mr. Parent received a letter from NEASC stating that a postponement of the scheduled evaluation of GMHS has been granted.
- c. **Café Service-** An email response to Pauline Plourde's request for meal prices for the 2010-11 school year from Café Services was presented to the board. The response stated that they do not project any increases.

Bruce Lary made a motion to accept Café Services proposed meal prices and to also renew their contract for the 2010-2011 school year. It was seconded by Anne Hill; all in favor.

- d. **Ed Fenn School Approval Designation-** A letter sent to Superintendent Paul Bousquet from the NHDOE, Bureau of School Approval and Facility management was presented. The letter stated that the Ed Fenn School has met Minimum Standards for Public School Approval. It was based on an approval for alternate compliance of health instruction being taught by a team of teachers rather than a certified health teacher.
- e. **Third Quarter Attendance Report-** The third quarter attendance report was noted.

Gorham Randolph Shelburne Cooperative School Board

Tuesday, April 13, 2010, 6:30 pm

Minutes of Meeting

- f. Abstinence Studies-** Angela Brown presented abstracts of studies on abstinence based sex education. Her husband, Charles Brown, wished to have the most up to date studies available to the board and school officials.

- g. Rob Hamel Letter-** Superintendent Paul Bousquet read a letter he had received from Rob Hamel. Mr. Hamel thanked the board for welcoming him to the March meeting and for approving his proposal to offer the students of GMHS a choice in international tours next year. He reported that the students choose the Costa Rican Ecological Tour and that 17 Students and 2 chaperones have signed up for the trip. Mr. Parent stated that the current count is up to 24 including students and chaperones.

- h. Outstanding Young Woman 2010-** Superintendent Paul Bousquet presented a letter he received from Coos County Family Health Services reporting that senior Kayla Galipeau has been selected as the Outstanding Young Woman. The award is named after Sylvia Evans and it will be presented to Kayla at a celebration on May 12 at the White Mountains Community College at 7 PM. The Board is invited to attend.

IV. Consent Agenda

- a. Approval of Public/Nonpublic Minutes March 16, 2010.**

Bruce Lary made a motion to accept the March 16, 2010 meeting minutes as amended. It was seconded by Greg Corrigan; all in favor.

V. Student Council Representative Report

Not present.

VI. District Administrators Reports

- a. SPED Director's Report**

Rebecca Hebert-Sweeny was available to answer questions.

Jo Carpenter questioned Becky on the attendance of the Parent Workshops. Becky stated that they have not had a large turnout but they have not been discouraged by the low numbers. They will continue to offer the workshops in Berlin as she feels the central location has drawn more participants.

- b. Maintenance Director Report**

Dave Goyette was available to answer questions.

Paul Bousquet added that the two new school buses are expected to be received in the next couple of weeks. He noted that these buses will be the first of their kind in NH, utilizing new green technology.

Michael Waddell inquired as to whether any of the maintenance staff will be attending any of the lead paint trainings. Dave Goyette stated that some of the staff will be attending the training.

- c. EFS Principal's Report**

Karen Cloutier was available to answer questions on the Ed Fenn School 2010-11 handbook. Anne Hill and Angela Brown offered some possible corrections and additions.

Gorham Randolph Shelburne Cooperative School Board

Tuesday, April 13, 2010, 6:30 pm

Minutes of Meeting

Anne Hill briefed the board on a program she recently viewed on the increased use of SNUS, a smokeless tobacco product, by youth in the US. She questioned if SNUS should be added to the Tobacco Policy. It was determined that this request should be brought to the next Policy Committee Meeting.

Principal Karen Cloutier noted an update to the second bullet of her Principal's Report. Since the drafting of the report, she has been notified that Paula Churchill will not be available to work with the staff at Ed Fenn School as planned. Writing specialist, Jean Mann has been contracted to consult with the staff.

Karen also updated the board on Ed Fenn School's AYP- school in need of improvement status. She noted that she and Karen Moore had spent the day in Concord with Deb Wiswell from the DOE. Ms. Wiswell had explained the AYP status and they now feel confident that they will be able to improve the school's status in the near future. She will be viewing a webinar on Thursday on how to write a plan to remedy the situation and improve the status.

d. GMHS Principal's Report

Keith Parent was available to answer questions.

e. Technology Director's Report

Chad Miller was available to answer questions. The future technology needs were discussed. Ron Ouellette requested that a four year plan outlining these needs be prepared and presented by the June meeting.

A new AC for the computer server room has been ordered to replace the one which recently failed. Mr. Bousquet noted that a savings in the purchase of the AC was realized as a result of purchasing multiple units. An AC unit is also being purchased with ARRA IDEA funds.

VII. Business Administrator's Report

Pauline Plourde was available to answer questions.

a. Monthly Financial Report

Pauline reviewed the printout. It was noted that Mr. Bousquet has requested that all purchases must be made prior to May 1st. Pauline Plourde projects that \$193,354.03 from the projected fund balance will be returned to the towns. She did caution that there is still some spending to be accounted for and the amount will change.

VIII. Superintendent's Report

a. Support Staff 2010-2011 Nominations

A motion was made by Bruce Lary to accept the support staff nominations as presented. It was seconded by Stephen Michaud; all in favor.

b. Nomination to approve Laura Brockett to replace Kelly Bunch as Administrative Assistant at the Ed Fenn School for the remainder of the year.

A motion was made by Angela Brown to accept the nomination of Laura Brockett to replace Kelly Bunch as the Administrative Assistant at the Ed Fenn School. It was seconded by Bruce Lary; all in favor.

Gorham Randolph Shelburne Cooperative School Board
Tuesday, April 13, 2010, 6:30 pm
Minutes of Meeting

- c. **NHIAA Letter**-A letter from the NHIAA stating that the possibility of GMHS forming joint teams with Berlin is acceptable. Paul and Pauline will be meeting with Corine Cascadden and the terms of such an agreement will be discussed.
- d. **Board Mission Statement/Goals**
The mission statement was reviewed. Angela Brown suggested that a goal be added to invite more presenters, such as teachers and students, to the board meetings next year to keep the board up to date with current activities within the schools.
It was proposed that in #3 that Teachers Association be edited to read Support Staff.
- e. **Board Ethics Statement**- the Ethics Statement was missing from the packet and will be addressed at the May meeting.
- f. **Administrative Contracts**-Contracts were submitted for review as requested at last months meeting.
- g. **Middle School Interim Solution**- Little discussion.

IX. Board Committee Reports

a. Legislative Liaison Report-

Paul Partenope briefed the board on the updates on the Legislative Report. He noted that he had received nine replies thanking members of the Legislative Committee for their support and interest in various bills.

b. Board Committee membership 2010-2011 – listed as follows:

1. Policy: Angela Brown, Anne Hill, Ron Ouellette, and Paul Partenope
2. Negotiations Support Staff: Sharyl Graham and Steve Michaud.
3. Finance/ Budget: Jo Carpenter, Gregg Corrigan, Julie St Germaine, and Mike Waddell.
4. Legislative: Gregg Corrigan, Bruce Lary, Steve Michaud, Paul Partenope, and Julie St Germaine.

X. Public Comments

Claire Fox praised the teachers at Ed Fenn School on their role in educating our students and the administration with doing a good job with finance issues. She did voice some concern with the directives of “no child left behind” targeting the lower level learners and the limited resources and teachers time available for the higher achieving students who share the same classroom.

XI. Non Public Session-not needed.

XII. Next Regular Meeting Tuesday, May 18, 2010 – **Gorham Middle High School Library - 6:30pm** (*Senior Project Night*)

Gorham Randolph Shelburne Cooperative School Board

Tuesday, April 13, 2010, 6:30 pm

Minutes of Meeting

SAU Annual Meeting – Wednesday, May 26, 2010 - Gorham Middle High School Cafeteria –

We will be holding a pot luck dinner as was done last year. A list will be passed around.

XIII. Other

It was noted that bids for heat control work has gone out in a timely manner so the work can be completed over the summer break.

Pauline Plourde explained that Dave Goyette had received quotes for paving three areas at an estimated cost of \$180,000. Pauline explained to the board her concern for paying out such a sum of money without knowing if the areas being paved have proper underlayment and grading. She requested their input as to whether she should pursue consulting with some engineering firms to determine that the work is being done properly. The board requested that Pauline gather more information on the project for the May meeting.

XIV. Adjournment

A motion was made by Steve Michaud to adjourn the meeting. It was seconded by Bruce Lary; all in favor.

The meeting was adjourned at 8:35 pm.

Respectively submitted,

Joyce M. Carlisle
Minute Taker