

**Gorham Randolph Shelburne Cooperative School Board**  
**Tuesday, May 19, 2009, 7:15pm**  
**Minutes of Hearings**

**Gorham Middle High School Library**  
**To Expend Funds from the Teacher Benefits Expendable Trust Fund**

**GRS Board Members Present:** Jo Carpenter, Angela Brown, Greg Corrigan, Anne Hill, Steven Michaud, Ron Ouellette, Paul Partenope, Julie St. Germaine, and Michael Waddell

**Absent:** Debra Ackerman and Carol Miller

**Administration:** Paul Bousquet, Superintendent; Karen Cloutier, Principal, Ed Fenn; Dave Goyette, Maintenance Director; Chad Miller, Technology Director; Rebecca Hebert-Sweeny, Co-Director of Special Services; Keith Parent, Principal, GMHS; and Pauline Plourde, Business Administrator

**Public:** Gary Davis and Ben Mayerson (Minute Taker)

**Press:** None

Agenda

**I. Call to Order**

The hearing was called to order by the Chair at 7:15pm.

**II. Opening of Hearing Explanation of Use of Funds**

An explanation of the use of funds was presented by Pauline Plourde. She anticipated that \$3575.00 will need to be withdrawn.

**III. Public Input**

There was none.

**IV. Adjournment**

The hearing was closed at 7:19 pm.

bwm

# **Gorham Randolph Shelburne Cooperative School Board**

**Tuesday, May 19, 2009, 7:15pm**

## **Minutes of Hearings**

### **Gorham Middle High School Library**

#### **To Expend Funds from the Building and Grounds Capital Reserve Fund**

**GRS Board Members Present:** Jo Carpenter, Angela Brown, Greg Corrigan, Anne Hill, Steven Michaud, Ron Ouellette, Paul Partenope, Julie St. Germaine, and Michael Waddell

**Absent:** Debra Ackerman and Carol Miller

**Administration:** Paul Bousquet, Superintendent; Karen Cloutier, Principal, Ed Fenn; Dave Goyette, Maintenance Director; Chad Miller, Technology Director; Rebecca Hebert-Sweeny, Co-Director of Special Services; Keith Parent, Principal, GMHS; and Pauline Plourde, Business Administrator

**Public:** Gary Davis (abutter to GMHS) and Ben Mayerson (Minute Taker)

**Press:** None

### Agenda

#### **V. Call to Order**

The hearing was called to order by the Chair at 7:19 pm.

#### **VI. Opening of Hearing Explanation of Use of Funds**

An explanation of the use of funds was presented by Pauline Plourde. Paul Bousquet estimates that \$70,723.20 will need to be withdrawn from the fund for the removal of the two properties on Mechanic Street.

#### **VII. Public Input**

A citizen asked when the houses will be removed. Paul Bousquet responded that the demolition will begin right after the end of the school year. A question was asked as to what will be done with the empty lots. The answer is that nothing is proposed to be done at this time.

#### **VIII. Adjournment**

The hearing was closed at 7:24 pm.

bwm

# **Gorham Randolph Shelburne Cooperative School Board**

**Tuesday, May 19, 2009, 7:15pm**

## **Minutes of Hearings**

**Gorham Middle High School Library**

### **Acceptance and Use of National Forest Reserve Funds**

**GRS Board Members Present:** Jo Carpenter, Angela Brown, Greg Corrigan, Anne Hill, Steven Michaud, Ron Ouellette, Paul Partenope, Julie St. Germaine, and Michael Waddell

**Absent:** Debra Ackerman and Carol Miller

**Administration:** Paul Bousquet, Superintendent; Karen Cloutier, Principal, Ed Fenn; Dave Goyette, Maintenance Director; Chad Miller, Technology Director; Rebecca Hebert-Sweeny, Co-Director of Special Services; Keith Parent, Principal, GMHS; and Pauline Plourde, Business Administrator

**Public:** Gary Davis, Ben Mayerson (Minute Taker), and Sarah Tremblay (Student Rep)

**Press:** None

### Agenda

#### **IX. Call to Order**

The hearing was called to order by the Chair at 7:24 pm.

#### **X. Opening of Hearing Explanation of Use of Funds**

An explanation of the use of funds was presented by Paul Bousquet. The total amount received is \$10,157.24 which came from Coos County.

#### **XI. Public Input**

There was none.

#### **XII. Adjournment**

The hearing was closed at 7:28 pm.

bwm

# Gorham Randolph Shelburne Cooperative School Board

Tuesday, May 19, 2009

## Minutes of Meeting

### Gorham Middle High School Library

**GRS Board Members Present:** Jo Carpenter, Angela Brown, Greg Corrigan, Anne Hill, Steven Michaud, Ron Ouellette, Paul Partenope, Julie St. Germaine, and Michael Waddell

**Absent:** Debra Ackerman and Carol Miller

**Administration:** Paul Bousquet, Superintendent; Karen Cloutier, Principal, Ed Fenn (left at 8:29pm); Dave Goyette, Maintenance Director (left at 8:29pm); Chad Miller, Technology Director (left at 8:29pm); Rebecca Hebert-Sweeny, Co-Director of Special Services (left at 8:29pm); Keith Parent, Principal, GMHS (left at 8:29pm); and Pauline Plourde, Business Administrator

**Public:** Gary Davis and Ben Mayerson (Minute Taker)

**Press:** None

#### I. Call To Order.

The meeting of the GRS Cooperative School Board was called to order at 7:28 pm

#### II. Public Comments

None

#### III. Board Action on Teachers Benefits Expendable Trust Fund

A motion was made by Greg Corrigan to withdraw \$3,575.00 from the Teachers Benefits Expendable Trust Fund. It was seconded by Angela Brown; all in favor.

#### IV. Board Action on Building and Grounds Capital Reserve Fund Expenditure

A motion was made by Greg Corrigan to withdraw \$70,723.20 from the Building and Grounds Capital Reserve Fund. It was seconded by Angela Brown; all in favor.

#### V. Board Action on Acceptance and Use of National Forest Reserve Funds

A motion was made by Anne Hill to accept and use \$10,157.24 from the National Forest Reserve Fund. It was seconded by Greg Corrigan; all in favor.

#### VI. Written Communication

##### a. Berlin Bus Repair Contract

Paul Bousquet reviewed the letter from the Berlin School Board.

##### b. NHSBA Teacher Re-nomination at your Fingertips

##### c. NHSBA Board Success Through Policy Processes at your Fingertips

##### d. NHSBA Policy Update-The Importance of Policy

##### e. Paul Bousquet passed around a brochure from a Middle School choral concert

Keith Parent reports that next year the GMHS will host the event.

##### f. A thank you note from teacher appreciation week.

#### VII. Consent Agenda

##### a. Approval of Minutes April 14, 2009

##### b. Legislative Report

The following items were removed from VII: None

**The Chair declared all items in Section VII as adopted.**

**Gorham Randolph Shelburne Cooperative School Board**  
**Tuesday, May 19, 2009**  
**Minutes of Meeting**

**VIII. Student Council Representative Report-Attending Senior Project Night**

Sarah Tremblay sent a handout about the next humanitarian group activity.

**IX. District Administrators Reports**

**a. SPED Director's Report**

Rebecca Herbert-Sweeny was available to answer questions.

A question was asked about the reimbursement amounts, and if they were on target. Pauline Plourde said that they may fall slightly short of the budgeted amount of \$75,000.00.

Rebecca handed out a document about SPED to new board members.

**a. Maintenance Director's Report**

Dave Goyette was available to answer questions. There was a question about the lack of heat in the cafeteria kitchen, at the EFS. The problem has been corrected.

**b. EFS Principal's Report**

Karen Cloutier was available to answer questions. A question about Safe Harbor was asked. There was discussion about the possibility of funding for the Tin Mountain program next year.

There was discussion about the music program for next year.

**i. Handbooks Second Reading**

**A motion was made by Anne Hill to accept the handbooks. It was seconded by Paul Partenope; all in favor.**

**c. GMHS Principal's Report**

Keith Parent was available for questions.

**A motion was made by Greg Corrigan to approve the overnight senior class white water rafting trip to Forks, Maine. It was seconded by Angela Brown; all in favor.**

**A motion was made by Anne Hill to approve the humanitarian group overnight on the Gorham Town Common. It was seconded by Greg Corrigan; all in favor.**

Angela Brown and Paul Partenope will be handing out diplomas.

There was questions and discussion about the handbooks.

Course scheduling was discussed.

The English teacher candidate will be brought forward next month.

**i. Handbooks First Reading**

**A motion was made by Anne Hill to accept the first reading of the handbooks. It was seconded by Greg Corrigan; all in favor.**

# Gorham Randolph Shelburne Cooperative School Board

Tuesday, May 19, 2009

## Minutes of Meeting

### d. Technology Director's Report

Chad Miller was available to answer questions.

There was discussion about the Time Warner franchise area agreement.

There was a question about the new notebooks and how and where they were being utilized. The COWs at the GMHS did have memory upgrades, but they are beginning to fail due to age issues. There was discussion about when the COWs should be replaced at both schools. Chad estimated that approximately 1/5 of the COWs should be replaced each year. The board asked for figures to replace the COWs using end of year fund balance, to be brought to the June meeting.

### V. Business Administrator's Report

#### a. Monthly Financial Report

Pauline Plourde reviewed her report. She explained her analysis of the food service proposals.

**A motion was made by Paul Partenope to contract with Café Services for food services. It was seconded by Anne Hill; 8 in favor, Julie St. Germaine and Ron Ouellette abstained.**

**A motion was made by Anne Hill to accept the proposed food price list for next year. It was seconded by Michael Waddell; 8 in favor, Julie St. Germaine and Ron Ouellette abstained.**

#### b. Health Insurance Eligibility for Dependents

**A motion was made by Michael Waddell to not expand dependant health care coverage for children up to age 26. It seconded by Greg Corrigan; all in favor.**

### VI. Superintendent's Report-Handout Provided

#### a. Schedule Work Session

The board's work session will be held on Monday, June 29<sup>th</sup>, at 6:30pm at the SAU office in the new conference room.

#### b. Building Update Including Financials

Pauline Plourde reviewed the current financial statement of the project.

##### i. Change order #10 Approval by Board

**A motion was made by Greg Corrigan to approve change order #10, in the amount of \$36,078.00. It was seconded by Paul Partenope; all in favor.**

#### c. Remaining Bond Funds Recommended Expenditures

Paul Bousquet suggested that any remaining funds not be formally committed until Phase 2 is complete. There was a discussion about how the remaining funds at this time might be spent on items such as repair, re-pointing, and sealing the brickwork; and/or replacement of windows at either or both schools.

**Gorham Randolph Shelburne Cooperative School Board**  
**Tuesday, May 19, 2009**  
**Minutes of Meeting**

Paul discussed the proposals for window replacement at the EFS.

**A motion was made by Michael Waddell to contract with Mark Yourison Construction to replace 60 windows at the EFS for the price of \$35,713.00. It was seconded by Greg Corrigan; all in favor.**

Paul proposes that estimates be solicited for brickwork repair. The District will send out a RFQ for heat control design at both schools.

**d. Food Service Provider Bid Recommendation**  
*See X. a.*

**e. Meeting Schedule 2009-2010**

**A motion was made by Angela Brown to approve the meeting schedule. It was seconded by Greg Corrigan; all in favor.**

**VII. Board Committee Reports**

**a. Transportation**

Angela Brown reported that the committee met last week. They are reviewing the data from the survey and will discuss it at the board's work session. The next committee meeting will be on May 28<sup>th</sup>.

**b. Policy**

There was nothing to report.

**VIII. Public Comments**

None

**IX. Non Public Session**

**A motion was made by Paul Parteno to go into Non-Public Session under RSA 91-A:3II A and C. It was seconded by Steve Michaud; the roll was called: Hill - Y, Waddell - Y, St. Germaine - Y, Corrigan - Y, Brown - Y, Michaud - Y, Carpenter - Y, Parteno - Y, Ouellette - Y**

**a. Arbitration-Grievance Update**

**b. Baseball on the Common**

**c. Staff Withdrawal of Intent to Retire**

**d. Employee Meridian Construction**

The Board returned to public session at 10:10 pm. A motion made in non-public was defeated.

**A motion was made by Michael Waddell to appoint Paul Bousquet to act and represent the School Board in their upcoming arbitration with the Support Staff. It was seconded by Greg Corrigan; all in favor.**

**Mike Waddell moved to accept Shelly Burcalow's request to withdraw her intent to retire in June 2010. Seconded by Greg Corrigan. All in Favor. Motion passed.**

**Gorham Randolph Shelburne Cooperative School Board**  
**Tuesday, May 19, 2009**  
**Minutes of Meeting**

**X. Next Regular Meeting Tuesday, June 16, 2009-Randolph Town Hall-6:30pm**

**XI. Other**

**XII. Adjournment**

**A motion was made by Paul Partenope to adjourn the meeting. It was seconded by Michael Waddell; all in favor.**

The meeting adjourned at 10:15 pm.

bwm