

**Gorham Randolph Shelburne Cooperative School Board**  
**Tuesday, January 16, 2007, 6:30pm**  
**Shelburne Town Hall**  
**Minutes of Meeting**

**Board Members Present:** Jean Tremblay, Anne Hill, Greg Corrigan, Angela Brown, Chairman Jo Carpenter, Paul Parteno, Kathleen Kelley, Reed Leberman, Jay Holmes

**Absent:** Michelle Cormier

**Late Arrival:** Donna Goodrich at 8:25 pm

**Student members:** Jenn Cloutier

**Administration:** Paul Bousquet, Superintendent; Pauline Plourde, Business Administrator; Rebecca Hebert-Sweeny, Director of Special Services; Keith Parent, Principal GMHS; Karen Cloutier, Principal Ed Fenn; Dave Goyette, Maintenance Director/Transportation Coordinator

**Public:** John Carpenter, Mike Brosnan

**Press:** Gail Scott

I. Call to Order: **Jo Carpenter, Chair, called the meeting to order at 6:43 pm**

II. Approval of December 19, 2006 minutes (Action)

**Motion made by Anne Hill to accept the public minutes of December 19, 2006, meeting with changes identified in the discussion. Motion was seconded by Paul Parteno; all in favor; motion passes.**

**Motion made by Paul Parteno to accept the non-public minutes of December 19, 2006, with recommended changes. Motion was seconded by Kathleen Kelley; all in favor; motion passes.**

III. Public Comments (Information): none

IV. Written Communication (Information/Discussion/Action)

a. Board Chair Jo Carpenter

i. Read notes from Maria Delisle and Martha Sappington, thanking the School Board for gift cards.

ii. Reminded the School Board that the filing period for board members opened on January 23, 2007, and will close on February 2, 2007.

V. Building Committee Update (Information/Discussion):

a. Pauline Plourde distributed a calendar titled, "GRS Bldg Comm./SB 2007 Planning Calendar" and noted that this is a tentative schedule and may be subject to changes.

b. The supervisors of the checklist will be at EFS on 1/17/07 (tomorrow) so that citizens who have not registered yet can do so.

c. Jo Carpenter stressed that the School Board needs to move forward with this building project as a unified group and encouraged board members to identify any reservations they may have with the existing plan at this time.

- d. Jo Carpenter emphasized that the building project needs to be presented to the community in language that is direct and to the point.
- e. Paul Bousquet stressed that we are moving forward with this project because it's the right thing to do for the health and safety of our children. He noted shortcomings with the sprinkler system, ventilation, etc and that the safety of the students is the responsibility of this School Board.
- f. Various school board members described their concerns with the health and safety of the existing buildings.
- g. Jo Carpenter reminded the School Board that the Building Committee has done the work that we have requested of them and stressed that it is the School Board's responsibility to move forward with promoting and supporting the project.
- h. Jay Holmes voiced concerns that he has about the cost of the building project—taxes associated with a \$25 million dollar building project.

#### VI. NHSBA Update - (Information)

- a. Paul Partenope discussed highlights from the most recent NHSBA meeting. Deficits in educational funding and retirement funds were major topics of discussion at the most recent meeting. He will continue to forward NHSBA updates to School Board members.

#### VII. Principals' Report (Information /Discussion/Action)

- a. EFS:
  - i. Karen Cloutier referenced her Principal's Report as part of the School Board packet. She updated the School Board regarding the results of the Spelling Bee, announcing that Tazkia Shah was the 1<sup>st</sup> place winner and Zane Brown came in 2<sup>nd</sup> place. Hats off to the students for a job well done!
- b. GMHS:
  - i. Keith Parent highlighted information in his Principal's Report. The scheduling process at the high school is underway ahead of last year's timeline. Keith Parent offered School Board members a copy of the Program of Studies.
  - ii. He invited School Board members to Rob Hamel's Honors British Literature Class's Murder Mystery Dinner Theater on January 18, at 6 pm, in the GMHS cafeteria.
  - iii. Edline was purchased and will allow parents the opportunity to follow the academic progress of their students. Keith Parent anticipates that this will increase parent involvement, improve student achievement and save some money. His goal is to have this program up and running for parent use during the third quarter.
  - iv. A School Board member shared that she knows of a community member who may be interested in teaching Spanish.
  - v. Keith Parent will email the School Board members the students' artwork so that they can vote for this year's School District booklet cover.

#### VIII. Superintendent's Report

- a. Mission GRS Cooperative(Information/Discussion)

- i. Paul Bousquet suggested that he email a draft of the GRS Cooperative mission statement to School Board members so that they can edit, revise and/or give input.
- b. Establish Date of Public Hearing (Information/Discussion Action):
  - i. Jo Carpenter suggested that the Budget and Bond Hearings and a GRS Cooperative School District meeting be scheduled all on the same night. The date that was agreed upon is: February 20, 2007. The School Board meeting will begin at 6 pm, at Gorham Middle High School. The Budget and Bond Hearings will take place at 7 pm, then the School Board meeting will resume.
  - ii. Pauline Plourde noted that you can hold your bond meeting within 60 days of the school district meeting. The warrant article for the bond needs to be the first item discussed
- c. Calendar 2007-2008 (Information/Discussion)
  - i. Paul Bousquet reviewed the proposed calendar and pointed out the improvements over this year's calendar. He pointed out that the proposed calendar does have support staff working on President's Day, which will cost the district \$5,000???. **Pauline**
  - ii. The calendar was discussed and School Board members had their questions answered and information clarified.

**Kathleen Kelley made a motion to accept the proposed GRS Cooperative School District calendar for 2007-2008. Motion seconded by Greg Corrigan; all in favor; motion passes.**

- d. Tuition Agreement with Dummer (Information/Discussion/Action)
  - i. Paul Bousquet reviewed a letter asking the GRS Cooperative school board to make a motion to enter into a tuition agreement with the Dummer School District beginning in July of 2008, to accept students in grades 7 through 12.

**Kathleen Kelley made a motion to enter into a tuition agreement with the Dummer School District, allowing a portion of their students to attend grades 7 through 12. The motion was seconded by Greg Corrigan; all in favor; motion passes.**

- e. Ad Cost-Alma Matters (Information/Discussion/ Action)
  - i. Paul Bousquet made a request for School Board approval to run an ad in the Gorham Randolph Shelburne Education Foundation Alumni Magazine, Alma Matters, as in previous years.

**Kathleen Kelley made a motion to accept Paul Bousquet's recommendation to run an ad in the Alma Matters, for the amount that is available in the budget (\$100). The motion was seconded by Greg Corrigan; all in favor; motion passes.**

#### IX. Business Administrator's Report

- a. Financial Report 2006-2007 (Information):
  - i. Pauline distributed a handout that represents the Student/Teacher Projections for 2007-2008

- b. Adoption of Budget 2007-2008 (Information/Discussion/Action):
  - i. Pauline reviewed the 2007-2008 budget highlights with the School Board, highlighting significant changes.
  - ii. Board members reviewed budget and went over their questions and different scenarios of trying to trim the budget.
  - iii. When asked to project fund balance, Pauline Plourde estimated \$117,000 at this time.
  - iv. Angela Brown asked if a certified trainer was considered when the budget was developed and whether this could be considered in the future years.
  - v. On a different note, Donna Goodrich- GMHS, EFS and at other locations where students have sports teams have defibrillators accessible at all site of the sporting events. Donna Goodrich noted that she will report back to the Booster Club that the GRS School Board is comfortable with the number of defibrillators available for sports teams at this time.
  
- c. Warrants 2007 School District Meeting (Information/Discussion/Action)
  - i. Jo Carpenter asked the board to consider re-visiting the capital reserve funds.
  - ii. Paul Bousquet-if several capital reserves were reduced then the budget could be reduced without affecting programs. He highlighted various scenarios that the board might consider. He stated that the bus capital reserve fund is perhaps the most important one to maintain, due to the fact that we need to purchase a new bus each year.
  - iii. Pauline Plourde reviewed the warrant articles and explained the salient points. She reminded the school board that a warrant article cannot be reconsidered on the same night.
  - iv. School Board discussed options depending upon the outcome of the bond vote. One idea posed was to substantially fund the capital reserve fund and that if Article 2 passes in the affirmative, then the building capital reserve would be passed over. Pauline Plourde ran the tax impact for this.
  - v. Jo Carpenter scheduled an additional meeting to finalize the budget on Tuesday, January 30, 2007 at 7:30 pm, at Ed Fenn Elementary School.

**At 9:35 pm, Katie Kelly made a motion to extend the meeting for 30 minutes. Motion seconded by Greg Corrigan; 10 in favor; Jean Tremblay opposes; motion passes.**

- X. Special Education Director's Report (Information)
  - a. Transition Services/Diploma-Initial Update (Information/Discussion)
    - i. Becky Hebert-Sweeny referenced the Special Services monthly report and a supplement that describes the IDEA '04 Transition and Diploma requirements in greater detail. She explained that the IDEA '04 heighten the school districts' responsibilities in terms of transitional programs for our students with low functional skills.

More information about this will be forthcoming in future meetings.

- XI. Maintenance Director's Report (Information)
  - a. Dave Goyette indicated that he was available to answer any questions that School Board members had. None were asked.
  - b. Jo Carpenter noted that

- XII. Policy Committee Update (Information/Discussion/Action)
  - a. Policies EBB, EBC, ECAB 2<sup>nd</sup> Reading (Info/Discussion/Action)

**Paul Partenope made a motion to accept the 2<sup>nd</sup> reading of Policies EBB, EBC, ECAB. Motion was seconded by Kathleen Kelley; 10 in favor; Jean Tremblay opposes; motion passes.**

- b. Policy EDCB now EDC and EDCR

**Paul Partenope made a motion to accept the 2<sup>nd</sup> reading of EDC and EDCR as amended. Motion was seconded by Kathleen Kelley; all in favor.**

- c. Policy EDC Gone  
**Paul Partenope explained the elimination of EDC.**
- d. Policies Revised EGA and EGAR

**Paul Partenope made a motion to accept the revision of EGA and the attachment of EGAR to it. Motion was seconded by Kathleen Kelley; all in favor; motion passes**

**At 10:05 pm, Jay Holmes made a motion to extend the meeting until 10:10 pm. Motion seconded by Kathleen Kelley; all in favor; motion passes.**

- e. Policies New JICL and JICLR

**Motion made by Greg Corrigan to accept the 2<sup>nd</sup> reading of JICL and JICLR and to adopt them; motion seconded by Kathleen Kelley; all in favor; motion passes.**

- XIII. Non Public Session (Information/Discussion/Action) : none

- XIV. Agenda Items for Next Meeting (Discussion/Action):

- a. GRS Cooperative School Board self-assessments will be reviewed at February's meeting

- XV. Next meeting Tuesday January 30, 2007-7:30pm-Edward Fenn School Library specifically to finalize the 2007-2008 budget

- XVI. Other :

- a. Board

XVII. Adjournment

**Motion made by Jean Tremblay to adjourn the meeting at 10:15 p.m.; motion seconded by Kathleen Kelley; all in favor; motion passes.**

**Nonpublic Session RSA 91-A:3II**

- (A) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected requests that the meeting be open, in which case the request shall be granted
- (B) The hiring of any person as a public employee
- (C) Matters which if discussed in public would likely affect adversely the reputation of any person other than a member of the body or agency itself.
- (D) Consideration of the acquisition, sale, or lease of real or personal property which if discussed in public would likely benefit a party or parties whose interests are adverse to those of the general community.
- (E) Consideration or negotiations of pending claims or litigation against the body or against any member of the body because of his membership in such body
- (F) Consideration of applications by the adult parole board under RSA 651-A.