

# **Gorham Randolph Shelburne Cooperative School Board**

**Tuesday, November 21, 2006**

## **Minutes of Meeting**

**Gorham Middle High School, 6:30pm**

**Board Members Present:** Jean Tremblay, Anne Hill, Greg Corrigan, Angela Brown, Chairman Jo Carpenter, Jay Holmes, Michelle Cormier, Paul Partenope, Kathleen Kelley, Donna Goodrich

**Student members:** Kate Landry

**Administration:** Paul Bousquet, Superintendent; Business Administrator Pauline Plourde; Director of Special Services Rebecca Hebert-Sweeny; Keith Parent, Principal GMHS; Bill Kaczenski, Assistant Principal GMHS; Karen Cloutier, Principal Ed Fenn; Dave Goyette, Maintenance Director/Transportation Coordinator

**Public:** Reed Leberman, David Dernbach, Joan Merrill, Ben Mayerson

**Press:** none

- I. Call to Order: Jo Carpenter, Chair, called the meeting to order at 6:34 pm
- II. GMHS Chorus Presentation
- III. School Board Interviews for Open Position: Prospective board members, Reid Leberman and David Dernbach were interviewed for the one open Gorham school board position. Candidates were asked questions regarding their views on education, the role of a board member, building project, and other topics. Decision will be made in non public, later in the meeting.
- IV. Approval of October 17, 2006 minutes (Action)

**Motion made by Angela Brown to accept the public and non-public minutes of the October 17, 2006, with changes identified in the discussion. Motion seconded by Anne Hill; 9 in favor; 1 abstained (Kathleen Kelley), motion passed.**

- V. Public Comments (Information): no public comments
- VI. Written Communication (Information/Discussion/Action):

Paul Bousquet distributed written communications:

1. SAU Policy handbook to committee members;
2. NESDEC: New England School Development Council Enrollment Projections report;
3. Primex Risk management report;
4. Information regarding gift cards for staff;
5. Superintendent also read resignation letter written by Joan Merrill, Gorham Middle High School English faculty, announcing plans to retire in 2008-2009. Board members had positive comments about the work that Joan Merrill has done as a teacher.

**Motion made by Kathleen Kelley to accept (with regret) Joan Merrill's resignation. Motion seconded by Jean Tremblay; all in favor, motion passed.**

- VII. Building Committee Update (Information/Discussion):
  - a. Building Committee Chairman, Ben Mayerson updated the School Board with regard to the public forums recently held at the schools, ongoing outreach efforts,

and the recommendation of option #5 as the plan to move forward with. (See “GRS Building Committee update 11/21/06” for written summary of this update.)

- b. Jo Carpenter spoke in support of the Building Committee’s work and recommendation.

**Motion was made by Jay Holmes to accept the Building Committee’s recommendation of GMHS option #5. Motion seconded by Greg Corrigan; all in favor, motion passed.**

#### VIII. Principals’ Report (Information/Discussion/Action)

##### a. EFS:

1. Principal Karen Cloutier discussed the main points in her monthly report.
2. Paula Churchill provided EFS staff with RTI training on November 17, 2006. P. Churchill assisted teachers with analyzing and utilizing NWEA data and developing interventions within the classrooms. Follow up training is likely to be scheduled. At monthly staff meetings, RTI will be analyzed and discussed.
3. Piloting of Houghton Mifflin Reading series this year is going well. The reading series will be implemented beginning next year. The decision about whether to implement in stages or school wide has not been determined yet.
4. With Robin Ross’ retirement at the end of the school year, Patty Weathers, 1<sup>st</sup> grade teacher, will be moving 4<sup>th</sup> grade next year. This will leave a 1<sup>st</sup> grade teacher opening to fill prior to fall 2007.

##### b. GMHS:

1. Principal Keith Parent discussed the main points of his monthly report.
2. Three GHS diploma options were presented to the School Board for discussion. Board members discussed the different options. Additional ideas brought up by discussion include having the diploma signed by GRS Coop officers or a board member from each town. Board member Jay Holmes suggested that the students be given the opportunity to give input regarding the diploma selection. Student member Kate Landry will get input from the Student Council and bring the information back to the next School Board meeting.
3. Students participated in the New England Math League and found the experience both challenging and fun.
4. Draft of 2007-2008 Program of Studies was distributed to the board for their review. Changes in the Program of Studies are in italics.
5. Paul Bousquet made nominations for the following co-curricular positions: Robert Pike, MSG Basketball; Christine Lemoine, Senior Advisor; Donald Boucher, Early Supervision; Matthew Saladino, Peer tutoring.

**Jay Holmes made a motion to accept the co-curricular nominations. Motion was seconded by Jean Tremblay; all in favor, motion passes.**

#### IX. Superintendent’s Report:

- a. Nomination of Paul Partenope to NHSBA Board (Information/Action): Paul Bousquet nominates Paul Partenope for the School Boards’ Association. Paul Partenope and the other board members concurred that participation on the

NHSBA Board is important. Board members discussed adding this topic as a standing agenda item in the future.

**Kathleen Kelley made a motion to nominate Paul Partenope to the NHSBA Board. Motion seconded by Anne Hill. 9 in favor; 0 opposed; 1 abstained (Paul Partenope), motion passes.**

- b. Budget Process Update 2007-2008 (Information/Discussion):  
Budget process is well underway. Preliminary budget will be ready for December meeting.
- c. Date for Finance Committee to Review 07-08 Budget (Info/Discussion/Action):  
Finance Committee members include Donna Goodrich, Kathleen Kelley, Michelle Cormier, and Jo Carpenter. They will plan to meet prior to next month's GRS Coop meeting.
- d. Approval of Overnight Trip Middle School LIPS (Information/Action): Paul Bousquet indicated that the email polling on this topic worked well. Email correspondence was printed as a record. However, to formalize the favorable decision, a motion is needed:

**Kathleen Kelley made a motion to approve the overnight Middle School LIPS trip. Motion seconded by Jean Tremblay; all in favor, motion passes.**

- e. Acceptance of Generator from the Town of Gorham (Information/Action):
  - 1. Paul Bousquet explained that the generator is in good shape and that it is available for us to purchase from the Town of Gorham for the cost of \$1. It was noted that there will be a cost to hook up the generator.

**Kathleen Kelley made a motion to accept the generator from the Town of Gorham. Motion was seconded by Jean Tremblay; all in favor, motion passes.**

- f. Proper Board Protocols (Information/Discussion): Paul Bousquet referenced the fact that although it is good practice to show unanimity, board members do have the option to disagree publicly if their vote differs from that of the board.

The School Board discussed the importance of giving members time to process and discuss issues.

- g. Acceptance of Mobile Grant (Information/Discussion/Action):

**Jean Tremblay made the motion to accept \$500 from the Mobil Oil Corporation; motion was seconded by Kathleen Kelley; all in favor, motion passes.**

- h. Minutes of 12/21/05 Coop Meeting (Information): Item referenced as included in packet
- i. Other: digital video and digital taping are options that the SAU is looking into to use at School Board meetings

X. Business Administrator's Report

- a. Budget 2007-2008: Pauline Plourde indicated that the budget process is going well. It was noted that teacher contract negotiations, once finalized, will be a separate warrant article on the budget
- b. Tax Rate for Bonding Purposes (Information): This information was distributed at the last meeting.

Jo Carpenter asked the School Board if they were ready to give the Building Committee direction regarding this topic. Various viewpoints were given regarding how much direction to give the Building Committee.

Jo Carpenter asked for board consensus regarding having them continue with the process that they are following. It was decided that the Building Committee will be asked to bring forward the best projects for the best price.

- c. Other:

Purchase of property abutting GMHS: Discussion proceeded regarding the purchase of property abutting GMHS School. There is no long range plan for acquisition of property. It was suggested that policy committee look into this at their next meeting.

As a result of further discussion, a letter to the owners of the three properties, indicating the possibility of long range interest in acquiring the properties.

**Kathleen Kelley made a motion to authorize Paul Bousquet to write letter to the owners all three buildings located from the left of the school property to Mechanic Street indicating a possible long range interest in their properties. (The school board made no authorization to send the letter.) Motion was seconded by Greg Corrigan; 9 favor; 1 opposed (Jean Tremblay), motion passes.**

**Kathleen Kelley moved to extend the meeting for 20 minutes; seconded by Greg Corrigan; all in favor, motion passed.**

- XI. Special Education Director's Report (Information): Becky Hebert-Sweeny asked if there were any questions related to the monthly report or other special services matters. Noted that there will be training opportunities and that the School Board is welcome to join in any training that they are interested in.
- XII. Maintenance Director's Report (Information): Dave Goyette updated the board regarding maintenance and transportation, highlighting information in his monthly report.
- XIII. Policy Committee Update (Information/Discussion/Action)
  - a. Second reading –Section E and Appendix E

Paul Partenope reviewed policy changes and completed second readings of Section E and Appendix E.

**Paul Partenope made a motion to accept all Section E and Appendix E policies with the exclusion of EB, EID, EDCA-R, EGA and EGA-R (regarding technology and cell phones). Motion was seconded by Jean Tremblay; all in favor; motion passes.**

**Motion made by Jay Holmes to extend meeting by 15 minutes. Motion was seconded by Greg Corrigan; all in favor, motion passes.**

**9:53 pm: Dave Goyette, Karen Cloutier, Kate Landry, Keith Parent, Bill Kaczinski, and Becky Hebert-Sweeny left the meeting.**

XIV. Non Public Session (Information/Discussion/Action):

**Motion to enter non-public under RSA 91-A:3II(C) at 9:55 p.m. by Kathleen Kelley; 2<sup>nd</sup> by Jean Tremblay; roll call vote: Donna Goodrich, yes; Kathleen Kelley, yes; Angela Brown, yes; Anne Hill, yes; Michele Cormier, yes; Greg Corrigan, yes; Jo Carpenter, yes; Jay Holmes, yes; Paul Partenope, yes; Jean Tremblay, yes**

Board returned to public session at 10:11 p.m.

**Kathleen Kelley moved to nominate Reed Leberman to fill the vacant position on the board until March 2007; seconded by Greg Corrigan; all in favor, motion passed.**

XV. Agenda Items for Next Meeting (Discussion/Action):

XVI. Next Meeting Tuesday December 19, 2006-6:30 pm Randolph Town Hall

XVII. Other: **Michele Cormier moved to purchase gift cards for staff like last year, with the addition of cafeteria workers, seconded by Anne Hill; all in favor, motion passed.**  
Executive Committee will take care of the details of sending the cards.

XVIII. Adjournment: **Jean Tremblay moved to adjourn at 10:17 p.m., seconded by Greg Corrigan; all in favor, motion passed.**

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**Tuesday, November 21, 2006**  
**Non-public Minutes**

**Board Members Present:** Jean Tremblay, Anne Hill, Greg Corrigan, Angela Brown, Chairman Jo Carpenter, Jay Holmes, Michelle Cormier, Paul Partenope, Kathleen Kelley, Donna Goodrich  
**Administration:** Paul Bousquet, Superintendent; Business Administrator Pauline Plourde

At 9:55 the board entered non-public session under RSA 91-A:3II(c) following roll call vote.

Board members discussed the interviews with candidates for the open position from Gorham. The group reached a consensus.

**Paul Partenope moved to return to public session, seconded by Donna Goodrich; all were in favor.**

Board returned to public session at 10:11 p.m.

Respectfully submitted,

Angela Brown, Secretary