

Gorham Randolph Shelburne Cooperative School Board
Tuesday, September 19, 2006
Minutes of Meeting
Randolph Town Hall, 6:30 p.m.
(There are two sets of Nonpublic minutes)

Board Members Present: Donna Goodrich, Jean Tremblay, Anne Hill, Greg Corrigan, Angela Brown, Chairman Jo Carpenter, Jay Holmes, Kathleen Kelley, Michelle Cormier, Paul Partenope, Student members: Jenn Cloutier, Kate Landry

Board Members Absent: Joe Rodgers

Administration: Paul Bousquet, Superintendent; Business Administrator Pauline Plourde; Director of Special Services Rebecca Hebert-Sweeny; Keith Parent, Principal GMHS; Bill Kaczinski, Assistant Principal GMHS; Karen Cloutier, Principal Ed Fenn

Public: Matt Saladino, Ben Mayerson, Mary Elizabeth Klechot

Press: Jennifer Bennett, Berlin Daily Sun

Public Hearing

1. Call to Order- Chairman Carpenter called the meeting to order at 6:35 pm.
2. Public Hearing on HB 1362: Audio and Video Recording on School Buses

Paul Bousquet, Superintendent, explained that a public hearing must be conducted due to a new law allowing video/audio recording on the school buses.

A question was asked about the law and Paul Bousquet explained the audio tape policy. Videotaping is all set but hearing must be held for audio taping. Paul Partenoupe added that audio taping comes under federal regulations and videotaping comes under state regulations.

3. Public Hearing Adjournment at 6:40 pm.

GRS Cooperative School Board Meeting

- I. Call to order: Jo Carpenter, Chair, called the meeting to order at 6:40 pm.
- II. Approval of August 16, 2006 Minutes:

Motion made by Jean Tremblay to accept the minutes of August 16, 2006, with changes identified in discussion. Motion seconded by Greg Corrigan; all in favor, motion passed.

Review of nonpublic minutes.

Discussion: Request made that non-public minutes have the label "non-public"

Motion made by Kathleen Kelley to accept nonpublic minutes of the August 16, 2006 meeting. Motion seconded by Jean Tremblay; all in favor

III. Public Comments: Board chairperson, J. Carpenter: Welcomed Jen Cloutier and Kate Landry as student representatives to the board.

IV. Non-Public Session: At 6:57 Kathleen Kelley moved to enter non-public under RSA 91-A: 311 at 6:57, seconded by Anne Hill. roll call vote:

Anne Hill, yes; Greg Corrigan, yes; Jean Tremblay, yes; Angela Brown, yes; Jo Carpenter, yes; Kathleen Kelley, yes; Michele Cormier, yes; Jay Holmes, yes; Paul Parteno, yes; Donna Goodrich, yes.

The Board returned to public session at 7:31 and public members returned to the room.

Motion made by Jean Tremblay to accept Lee Kennedy Co. Inc. as construction manager, seconded by Paul Parteno. 7 in favor, 3 abstained (K. Kelley, J. Holmes, D. Goodrich)

Motion by Kathleen Kelley to award driver's ed contract to Intersoll, seconded by Jay Holmes.

Discussion: Parteno: Amend motion to allow district to approve the drivers. Amendment seconded by Corrigan. Vote in favor of amendment, all in favor. Vote in favor of motion as amended: 9 in favor, one abstained (Anne Hill)

V. Written Communication:

a. Resignation of board member: **Kathleen Kelley moved to accept resignation of board member J. Rogers and 2nd by Donna Goodrich. All in favor**

VI. Principals' Report: a. EFS

Karen Cloutier asked for the board to nominate staff members for co-curricular positions.

Motion was made to approve nominations of staff members for co-curricular positions and department heads by Kathleen Kelley; seconded Tremblay.

Karen Cloutier explained that homework club was run by staff member two afternoons a week. Now that the guidance counselor is only at EFS three days a week, it is difficult for her to participate in the homework club. Ideas for how to fill that position were shared.

Amendment on salary for chess club. Kathleen Kelley amended motion to change salary for chess club to 452.70, seconded by Greg Corrigan. Amendment accepted, all in favor. Vote on amended motion all in favor.

Karen Cloutier noted that some students left but 17 students have moved into the school. More resources have been ordered. Karen Cloutier also noted that some students are from out of state and others from nearby communities.

Principal's Report: b. ALL DAY KINDERGARTEN:

Karen Cloutier defined a full-day kindergarten as six or more hours per day. Discussion ensued regarding the pros and cons of full day kindergarten program. Paul Bousquet asked the board if this is something that the board wants to act on soon. Board members agreed they would like information soon, and asked for EFS staff to visit some all day kindergarten programs. The board would like to see an option from the building committee that includes rooms for full-day kindergarten and also recommended a survey of parents of current EFS students' parents, Mother Goose, Gorham Community Learning Center.

Principal's Report: C. GMHS:

Matt Saladino, guidance counselor at GMS, described summer Mindflight experience at PSU. Six students participated this year and he hopes to increase the number to 10 students next year. The projects are all on line.

Keith Parent shared that 18 colleges representatives visited to GMHS today and middle and high school students talked to recruiters and gathered college literature.

Board action was requested on a mini grant for \$300, received by English teacher Rob Hamel to use to purchase books.

Motion to accept mini grant funds made by Kathleen Kelley and seconded by Donna Goodrich.

Discussion regarding procedure and reading levels of texts being purchased followed and clarification was given. **All in favor**

Parent asked for nominations for Dept. Heads as presented.

Motion made by Kathleen Kelley to accept the nominations for Dept. Heads, seconded by Angela Brown.

Discussion: Discussed moving in the direction of having Dept. Heads 6 – 12. Some discussion about Dept. Heads for science and foreign language. Asked if the positions are contractual and the answer was yes. Board discussed to re-advertise the Science Dept. Head position and re-visit the 6 – 12 Dept. Head discussion with contract negotiations.

Vote: 8 in favor, 1 opposed (Jean Tremblay), 1 abstained (Anne Hill)

Motion made by Kathleen Kelley to accept the co-curricular positions; seconded by Greg Corrigan

Kaczenski noted the changes made in the co-curricular since last year. Corrigan asked if the positions are posted and the answer was yes.

Vote: 9 in favor, 1 abstained (Jay Holmes)

Motion made by Kathleen Kelley and seconded by Anne Hill to allow for Mizpah class trip. All in favor

Kathleen Kelley commended Christine Lemoine and others involved in improving the class scheduling process.

Parent reviewed a change in the “GMHS Chain of Command Procedure/Conflict Resolution Model” with the board.

Motion to accept “GMHS Chain of Command Procedure/Conflict Resolution Model” with edits made by Kathleen Kelley; seconded by Paul Partenope; 9 in favor, 1 abstained (Anne Hill)

Discussion: Suggested developing a flow chart would make the process more clear and suggestions for corrections were made the document; it was recommended that school staff edit the document.

Homecoming: Parent thanked the boosters club, student athletes

Granite State Challenge takes place September 20, and will air at a later date.

Open House: Parent described the open house format. It is designed as a meet and greet where teachers describe expectations of the course. The plan is to have this both fall and spring and next year may have the middle school early in the evening and the high school open house later the same night.

Jen Cloutier and Kate Landry left the meeting (8:56 p.m.)

Keith Parent was reminded about the job descriptions for assistant coaches.

VI. SUPERINTENDENT'S REPORT:

Superintendent Bousquet discussed various topics.

e. Terms of agreement—Town of Shelburne: Will be signing a contract with the Town of Shelburne regarding playing fields.

b. Meeting with Gorham Town Manager: He has also met with the manager of Gorham to discuss concerns.

f. Revival of DEIP: administrators have agreed to resurrect this process and update DEIP in each school; discussion about adding Differentiated Instruction and After School Programs back into the plan. Carpenter asked for a summary of what has been completed in the DEIP.

g. Budget Process for fy 2007 was discussed. Teachers will start with the amount they have in their budgets this year and justifications will need to be made for increases in requests. Tremblay: noted that if we are not looking at actuals, then teachers may have a tendency to go back to the amount they have for this year, whether they need it or not. Plourde: the total expense for a line will remain the same and teachers will determine their needs. They will have ownership. Partenope: Discussed tying allocation based upon current cpi and enrollment. He used August cpi figures in a prior district.

At 9:30p.m., Kathleen Kelley made a motion to extend the meeting for 30 minutes and seconded by Donna Goodrich; 9 in favor, 1 opposed (Jean Tremblay)

Board reminded itself to remain a united front in terms of board decisions, regardless of the vote of any one board member. Student members have requested that they get a board agenda prior to the meetings.

n. Curriculum and PR Committee: Paul Bousquet suggested that curriculum come through the administrators; new ideas should be funneled through existing committees. Jo Carpenter suggested that board think about recommendation and put this item back on the agenda for next month.

h. Pandemic Update: The Superintendent will share info regarding pandemic preparedness as he receives it.

i. Recognition of Building Committee: Mr. Bousquet also recognized the building committee for all the hard work that they have done over the past year.

a., j., l., m., p. He referred to info included in the board packet as it applies to the rest of his report.

Discussion about sharing of Academic classes with SAU 3.

c. RSA 31:105 Motion to accept RSA 31:105 Indemnification of Employees made by Kathleen Kelley and seconded by Greg Corrigan; all in favor

d. HB 1362 Paul Partenope made a motion to develop a procedure for audiorecording on the bus, seconded by Kathleen Kelley; all in favor

q. Other: Bousquet noted that the SAU office hours have changed and will be from 7:30 am–4: 00 pm or by arrangement.

q. Other: Over the next 3 years, DOE will fund a survey in grades 6 – 12, asking students how they feelings about school.

Motion to approve the conducting of the survey made by Kathleen Kelley; seconded by Michele Cormier: all in favor

k. Negotiations Nomination: Paul Bousquet referred to a legal opinion regarding his participation in the negotiations process. Paul Partenope has agreed to join the negotiations committee.

VIII. BUSINESS ADMINISTRATOR'S REPORT:

Noted that the financial report is in the packet and said that she was available for questions.

Transfer request: To use money set aside for SAT class and instead purchase an LCD projector to use with showing students real life math examples.

Michele Cormier moved that the transfer be accepted, seconded by Kathleen Kelley. All in favor

IX. Special Education Director's Report:

Becky Hebert-Sweeney noted that the financial report is in the packet and said that she was available for questions.

Kathleen Kelley made a motion to accept the Pupil Placement Team stipends as presented, seconded by Greg Corrigan; all in favor

Jean Tremblay motioned to extend meeting 30 more minutes; seconded by Kathleen Kelly; 8 in favor, 2 opposed (Jean Tremblay, Angela Brown)

- X. Policy:
- a. 2nd readings of Section K-School/Community/Home Relations
 - b. 2nd reading of Appendix K- School/Community/Home Relations
 - c. 2nd reading of Section L-Education Agency Relations:

Paul Partenope reviewed policy changes and completed second reading of Sections K and L.

Jean Tremblay moved to accept and adopt the 2nd reading of Section K, Appendix K and Section L; seconded by Greg Corrigan; all in favor

XI. Agenda Items for next meeting: will be emailed to Paul Bousquet

XII. Next meeting Tuesday October 17, 6:30 p.m. in Shelburne

Karen Cloutier left the meeting at 10:15 p.m.

XIII. Non-public: Negotiations

Motion to enter Non-public under RSA 91-A: 311: A, C at 10:15 p.m. by Jean Tremblay, seconded by Greg Corrigan; roll call vote: Anne Hill, yes; Greg Corrigan, yes; Jean Tremblay, yes; Angela Brown, yes; Jo Carpenter, yes; Kathleen Kelley, yes; Michele Cormier, yes; Jay Holmes, yes; Paul Partenope, yes; Donna Goodrich, yes.

XIV. Adjournment: **At 10:55 p.m. Jean Tremblay moved to adjourn, seconded by Angela Brown, all in favor.**

The board will meet again following the Building Committee meeting on Thursday September 21, 2006.

Respectfully submitted,

Angela Brown, Board Secretary