

Gorham Randolph Shelburne Cooperative School Board
Wednesday, August 16, 2006
Minutes of Meeting

Present:

Board Members: Donna Goodrich, Jean Tremblay, Anne Hill, Angela Brown, Chairman Jo Carpenter, Jay Holmes, Kathleen Kelley, Michelle Cormier, Paul Parteno (6:45 PM), Greg Corrigan (7:28 PM)

Board Members absent: Joe Rodgers

Administration: Keith Parent, Principal GMHS, Bill Kaczinski, Assistant Principal GMHS, Karen Cloutier (8:15 PM), Principal Ed Fenn, Superintendent Paul Bousquet, Business Administrator Pauline Plourde,

Public: Lynn Hunt, Linda Jensen, Sarah Tremblay, Tom Rideout

- I. Call to Order – Chairman Carpenter called the meeting to order at 6:40 PM.
- II. Public Comment – None
- III. Approval of Minutes:
 - A. June 27, 2006 Minutes:

Motion made by Hill to accept the minutes of June 27, 2006 as presented. Motion seconded by Tremblay. No Discussion. Vote 8-0 in favor. Motion approved.

- B. Approval of July 27, 2006 Minutes:

Motion made by Hill to accept Minutes with amendments. Motion seconded by Goodrich. Discussion on the following amendments.

Under III

3. Building Committee recommends hiring Banwell Architects - add Motion **seconded by Holmes.**

III. Recommendations from Building Committee – Mayerson reported that at the building Committee's July 24th meeting, they *approved* should read they **recommended** the hiring of Banwell Architects. . .

2. Building Committee recommends GM/HS remains on present site. To clarify, add **Hill asked if other site was available. The size of site was investigated and it was deemed too small and cost prohibitive.**

Motion reviewed.

Vote: 6 in favor, 0 opposed, 3 abstained (Tremblay, Hill, Kelley) Motion approved.

- IV. Set School Board Meeting Dates for Year:

(Please note: Dates were originally set during the meeting for the third Wednesday of the month. During the meeting, after discussion, the dates were changed to the third Tuesday of the month and the final approved dates are listed.)

GRS Cooperative School Board Meeting Dates:

Tuesday, September 19, 2006
Tuesday, October 17, 2006
Tuesday, November 21, 2006
Tuesday, December 19, 2006
Tuesday, January 16, 2007
Tuesday, February 20, 2007
Tuesday, March 20, 2007
Tuesday, April 17, 2007
Tuesday, May 15, 2007
Tuesday, June 15, 2007

Meetings will start at 6:30 PM. Locations will rotate between Randolph, Shelburne and Gorham. The Building Committee will meet on Thursday.

V. Written Communication

Carpenter circulated thank you notes from Patrick Low and Pauline Plourde.

VI. Cooperative Board Resignation

Motion made by Tremblay to accept the resignation of Karen Cloutier retroactive to June 30, 2006. Motion seconded by Goodrich. No Discussion. Vote: 9-0 in favor. Motion approved

VII. Principals' Reports

A. Ed Fenn School

Board reviewed the report. Bousquet discussed the surplus furniture and equipment.

Motion made by Kelley to give Karen Cloutier permission to get rid of surplus furniture and equipment. Motion seconded by Tremblay. Discussion on possibly selling at a yard sale. Vote: 9 – 0 in favor. Motion approved.

B. GMHS

1. Acceptance of Funds

Motion made by Kelley to accept \$1000. from Wal-Mart for the Chorus/Cabaret programs. Motion seconded by Hill. Discussion. Vote: 9-0 in favor. Motion approved.

2. Parent discussed the need for certified athletic trainers on staff. He stated that the school had been fortunate to have Doctors Kernan and Tracy at nearly all of their outdoor athletic events over the years and that would be changing. Discussion on coaches and assistant coaches who may be certified. Tremblay suggested that this issue should be included in the budget for next year.

3. Cormier commented favorably on the assessment questionnaire and monthly log for mentors.

4. Granite State Challenge

Parent explained the program and that the students were already practicing. Bousquet mentioned the travel and training time for the coaches.

VIII. Superintendent's Report

A. Role of Board/Superintendent/Principal

Bousquet stated that he presented all of the school boards in the SAU with roles and responsibilities of Superintendent, School Boards, and School Principals. He stated that he was looking forward to working together with the Boards, make decisions with the Board for the children, parents, taxpayers and town, to the best of his ability. He will follow procedures and policies and knows that the Board will do the same.

B. Building Project – Grade Level Configuration/Full Day Kindergarten

1. Grade Level Configuration

Bousquet commented that there is a good program in place now, reflected in the test scores and parent support. Discussion. Bousquet recommended leaving grade 6 at the GMHS. Goodrich asked about the transition program for 5th graders. Linda Jensen explained that the 6th graders act as mentors to the 5th graders and address their concerns, and that the curriculum is K to grade 12. Parent stated that there is 98% attendance at the grade 6 level, compared to 94.6% in the GMHS. Discussion on the articles Bousquet had provided.

Motion made by Goodrich to remain with present location of classroom grades and current grade configuration. Motion seconded by Partenope. No discussion. Vote: 8 in favor, 0 opposed, 2 abstained (Hill, Kelley). Motion approved.

2. Full Day Kindergarten

Bousquet stated that adding full day kindergarten would require two new rooms being built and suggested that it become a Warrant Article. Goodrich asked if other schools are going full day and if Bousquet could provide information for the Board to review. Partenope commented on Rochester phasing in a full time program and experienced an increase of 60 students. Discussion on implications of full day kindergarten. Carpenter directed Bousquet to survey staff and then parents, determine actual cost of a full day kindergarten, and information on full day programs in other communities/states.

D. Paper Request for Board Packets.

Bousquet stated that he will require 7 working days in advance of the Board meeting for information to be included in the packets.

E. Towns/School Information

Bousquet reported on a meeting he had with Bill Jackson where they agreed to try to solve issues, and if not, will each bring to their respective Boards. Tremblay stated that he wanted to avoid the "he said/she said". Discussion on athletic fields. Kelley asked for the percentage of taxes the paper mill pays to Gorham. Discussion on services and costs. Bousquet was directed to meet with Bill Jackson and discuss plowing, mowing, and refuse pick-up.

F. Welcome Back Letter to Staff

Goodrich commented that it was very upbeat.

G. Nominations

1. GMHS Nurse

Parent reported on Bruce Fike, RN and that he comes highly recommended.

Motion made by Kelley to accept the nomination of Bruce Fike, RN. Motion seconded by Goodrich. Discussion between the Board and administrators on his acquiring state certification through reciprocity with his licensing state, mentoring by Barbara Arnold, and confirmation that the position will only be at the GMHS. Vote: 10-0 in favor. Motion approved.

2. Band/Instrumental Music

Parent presented information on Christina Trevali, a graduate of Rutgers University, for the position.

Motion made by Kelley to accept the nomination of Christina Trevali for Band/Instrumental Music. Motion seconded by Angela Brown. No Discussion. Vote: 10-0 in favor. Motion approved.

H. Grants – Signature Request

Bousquet explained the need to have Plourde be able to sign federal forms in his absence.

Motion made by Kelley to give Pauline Plourde, Business Administrator, authorization to sign federal forms, OBM form 1's, OBM Form 3's and OBM Form 4's in the Superintendent's absence. Motion seconded by Parteno. Discussion on length of time the permission is in effect until the hiring of a new superintendent. Vote: 10-0 in favor. Motion approved.

IX. Business Administrator's Report

A. End of Year (2005-2006) Financial Report

Plourde explained the report and that there was a fund balance of \$179.37 which would be returned to the district to reduce the tax impact.

B. Drivers Education RFP was placed in the Board's packet for information.

Holmes suggested that it may be advantageous to include purchasing fuel at a reduced price. Plourde stated that was not possible.

C. Transfer Requests GMHS

Plourde explained that the items were in the budget but in incorrect accounts.

Motion made by Cormier to accept transfers as recommended by Plourde. Motion seconded by Corrigan. Discussion on difference between equipment and supplies. Vote: 10-0 in favor. Motion approved.

D. Other

Parteno suggested giving volunteer coaches \$1.00 for salary and have their names come before the Board. Plourde stated that they are covered under the liability policies, but agreed they should have an application for a specific job description.

X. Maintenance/Transportation Report

Information was included in the packet. Bousquet and Plourde reported for Dave Goyette. Board commented on the floors and the buildings looking great.

Motion made by Kelley to accept Dave Goyette's recommendation to dispose of the 1988 GMC van. Motion seconded by Parteno. No discussion. Vote: 10-0 in favor. Motion approved.

Bousquet reported on a roofing repair that is included in this year's budget and recommends completing it for the safety of the children and to keep the water out. There was not dissension as the \$2725. estimate for both buildings' repairs was in the budget.

Holmes expressed his concern with the floors losing their shine with boxes being dragged. Administrators will address this with their staff.

Kelley asked about Dell computers and Plourde stated that batteries are all being replaced.

XI. Student School Board Representative

Bousquet asked the Board how they would like to address. Carpenter stated that the students elect their representative and she reported that they continue to let the students decide. Discussion took place on the importance of attending meetings and participating. Concerns were expressed regarding the length of meetings and the change in locations. Bousquet will send a letter to the Student Council.

XII. School Board Legislative Representative

Carpenter explained the position and asked for volunteers.

Motion made by Tremblay to nominate Paul Parteno for the position of School Board Legislative Representative. Motion seconded by Goodrich. No discussion. Vote: 10-0 in favor. Motion approved.

XIII. Contract Negotiating Team Representative

Plourde distributed adopted policies BEA/BEDA. Discussion on who would be on the team. Parteno expressed concerns with administration on negotiating committee. Discussion on Joe Rodgers stating he would like to be on the committee. Holmes volunteered.

Motion made by Kelley to appoint Rodgers and Holmes as the Board's contract negotiating team representatives. Motion seconded by Hill. No discussion. Vote: 10-0 in favor. Motion approved.

XIV. Policy Committee Update

- A. Policy JLCF Wellness Policy
- B. Policy BHE School Board use of Email

Motion made by Parteno to accept Policy JLCF and Policy BHE for their second readings and their adoption. Motion seconded by Kelley. No discussion. Vote: 10-0 in favor. Motion approved.

C. Section K-School/Community/Home Relations

Board discussed the section during Section K – School/Community/Home Relations first reading.

(9:30 PM) Due to the time, Clarification of Role of Curriculum Committee and Public Relations Committee were tabled until next meeting. Items for Next Agenda will be emailed to Bousquet.

Motion made by Brown to extend the meeting until 10:00 PM. Motion seconded by Kelley. Vote: 9-1(Tremblay opposed). Motion approved.

Motion made by Kelley to accept Section K, first reading, and Appendix K, first reading. Motion seconded by Brown. Discussion. Vote: 10-0 in favor. Motion approved.

D. Section L – Education Agency Relations
Kelley requested copy of research if possible. Discussion.

Motion made by Kelley to accept Policy L, first reading. Motion seconded by Corrigan. Vote: 10-0 in favor. Motion approved.

XV. March School District Meeting Date

Carpenter explained the request from Rufus Ansley. Discussion on the request.

Motion made by Kelley to move the School District Meeting to March 21, 2007. Motion seconded by Corrigan. Discussion on letting the towns know and clarifying those terms of Board members would not end until after the meeting. Vote: 10-0 in favor. Motion approved.

(10:00 PM)

Motion made by Kelley to extend meeting an additional 30 minutes. Motion seconded by Hill. No discussion. Vote 9-1 (Tremblay opposed). Motion approved.

XVI. Building Committee Update

Discussion on importance of Board members attending Building Committee meetings, which occur every Thursday. The Board can ask/answer questions, clarifications, and help to stay on the same page. Information will be at the SAU office for everyone's review. Carpenter stated that Building Committee Meetings will be posted as joint meetings with the GRS Board, so items can be voted on at the meeting. Kelley expressed the importance of the process and that it is an investment in education that will have a lasting impact on the community. Discussion on being required to attend an additional meeting each week and the importance of not keeping track of who is present and who is not. Kelley asked about the process and if there is a quorum at the building committee meetings or if issues will need to be brought back to the Board to vote on. Carpenter stated that there will be an agenda and the Board will know if there are action items in advance of the meeting.

XX. Non Public Session

Motion made by Kelley to enter nonpublic session, RSA 91-A:311 A, B and E. Motion seconded by Goodrich. Goodrich - yes, Tremblay-yes, Corrigan-yes, Hill-yes, Brown-yes, Holmes-yes, Kelley-yes, Cormier-yes, Parteno-yes, Carpenter-yes. Motion approved.

Respectfully submitted,

Kimberly A. Hockmeyer
Recorder for the GRS Cooperative Board