

**Gorham Randolph Shelburne Cooperative School Board**  
**Minutes of the Meeting for December 28, 2005**  
**Location: Gorham MHS Library**

**Board Members Present:** Jo Anne Carpenter, Chair; Alice Evankow, Vice-Chair, Angela Brown, Secretary; Jay Holmes, Jean Tremblay, Donna Goodrich, Michelle Cormier, Karen Cloutier, and Kathleen Kelley.

**Board Members Absent:** Mike Waddell, Wendy Niskanen; both excused.

**Administration and Staff Present:** Patrick C. Low, Superintendent; Pauline Plourde, Business Administrator; Keith Parent, GMHS Principal; Paul Bousquet, EFS Principal, and David Goyette, Maintenance Supervisor.

**Others in Attendance:** Gail Scott, Berlin Daily Sun.

**I. Call to Order**

The meeting was called to order at 6:45 pm by Chair Jo Anne Carpenter.

**II. Approval of Minutes**

The minutes from the 11/29/05 Coop Board meeting were discussed.

**Motion made by Angela Brown to accept the 11/29/05 minutes as written, seconded by Karen Cloutier. Jean Tremblay abstained, all others in favor, motion passed.**

The minutes from the 12/21/05 Vision Work Session were discussed.

**Motion made by Kathleen Kelley to accept the 12/21/05 minutes as written, seconded by Karen Cloutier, all in favor, motion passed.**

**III. Communications/Written** None.

**IV. Public Comments** None.

**V. Superintendent's Report**

Patrick Low discussed the delivery of schedules, and stated that work is continuing with Principal Keith Parent and Team. Keith Parent reported that there will be a workshop for parents to help schedule their children for next year's classes. Patrick Low reported that North Country Education Services (NCES) has offered to serve as an umbrella employer for part-time district employees.

**VI. Vision/Mission/Goals Work Session Update**

It was suggested to use the minutes from the 12/21/05 meeting to form a set of long-range goals. After the budget work is completed, a meeting will be planned to work further on the Goals.

**VII. Facilities Committee Report**

The committee deferred to the Building committee report.

### **VIII. Building Committee Report**

A thorough report titled, "GRS Building Committee Report; December, 2005" was prepared by the Committee and distributed to the board. The report was reviewed and discussed. The committee was thanked and commended for fulfilling its charge of reviewing building plans.

**A motion was made by Kathleen Kelley to accept the report as presented, seconded by Jay Holmes, all in favor, passed.**

There will be a joint meeting on Jan. 17, 2006, 6:30pm, at the GMHS Library with the Building Committee and the GRS Board.

### **IX. Policy Committee Report**

Policies which have been reviewed, adopted and edited were distributed to the board. These included Policies A and B, and Appendixes A, B, and C. Board members are instructed to update their Policy Handbooks and discard outdated material.

### **X. Curriculum Committee**

No report at this time. Brief discussion of committee's role. Committee will decide on a meeting schedule and inform the Board Chair and Superintendent.

### **XI. Budget Preparation 2006-07**

The following documents were passed out to the board: FY07 Cooperative Apportionment with Suggested Reductions, Randolph School District, and Shelburne School District Potential Tax Impact. A Board member asked for clarification on budget review procedure, and was assured that each line item was carefully reviewed by the Finance Committee. There will be three informal meetings with the towns to review the budget, and one formal public hearing on the budget on February 15, 2006, at 7:00pm at the GMHS Library. The GRS Coop Board is essentially the school board Budget Committee. Each board member has the right and responsibility to review and question the committee's work. After the public hearing, the committee will meet to incorporate ideas and concerns expressed by constituents.

Kathleen Kelley shared six color charts and a table showing Educational Expenses over time. Three charts compared FY98 to FY05. Student population ADM (average daily membership) was shown from FY97 to FY05, and School Tax Trend showed FY93 to FY05 for all three towns. Pauline Plourde reviewed ADM and the formula for sharing of operating expenses amongst the towns: Gorham = .811239, Randolph = .073133, and Shelburne = .115628; representing 95% on ADM and +5% Equalized value.

The board reviewed FY07 Cooperative Apportionment and the suggested reductions from staff and administration. Possible reductions were discussed. The pros and cons of purchasing and assigning laptop computers to teachers were discussed. The Board was concerned about a possible mixed message to teachers of an expectation to take work home. Discussion of the budget was referenced to the board's identified goals and objectives for the district, including looking at the whole child, and making decisions to have the most impact. Bus schedules and efficiencies in transportation were discussed.

**A motion was made by Karen Cloutier to go into non-public session, per RSA 91-A:311 {c}, seconded by Angela Brown, followed by a role call vote. Jo Anne Carpenter-yes, Alice Evankow-yes, Angela Brown-yes, Jay Holmes-yes, Jean Tremblay-yes, Donna Goodrich-yes, Michelle Cormier-yes, Karen Cloutier-yes, and Kathleen Kelley-yes. Motion passed.**

#### **Non-Public**

Non-public matters were discussed. **At 9:30pm, a motion was made by Karen Cloutier to extend the meeting by 15 minutes, seconded by Kathleen Kelley, opposed: Jean Tremblay, all others in favor, motion passed.** Jean Tremblay could not stay and left the meeting.

**At 9:45pm a motion was made by Jay Holmes to extend the meeting by 15 minutes, seconded by Donna Goodrich, all in favor, motion passed.** The non-public session was adjourned at 10:00pm.

#### **XII. Other**

**At 10:00 pm, a motion was made by Angela Brown to extend the board meeting by 15 minutes, seconded by Karen Cloutier, all in favor, motion passed.**

#### **XIII. Next Regular Meeting**

The next regular GRS Coop School Board is scheduled for Wed, Jan 25<sup>th</sup>, 2006, at the Randolph Town Hall.

#### **XIV. Adjournment**

Kathleen Kelley made a motion to adjourn. The meeting was adjourned at 10:12pm.

Respectfully Submitted,

Alice Evankow