

GRS Cooperative Schools

Gorham, NH

MEETING NOTES

Date: **November 19, 2008**

Present: Paul Bousquet, Pauline Plourde, Keith Parent, David Goyette, Chad Miller (SAU 20), Paul Parteno, Ben Mayerson, Jo Carpenter (1:10), Gil Eaton (Clerk), Tim Long, Bob Beaulieu, Luke Salome, (Meridian Construction), Ed Gibson (1:40), David Laurin (Banwell Architects)

cc: SAU 20, Eaton, Lee Carroll, HEB, Allied Engineering, R. Eichler, Meridian, Banwell

Action		Item
	1.	<u>Schedule / Progress:</u> Fire Alarm work. Locker rooms to be turned over at the end of the week or first of next week. Missing 8 pieces of casework. Remainder of windows to be delivered first week of Dec. All complete for punchlist by Dec 15. Partial occupancy desired in gym when complete. Gym Dedication to be Nov. 28. Will need certificate of occupancy.
Meridian	2.	<u>GMHS Sprinkler Room:</u> Door to sprinkler room should swing out to allow for working clearances. Meridian to review if existing door can be re-worked. (Pending). Keith reports that there is noise coming from the room when the domestic water line is running. DL to ask Allied about potential ways to quiet. Meridian proposes installing a new solid core door with sound gaskets and a door bottom. PENDING
Owner	3.	<u>Roof / Abatement:</u> Will meet next week at 1:30 to review damage from roof leaks. A-Best and Desjardins on site. Will meet October 7 th 2:00 with all parties to resolve. Paul B to forward final School District costs to A Best and Meridian. PENDING
Meridian	4.	<u>Doors</u> that have been modified by factory reps will still have their lifetime warranty. Luke to forward letter from mfg. (Pending) – Keith noted a couple of doors still bind & don't close properly. Luke has letter and will forward. Luke to confirm modified doors conform with requirements and forward a letter of acceptance and confirmation from Mfr. - Letter expected by Friday 11/14. DL is reviewing letter. - Meridian is coordinating Keying/Cylinders with Owner & Supplier. Terry from Merrimack to prepare a cylinder schedule for review by Dave Goyette. - Meridian was asked to provide pricing for a replacement door (60-

		<p>minute) with proper egress hardware (and possibly HM frame) for doorway at Northwest corner of Gym leading to Stairway & Exit – to conform to building code.</p>
	5.	<p><u>Water Damage:</u> Dave Goyette reported that ServPro had revisited the school and that everything was drying up quickly. ServPro suggested holding off on additional testing for 2 more weeks. Does not think it will be a problem with mold as plaster does not support mold growth and dries quickly. They will revisit in two weeks. (Pending)</p> <p>Dave Goyette reported ServPro visited the site again today and that there is still moisture on the second floor as well as a leak on the 3rd floor. Meridian to contact Desjardins to address the leak and remove any unstable plaster from the ceiling to avoid any issues. Area needs to be opened up so it can dry out. ServPro will recheck in 2 weeks. Serv Pro returned and Room 309 still registers moisture. 50% at the ceiling and 25% at the bottom of the wall. All in a narrow strip of about 6". Appears there may still be a leak present and Bob to check it out. Other areas reported as dry.</p> <p>Leaking still reported at 309. Water evident this past Sunday. Above ceiling review needed to determine where leak originates. Servpro will return to check again.</p>
Meridian / Desjardins	6.	<p><u>Roof:</u> Still not complete. Gil has given Bob a list of items needing attention. Bob will effort with Desjardins. Roof nearly complete. Outstanding items include: Rail, Hatch curb extension/Hatch replacement, Dust Collector removal, Science area roof leak, Fenn canopy work. (Existing roof hatch is only 3" above new roof & insulation, so it is recommended to extend the hatch curb 8"-12" above roof, and consider replacing the 40+/- year old hatch)</p> <p>Gil reported a leak at the Ed Fenn School at the art room. Will check above the ceiling to make sure it's not a pipe leak.</p> <p>Gil suggests roof warranty date to be changed to Nov 17, 2008 to reflect when the work was actually completed.</p>
	7.	<p><u>Phase 2:</u> Discussion about where to locate new sewer lines. Dave Patry reviewed existing lines with camera. Older line at North side has a slight dip in the line and Dave would like to see a manhole installed if this is the direction to proceed. If on the South side, an upgrade to the size of the line between manholes (6" to 8") is required. DL to forward soil boring info to Meridian.</p> <p>- Tim Long reported much ledge, requiring expensive removal on South side of Ph II wing. Options for running sewer line(s) to North discussed. Banwell will ask Allied to review & develop design.</p> <p><u>Grease Interceptor:</u> Mechanical Engineer in combination with Kitchen consultant will determine size required. 1000 gal required by local code. Banwell to ask Allied to review including Sanitary Sewer lines from Phase II.</p>

		- Ed Gibson asked Owner about Electrical/Intercom/Clocks/Performance lighting preferences for Phase II work.
	8.	Fume Hoods: Some damage occurred during transport, which will require touch-up and replacement parts / field repairs.
Meridian	9	Existing roof drains over Cafeteria tend to clog due to small size drain & grate. Meridian to ask Roofer / Plumber for pricing to install new roof drains and make plumbing modifications under roof deck to correct this issue.
	10	Signage: Luke reviewing cost to install "Alumni Gymnasium" signage.
	11	Meeting Schedule: Next meeting: <u>Tues. Nov. 25 at 1:00</u> at the SAU conference room.