

GRS Cooperative Schools

Gorham, NH

MEETING NOTES

Date: **November 12, 2008**

Present: Paul Bousquet, Pauline Plourde, Keith Parent, David Goyette, Chad Miller (SAU 20), Paul Partenope, Ben Mayerson, Jo Carpenter, Gil Eaton (Clerk), Tim Long, Bob Beaulieu, Luke Salome, (Meridian Construction), Ed Gibson, Dave Patry, Karl Winchester (Banwell Architects)

cc: SAU 20, Eaton, Lee Carroll, HEB, Allied Engineering, R. Eichler, Meridian, Banwell

Action		Item
	1.	<p>Schedule / Progress:</p> <p>Gym floor finish completed Bleachers are being installed Gym should be complete this week Ceiling Grid at science wing installed Mechanical & Electrical rough-in continues. Nearly complete. Windows are being installed Prime painting and 1 coat on many walls complete. KP requested final painting of FACS occur first. Doors installed. Light installation at Science nearly complete Science wing should be complete first part of Dec. Locker room flooring starts tomorrow. Fenn lights complete Roofing nearly complete Partial occupancy desired in gym when complete. Gym Dedication to be Nov. 28. Will need certificate of occupancy.</p>
Meridian	2.	<p>GMHS Sprinkler Room:</p> <p>Door to sprinkler room should swing out to allow for working clearances. Meridian to review if existing door can be re-worked. (Pending).</p> <p>Keith reports that there is noise coming from the room when the domestic water line is running. DL to ask Allied about potential ways to quiet.</p> <p>Meridian proposes installing a new solid core door with sound gasketing and a door bottom. PENDING</p>
Owner	3.	<p>Roof / Abatement:</p> <p>Will meet next week at 1:30 to review damage from roof leaks. A-Best and Desjardins on site. Will meet October 7th 2:00 with all parties to resolve.</p> <p>Paul B to forward final School District costs to A Best and Meridian. PENDING</p>
	4.	<p>Doors that have been modified by factory reps will still have their lifetime warranty. Luke to forward letter from mfg. (Pending) – Keith noted a couple of doors still bind & don't close properly.</p> <p>Luke has letter and will forward. Luke to confirm modified doors conform with requirements and forward a</p>

Meridian		<p>letter of acceptance and confirmation from Mfr.</p> <ul style="list-style-type: none"> - Letter expected by Friday 11/14. - Meridian is coordinating Keying/Cylinders with Owner & Supplier. - Meridian was asked to provide pricing for a replacement door (60-minute) with proper egress hardware (and possibly HM frame) for doorway at Northwest corner of Gym leading to Stairway & Exit – to conform to building code.
	5.	<p><u>Water Damage:</u> Dave Goyette reported that ServPro had revisited the school and that everything was drying up quickly. ServPro suggested holding off on additional testing for 2 more weeks. Does not think it will be a problem with mold as plaster does not support mold growth and dries quickly. They will revisit in two weeks. (Pending)</p> <p>Dave Goyette reported ServPro visited the site again today and that there is still moisture on the second floor as well as a leak on the 3rd floor. Meridian to contact Dejardins to address the leak and remove any unstable plaster from the ceiling to avoid any issues. Area needs to be opened up so it can dry out. ServPro will recheck in 2 weeks. Serv Pro returned and Room 309 still registers moisture. 50% at the ceiling and 25% at the bottom of the wall. All in a narrow strip of about 6". Appears there may still be a leak present and Bob to check it out. Other areas reported as dry.</p> <p>Leaking still reported at 309. Water evident this past Sunday. Above ceiling review needed to determine where leak originates. Servpro will return to check again.</p>
	6.	<p>The kiln chimney has not been reinstalled yet. Meridian to reinstall. Done.</p>
Allied	7.	<p><u>Grease Interceptor:</u> Mechanical Engineer in combination with Kitchen consultant will determine size required. 1000 gal required by local code. Banwell to ask Allied to review including Sanitary Sewer lines from Phase II.</p>
	8.	<p><u>Steel inspection:</u> Jason Ross to visit school and inspect steel welds at science area and fix at gym wall. Done. Report issued to some.</p>
Meridian / Desjardins	9.	<p><u>Roof:</u> Still not complete. Gil has given Bob a list of items needing attention. Bob will effort with Desjardins. Roof nearly complete. Outstanding items include: Rail, Hatch curb extension/Hatch replacement, Dust Collector removal, Science area roof leak, Fenn canopy work. (Existing roof hatch is only 3" above new roof & insulation, so it is recommended to extend the hatch curb 8"-12" above roof, and consider replacing the 40+/- year old hatch)</p>
	10	<p><u>Phase 2:</u> Discussion about where to locate new sewer lines. Dave Patry reviewed existing lines with camera. Older line at North side has a slight dip in the line and Dave would like to see a manhole installed if this is the direction to proceed. If on the South side, an upgrade to the size of the line</p>

Banwell Carroll		<p>between manholes (6" to 8") is required. DL to forward soil boring info to Meridian.</p> <ul style="list-style-type: none"> - Tim Long reported much ledge, requiring expensive removal on South side of Ph II wing. Options for running sewer line(s) to North discussed. Banwell will ask Allied to review & develop design. - Ed Gibson asked Owner about Electrical/Intercom/Clocks/Performance lighting preferences for Phase II work.
Meridian	11	<p><u>Fume Hoods:</u> Some damage occurred during transport, which will require touch-up and replacement parts / field repairs.</p>
Meridian	12	<p><u>Existing roof drains</u> over Cafeteria tend to clog due to small size drain & grate. Meridian to ask Roofer / Plumber for pricing to install new roof drains and make plumbing modifications under roof deck to correct this issue.</p>
	13	<p>Payment Requisition #5 signed and distributed.</p>
	14	<p><u>Meeting Schedule:</u> Next meeting: Tues. Nov. 18 at 1:00 at the SAU conference room.</p>