

## GRS Cooperative Schools

Gorham, NH

### MEETING NOTES

Date: **August 19, 2008**

Present: Paul Bousquet, Pauline Plourde, Keith Parent, Karen Cloutier, David Goyette (SAU 20), Chad Miller, Paul Partenope, ~~Ben Mayerson~~, Jo Carpenter, Gil Eaton (Clerk), Tim Long, Bob Beaulieu, Luke Salome, Nick Byars (Meridian Construction), David Laurin (Banwell Architects)

cc: SAU 20, Eaton, Lee Carroll, HEB, Allied Engineering, R. Eichler, Meridian, Banwell

Action		Item
	1.	<b><u>Schedule / Progress:</u></b>
		Key Dates: Faculty back August 26 <sup>th</sup> . Students back 9/2/08
	1.1	<b><u>GMHS:</u></b> Atrium stair installation underway. Underslab rough-in at Science. Pilasters at Gym. Sprinkler system final stages. Roof work on going. Elect. rough-in. Painting. Clean up to begin shortly. Fire alarm test on Monday. Staff parking area to be cleaned up. Doors shipping (8/25). Will need to be installed before/after school hours. Schedule to be worked out.
	1.2	<b><u>Ed Fenn:</u></b> Clean up on going.
	2.	<b><u>Scope of Work:</u></b>
		Additional work will include new gym floor at high school and new bleachers. \$141,000 available.
<b>R H Lord</b>		Contour Seats for Permanent Bleachers: <b>Awaiting pricing from R H Lord.</b>
	3.	<b><u>Permitting / Code Review:</u></b>
<b>Banwell</b>		State Fire Marshal Review: <b>Banwell to complete &amp; submit responses.</b>
	4.	<b><u>Hazardous Materials:</u></b>
		A-Best needs to follow GC's safety plan. Currently, they are not roping off the roof edge during abatement procedures. Situation corrected.
<b>Meridian</b>	5.	Fume Hoods: Meridian picked up (8/12).
	6.	Electric at Ed Fenn:

<b>Meridian/ Carroll</b>		- Awaiting pricing for added outlets. – <b>Submitted.</b> - Awaiting pricing for Exterior Emergency Lighting. – <b>Pending.</b> - D. Goyette requested GFI outlets to be added at Boys & Girls Toilet Rooms – E. Gibson will write a description. <b>Submitted.</b>
Meridian	7.	GMHS item: Pipe in floor outside new opening to cafeteria will need to be relocated. Meridian to submit pricing. <b>Submitted.</b>
	8.	Ed Fenn Dust from previous re-roofing: <b>Clean up on going. Finishing corridor this week.</b>
Meridian	9.	GMHS New water line: Complete. Meridian to submit pricing. <b>Submitted.</b>
	10.	ED Fenn Sealing of exterior wall penetrations & Corridor walls: Sealing has been done by school personnel. Corridor fire safing has been installed by Meridian.
	11.	Light Fixture Delivery: First package shipping on 8/11. Classroom fixtures shipping 9/12. Electrical contractor has installed lamps in wire cages as temporary light fixtures.
Meridian	12.	GHMS 1924 Building: Will require access hatches for attic areas. (3' x 3'). Quantity to be determined in field. Provide as required to access all areas. (2' x 2') installed. Determine if sizing will be adequate for access. <b>2 will be installed and 2' x 2' size is ok with local authority.</b>
<b>R H Lord</b>	13.	GHMS Gym: If permanent seats are changed out at end of gym, rails need to be added. Gym equipment will be by Draper and will be ready Sept 1. <b>Pricing Pending.</b>
<b>Banwell</b>	14.	<b>Submittals:</b> <b>Waiting on gym equipment, folding partition, window shades.</b>
<b>Meridian/ Merrimack</b>	15.	<b>New pair of doors with entrance hardware and ½-light glass kits to be added at Science Corridor. Pricing pending.</b>
<b>Meridian</b>	16.	Keith requested Meridian remind subcontractors about smoking & language policies on school grounds. Identification badges also requested for all workers.
<b>Meridian</b>	17.	Meridian is all set for performing cleaning at Ed Fenn. Elevator repair at GMHS has been taken care of. Water damaged ceiling tiles to be replaced. Water damaged carpet to be replace with vct (color to be selected) <b>Color is Shelter White # 51836. Base is Storm Cloud # 71.</b>
<b>Meridian</b>	18.	Electrical conduit outside Keith's office to be moved.
<b>HEB</b>	19.	<b>Revise sketches for sanitary line replacement.</b>
	20.	<b>Gil Eaton asked for pricing for repointing work at Ed Fenn. Area of concern is the back side of the east wing.</b>
	21.	<b>Provide pricing for repointing work at GMHS. Area of concern is at upper wall/ low roof where asbestos team removed mopped asphalt. Water leakage a problem in the past in this area.</b>
	22.	<b>Pricing pending for 3' x 6' entrance grate at double doors, Corridor</b>

		<b>128 near science classrooms.</b>
<b>Goyette</b>	23.	Pricing pending for security cameras.
	24.	Grease separator may need to be replaced at Kitchen. <b>Not required.</b>
<b>Allied</b>	25.	Advise on existing radiator located in conflict with position of cmu wall at Girls locker area room 217D. <b>Radiator removed. Allied to respond with direction.</b>
<b>Carroll</b>	26.	<b>Provide sketch for surface wrap lights at Corridor 122. Also advise on existing lights to be relocated at Girls Locker room area.</b>
	27.	<b>ACT Ceiling height determined to be located at top of brick shelf (8' +/-) at Corridor 122. Existing water line and conduit for elevator lines will need to be raised up. Drywall soffits will need to be constructed at both ends of corridor. 7'8" soffit transition at Corridors 127 &amp; 122. 7'2"soffit due to existing piping at other end.</b>
<b>Meridian</b>	28.	<b>Ed Fenn: Gyp bd, water damage at rooms 12 / 12A to be replaced by Meridian. While they are at it, the wall paneling will be removed, gyp. bd. taped if needed, and painted.</b>
<b>Meridian</b>	29.	<b>GMHS: Need stair tread samples for color selection.</b>
	30.	<b>GMHS Roof: Paul expressed disappointment and frustration with lack of coordination between A-Best and Desjardins Roofing. Substantial water entered the cafeteria due to roof cuts being made and sub par patching by A -Best. This needs to be corrected asap.</b>
	31.	<b>GMHS Gym Schedule: Sept 15 – floor install – 2 weeks. Equipment to follow – 2 weeks Floor finish to follow – 2 weeks.</b>
	32.	<b>GMHS Sprinkler Room: Door to sprinkler room should swing out to allow for working clearances. Meridian to review if existing door can be re-worked.</b>
Record	33.	<b>GMHS Elevator: Elevator was overloaded by subs and repair was necessary. Meridan to pay repair bill direct.</b>
Record	34.	<b>GMHS: Jason Ross submitted field report # 6 and corrective action with regards to the gym wall repair is needed. Meridian to take action.</b>
	35.	<b>Meeting Schedule: Next meeting: August 26 at 1:00 at the SAU downstairs conference room.</b>