

GRS Cooperative Schools

Gorham, NH

MEETING NOTES

Date: **July 29, 2008**

Present: Paul Bousquet; Pauline Plourde, Keith Parent, Karen Cloutier (late), David Goyette
~~Chad Miller~~, Paul Partenope, Ben Mayerson, Jo Carpenter, Gil Eaton (Clerk), Tim Long, Bob
 Beaulieu, Luke Salome, Nick Byars (Meridian Construction), ~~Karl Winchester~~, David Laurin
 (Banwell Architects), Rick Eichler, Ed Gibson, ~~Steve Binette, Ray's Electric.~~

cc: Bousquet, Plourde, Lee Carroll, Jay Poulin (HEB), Jason Ross (HEB), Allied Engineering, R. Eichler, Tim Long, Luke Salome, David Laurin

Action		Item
	1.	Schedule:
		Key Dates:
		School is out on June 13 th , 2008.
		Faculty back August 26 th . Students back 9/2/08
Meridian		<p>GMHS: Sprinkler system in good shape – working in music area now. Will be in attic next week. Roof started-depending on weather, will likely be working on roof after school starts. A Best on site stripping roof. Elec, rough in on going. Masons installing cmu walls, infills. Door frames being set. Slab cutting at science area.</p> <p>Ed Fenn: Roof almost complete. Should be done tomorrow. Metal edge about 50% complete. Ceiling grid installation complete this week. Starting on tiles on Wed. Clean up to begin soon.</p> <p>David Goyette is coordinating Fire alarm shut off (during daytime) and has located covers for smoke detectors.</p> <p>Tim Long is working on a Construction Schedule review. Tim distributed a schedule and reviewed the highlights. Will continue to update it as the work proceeds.</p>
	2.	Scope of Work:
		<p>Additional work will include new gym floor at high school and new bleachers. KP has additional \$137,000 for this. Updated to \$141,000 available.</p> <p>KP asked for price on Contour seats for permanent bleachers. DL to pursue. Meridian requested an ASI describing the seats, for pricing.</p>

		Rep from R H Lord due on site Wed and will meet with Keith. DL will follow up with R H Lord on site visit.
	3.	Permitting:
		Permit applications (Fire Department, State Fire Marshall, Town Department of Ed) will be filed when plans are sent out to bid. The Building Permit was acquired this week and is posted at the Fenn School.
Banwell / Lee Carroll		State Fire Marshall's review may take several weeks. Dept. of Ed review complete. Banwell to prepare Code Plan per Fire Marshall request. In Process. Completed several weeks ago and reviewed by State. A few outstanding questions remain. Waiting for response from Lee Carroll's office. Response received from Ed Gibson today.
	4.	Hazardous Materials:
		A-Best needs to follow GC's safety plan. Currently, they are not roping off the roof edge during abatement procedures.
	5.	New Business:
		(5.1.) Fume Hoods: DL suggested Meridian Construction be hired to pick up the hoods in Exeter and bring them to Gorham as they will be reinstalling them. PB thought that was good idea. Tim to schedule and provide cost estimate for work. <u>Tim to schedule pick up this week.</u>
		(5.2) Electric at Ed Fenn: Tim presented PC1-1 along with Steve Binette from Ray's electric for the additional electric work required to bring the Ed Fenn school into code compliance. (see below notes). The School Board will review the information and make a decision this week. DL will hand deliver a copy of the proposal to Lee Carroll for review and comment to make sure they scope of work is described accurately and the costs seem in line. Also discussed was the question about the need to add outlets at the classrooms. DL suggested that Lee Carroll's office review what is currently in place and then make a recommendation as to how many additional outlets should be installed. Then, Ray's Electric can Price for review by the School Board. Steve Binette did say that the existing receptacles would be replaced with new as part of Change PC1-1. Ed Gibson delivered progress plans. Will review with Karen Cloutier and Dave Goyette and then issue for pricing. Plans submitted to Luke for pricing. DL will forward copies to Rick Eichler as well.
		(5.3) GMHS: During a walk through of the construction after the meeting, Keith asked about the existing roof drain location at the science wing as well as the existing heating pipes in the corridor. He questioned if those were to stay as is. DL will review and respond. Meridian will prepare a cost estimate to relocate the existing heating lines above the ceiling and to relocate the existing roof drain at the science wing under the slab. This will include removing the abandoned roof drain back to the gym wall and capping.
		(5.4) GMHS: Keith inquired if we could look at the removal of the large (abandoned) duct in the lower corridor just outside the gym. DL will ask consultants to review and respond.
		(5.5) GMHS: Pipe in floor outside new opening to cafeteria will

<p>Lee Carroll / Meridian</p>		<p>need to be relocated. Meridian to price and submit PC.</p> <p>(5.6): Ed Fenn: Dust from previous reproofing an issue. Who and how does this get cleaned up? DL to review spec and advise on responsibility. DL reviewed and advises that cleaning above the existing ceiling tiles was not a part of the scope of work and this would be done by the school district or as a change order to Meridian.</p> <p>(5.7) GMHS: New water line: Luke asked about details of new water entrance. Jay Poulin to review requirements and confirm layout with Dave Patry. DL will request sketch of revised water entrance details from HEB and Allied Eng. Sketches from HEB and Allied were distributed prior to the meeting and they have been reviewed by D Patry and R Eichler and the water line relocation is acceptable. Meridian to prepare PC.</p> <p>(5.8) ED Fenn: Paul Bousquet asked about sealing up of exterior wall penetrations and if this should be done at this time either by custodial personnel or by Meridian folks. DL will review and advise. DL reviewed and advised that foam sealant could be used at the exterior perimeter along the sill plates and top of window infills. Paul Bousquet will ask for school district personnel to perform this work. DL also noticed that there was a gap at the top of the corridor walls that needs to be infilled with fire safing material. DL will review with Dave Goyette and Gill Eaton after the meeting on site and they will verify this is completed.</p> <p>(5.9) Light Fixtures: What is delivery schedule for fixtures? Light fixtures will be shipped on various dates. First package shipping on 8/11. Classroom fixtures shipping 9.12. Temporary light fixtures will be required.</p> <p>(5.10) Ed Fenn Kitchen: Nick asked if a vinyl face gyp ceiling tile would be acceptable to be installed at the kitchen area vs. hard surface gyp bd. This would be a time saver and allow for access above the ceiling in the future. No objections were noted. PC forthcoming.</p> <p>(5.11) GHMS: 24' Building; Will need access hatches for attic areas. 3' x 3'. Quantity to be determined in field. Provide as many as required to access all areas.</p> <p>(5.12) GHMS: Gym; If seats are changed out at end of gym, rails will need to be added. Gym equipment will be by Draper and will be ready Sept 1.</p> <p>(5.13). GHMS: Brick; Luke will get brick samples to Keith for review and approval. Brick samples approved by Keith.</p> <p>(5.14) Inspection: Rick Eichler reported that the State Electrical inspector will be on site Friday at 10:00 AM to inspect the work. Someone from Ray's electric to be present. Inspection went well. Rick reported that exterior emergency lights will need to be addressed. Ed Gibson to provide sketch for approval and for pricing.</p>
	<p>6.</p>	<p>Shop Drawings: BA received: Ceiling Tile</p>

		<p>Vertical Platform Lift Concrete Mix Design Visual Display Boards</p> <p>DL returned Concrete mix today.</p> <p>DL requested samples for color selections for floors, base, paint, cabinet heaters, and any other materials that need selections. Luke working on these. DL brought samples and left them with Keith for review.</p> <p>Post meeting note: DL to use the following mfgs: Floor = Armstrong Paint = Sherwin Williams Laminate: Wilson Art</p>
	7.	Meeting Schedule:
		Next meeting: August 5 at 1:00 at the SAU downstairs conference room.

dl