

**GRS Cooperative Schools**

Gorham, NH

MEETING NOTES

Date: **July 15, 2008**

Present: Paul Bousquet; Pauline Plourde, Keith Parent, Karen Cloutier, David Goyette  
 Chad Miller, Paul Partenope, Ben Mayerson, Jo Carpenter, Gil Eaton (Clerk), Tim Long, Bob  
 Beaulieu, Luke Salome, Nick Byars (Meridian Construction), ~~Karl Winchester~~, David Laurin  
 (Banwell Architects), ~~Rick Eichler~~, Ed Gibson, ~~Steve Binette~~, ~~Ray's Electric~~.

cc: Bousquet, Plourde, Lee Carroll, Jay Poulin (HEB), Jason Ross (HEB), Allied Engineering, R. Eichler, Tim Long, Luke Salome, David Laurin

Action		Item
	1.	<b>Schedule:</b>
		<b>Key Dates:</b>
		School is out on June 13 <sup>th</sup> , 2008.
		Faculty back August 26 <sup>th</sup> . Students back 9/2/08
Meridian		<p><b>GMHS:</b>  <b>Framing at gym roof complete.</b>  <b>Demo in science almost finished.</b>  <b>Pouring concrete stairs this week.</b>  <b>Structural steel for science on site.</b>  <b>Plumbing rough in to begin next week.</b></p> <p><b>Ed Fenn:</b>  <b>Roof demo at gym underway.</b>  <b>Starting down "T" section next week.</b>  <b>Bar Joists due Thursday.</b>  <b>Electric rough in.</b></p> <p>David Goyette is coordinating Fire alarm shut off (during daytime) and has located covers for smoke detectors.</p> <p>Tim Long is working on a Construction Schedule review. <b>Tim distributed a schedule and reviewed the highlights. Will continue to update it as the work proceeds.</b></p>
	2.	<b>Scope of Work:</b>
Banwell		<p>Additional work will include new gym floor at high school and new bleachers. KP has additional \$137,000 for this. Updated to \$141,000 available.</p> <p>KP asked for price on Contour seats for permanent bleachers. DL to pursue. Meridian requested an ASI describing the seats, for pricing.  <b>Rep from R H Lord due on site Wed and will meet with Keith.</b></p>
Meridian		<p>Paul Bousquet requested Meridian provide Cost Breakout for all Gym items (Flooring, Bleachers, BB Backstops, Lighting, etc) This info is on</p>

		the requisition form.
	3.	<b>Permitting:</b>
		Permit applications (Fire Department, State Fire Marshall, Town Department of Ed) will be filed when plans are sent out to bid. The Building Permit was acquired this week and is posted at the Fenn School.
Banwell		State Fire Marshall's review may take several weeks. Dept. of Ed review complete. Banwell to prepare Code Plan per Fire Marshall request. In Process. <b>Completed several weeks ago and reviewed by State.</b>
	4.	<b>Hazardous Materials:</b>
		DG to arrange for abatement (science countertops) and other items as necessary. Will need to happen as soon as school is released for Summer. DG has been in contact with RPF Assoc. Scope of work to be tied to project scope. DG will follow up with testing schedule and cost and abatement timelines.
		Pauline will follow up with Roger to get this process moving forward.  Roofs were tested by RPF and results are due by May 1. Roger is preparing documents for abatement work (bidding).  DG reported science chemicals have been removed (except for one item)  RPF conducting additional tests. Chemical collection day is June 3 someone reported.  Walk through May 28 with bidders.
		Bids received. Board will decide on firm tonight. A-Best Abatement selected.  Phil Trachier will coordinate roof work with Meridian's roofing subcontractor A J Desjardins, for work schedule and abatement. Thanks Tim for coordinating this.  RPF will be performing air monitoring so will need to be informed as to the schedule. Expect a middle of next week start. Meridian will coordinate with RPF.  Additional Asbestos tile found under the cabinets in the Science area. Also, existing chalkboards being tested by RPF.  <b>Much discussion around coordination of abatement and roofing. There needs to be a meeting of the minds of all parties to get this resolved to that progress can continue. Gil and Pauline to get in touch with A best and review contractual arrangements. Luke to look at roofing schedule and come up with a definitive plan.</b>
	5.	<b>New Business</b>
		(A.) Family and Consumer Science: What is the schedule to complete this area? Tim L reported that he does not expect this area to be ready at the start of school.

Banwell		<p>(B.) Sprinklers: DL to confirm attic requirement at High School.</p> <p>Discussion regarding sprinkler work: Covenant Fire Protection and BK Design were on site this week to look over the project and have come up with a plan to use the existing 4" water entrance and location for the sprinkler system. BK Design working on plans for submittal to State and Local Fire Dept for approval. Rick Eichler has reviewed changes discussed on site and is generally agreeable to them. This would eliminate changes to the boy's toilet room as well as exterior line work.</p> <p>Tim Long to work up a change estimate for review.</p> <p>Covenant also will be looking at using plastic pipe above the ceilings in classrooms as it is more flexible and will allow for a concealed piping installation.</p> <p>Attic space in the 1924 building section still needs to be reviewed. If area is required to be sprinklered then can the access point be made larger? To be determined. <i>Post Meeting Note: R. Eichler reports this area will need to be sprinklered. He has reviewed with the State Fire Marshall's office.</i></p> <p>Tim Reviewed a proposed change order PC1-3 for the sprinkler work at the attic space. This was distributed at the meeting.</p>
Meridian		<p>(C.) Fume Hoods: DL suggested Meridian Construction be hired to pick up the hoods in Exeter and bring them to Gorham as they will be reinstalling them. PB though that was good idea. Tim to schedule and provide cost estimate for work. <b><u>Tim to schedule pick up this week.</u></b></p> <p>(D) Safety: Hard hats and safety glasses will need to be worn by all personnel visiting the construction site. Tim will get some extras for visitors.</p> <p>(E) Gym: Existing gym curtain track not needed.</p> <p>(F) Structural Issues: Jason Ross will make a site visit to review unsecured roof joists found at Ed Fenn School over Kitchen area.</p> <p>Jason issued field reports 1 &amp; 2 related to this work.</p> <p>(G) Housekeeping: Keith Parent found a back door open after hours. Meridian will secure their area after work.</p> <p>(H) Fire Alarm GMHS: The fire alarm has been set off a few times at the high school due to dust. Nick to check smoke detectors to be sure they are protected. Unprotected detectors in the work area will need to be replaced per R. Eichler.</p> <p>(I) Electric at Ed Fenn: Tim presented PC1-1 along with Steve Binette from Ray's electric for the additional electric work required to bring the Ed Fenn school into code compliance. ( see below notes). The School Board will review the information and make a decision this week. DL will hand deliver a copy of the proposal to Lee Carroll for review and comment to make sure they scope of work is described accurately and the costs seem in line. Also discussed was the question about the need to add outlets at the classrooms. DL suggested that Lee Carroll's office review</p>

<p>Lee Carroll</p>		<p>what is currently in place and then make a recommendation as to how many additional outlets should be installed. Then, Ray's Electric can Price for review by the School Board. Steve Binette did say that the existing receptacles would be replaced with new as part of Change PC1-1. <b>Ed Gibson delivered progress plans. Will review with Karen Cloutier and Dave Goyette and then issue for pricing.</b></p> <p>(J) <u>PC1-2</u>: Tim explained the scope of work for PC1-2 which centers on the removal of the ceiling in the atrium at GMHS. He is waiting on pricing from scaffolding companies for staging the area. The ceiling will be required to be removed to facilitate the installation of the added structural members for the snow drift condition. It was described on the plans for this work to occur from above (roof level) but this is not possible given the electrical systems in place and time required to open the roof so it will be done from below. The plaster ceiling will be removed and the current thinking is to replace it with a rated acoustical grid and tile. Tim will get a price from Ray's Electric to remove and rewire the wiring that goes through the structure. Jason Ross is reviewing the structural support of the walkways and how to accommodate the added structural members. <b>Changed to PC 2-1. New copies distributed. Tim went through pricing and School Board will consider at Tuesday evening meeting.</b></p> <p>(K) GMHS: During a walk through of the construction after the meeting, Keith asked about the existing roof drain location at the science wing as well as the existing heating pipes in the corridor. He questioned if those were to stay as is. DL will review and respond. <b>Meridian will prepare a cost estimate to relocate the existing heating lines above the ceiling and to relocate the existing roof drain at the science wing under the slab. This will include removing the abandoned roof drain back to the gym wall and capping.</b></p> <p>(L) GMHS: Keith inquired if we could look at the removal of the large (abandoned) duct in the lower corridor just outside the gym. DL will ask consultants to review and respond.</p> <p>(M) GMHS: Pipe in floor outside new opening to cafeteria will need to be relocated. Meridian to price and submit PC.</p> <p>(N): Ed Fenn: Dust from previous reproofing an issue. Who and how does this get cleaned up?</p> <p>(O) GMHS: New water line: Luke asked about details of new water entrance. Jay Poulin to review requirements and confirm layout with Dave Patry.</p>
<p>Banwell Meridian Lee Carroll</p>		<p>After the Meeting, construction progress was reviewed at the Fenn School. Banwell to review removal of wood strapping at old ceilings. Meridian to ask Electrical Sub about pricing for re-support of loose wires/conduits above ceilings. Banwell will also ask Lee Carroll to review.</p> <p>Ed Gibson reported that there were many non compliant electrical issues found above the ceiling in Ed Fenn School. He has prepared a report but essentially, rewiring of the power and lights will need to be completed. Tim Long pursuing a cost from Ray's Electric.</p>

	6.	<b><u>Shop Drawings:</u></b> Luke delivered HM door, Frames and Hardware to DL. <b>BA reviewed and returned that same week.</b>  <b>DL requested samples for color selections for floors, base, paint, cabinet heaters, and any other materials that need selections. Luke working on these.</b>
	7.	<b><u>Meeting Schedule:</u></b> <b>Next meeting: July 22 at 1:00 at the SAU downstairs conference room.</b>

---

kw