

### GRS Cooperative Schools

Gorham, NH

#### MEETING NOTES

Date: **February 17, 2009**

Present: Paul Bousquet, Pauline Plourde, Keith Parent, David Goyette, Paul Partenope, Jo Carpenter, Gil Eaton (Clerk), Bob Beaulieu, Luke Salome, (Meridian Construction), Lee Carroll, Karl Winchester (Banwell Architects)

cc: SAU 20, Eaton, Lee Carroll, HEB, Allied Engineering, R. Eichler, Meridian, Banwell

Action		Item
	1.	<b>Schedule / Progress:</b> <b>Layout &amp; framing soffit</b> <b>Masonry walls @ toilet rooms</b> <b>Plumbing &amp; Electrical rough-in</b> <b>Steel next week</b> <b>Underslab piping at kitchen.</b> <b>Break thru to old Caf next week</b> <b>Dock fndn – soon</b> <b>Still on schedule – may tighten up towards end</b>
<b>Meridian</b>	2.	<b>Doors :</b> -Keith reported that door in room 109 is binding. Luke will address. Other doors having issues as well. <b>It was noted that several doors along Science Corridor appear to be warped. Luke will review &amp; notify door mfr. Doors should all be under lifetime warranty.</b>
	3.	<b>Water Damage:</b> -Dave Goyette reported that he and Gil met with the insurance adjuster last week. <b>Pending Insurance Company review.</b>
	4.	<b>Roof:</b> -Luke reported leaks to Desjardins and they will respond. The leak at Ed Fenn appears to be coming through an exhaust vent that ends up below the snow drifts. This will need to be looked at to see if it can be raised. The other issue is that the drain lines on the duct work at the low point does not have enough pitch and in one case, dead ends. <b>Ed Fenn leaks repaired. (4) stained ceiling tiles reported at Science Corridor. New leak at Gym repaired. Also, after the meeting some minor roof issues were observed at Cafeteria exit canopy – popped bolts &amp; loose roof edge.</b>
<b>Banwell HEB</b>	5.	<b>Gas Tanks:</b> -Dave Goyette reported on a site visit with Munce's and Rick Eichler. Number of tanks can be reduced to 1 and can also be downsized. It can be relocated near the loading dock. Dave to get info from Munce's about concrete pad size and depth and bollard locations and DL will prepare a sketch for Luke to price. Will include removal of existing fence and gas lines at current location. <b>Current plan is to go with (2) tanks on cmu blocks at corner between coolers and toilet rooms. Relocate and add bollards as req'd.</b>

		<b>Eliminate outdoor wall outlet (swap for outlet at water cooler). Banwell to consult HEB and prepare a sketch.</b>
<b>Meridian</b>	6.	<b><u>Bleachers:</u></b> -Dave Goyette found a piece of bleacher support metal on the floor and will give the piece to Gil to give to Meridian to check out. -Bob has the piece and will check it out. <b>Dave discovered another loose piece. Bob has a call in to the supplier to discuss.</b>
	7.	<b><u>Gym:</u></b> -Lighting and backboard control panel is being programmed and will be shipped soon. -Same. <b>Luke reported panel is shipping Thurs or Fri.</b>
<b>Meridian</b>	8.	<b><u>Door Cylinders</u></b> are on their way according to Luke. -Communication snafu so cylinders have not been ordered but Luke is on top of it now. <b>Pending</b>
<b>Banwell Allied</b>	9.	<b><u>Shop Sink:</u></b> -Paul Bousquet requested a sketch for pricing adding a sink to the shop area. DL to respond. <b>Sink to be heavy duty laundry type on legs, handwash/shop sink. Bob suggests locate near where new rain leader trench is planned. Banwell to consult Allied &amp; prepare a sketch.</b>
	10.	<b><u>Heating:</u></b> -Circuit setters have not been installed at the gym area yet and Bob inquired if they should go ahead and install them. Yes. <b>+ Zone valve at Locker Rooms.</b>
	11.	<b><u>Balancing</u></b> has been completed at the science area. Report due soon. <b>Pending</b>
	12.	<b><u>Curved wall / soffit at kitchen:</u></b> -Bob would like a layout drawing for this area. DL to provide. <b>Sketch provided. Layout &amp; construction under way.</b>
	13.	<b><u>Fume hood</u></b> work will be started over Feb. break and painting will be done March 2. <b>Pending</b>
	14.	<b><u>Chad</u></b> waiting on Keystone jacks from Ray's Electric. Luke to follow up. <b>Pending</b>
	15.	<b>Paul Bousquet noted the school District meeting is March 5 and tours will be given of the Science wing.</b>
	16.	<b>Paul Bousquet noted Morrissey Environmental will be testing for lead at adjacent School-owned houses Feb vacation week.</b>
	17.	<b>Keith Parent noted that approximately (5) electrical outlets were removed from the Gym during floor replacement. Some of the old wiring was romex and thus not replaced in kind. The school needs the outlets. Ed Gibson will review on site with Dave Goyette and</b>

		<b>issue directions for replacements. Meridian will obtain pricing.</b>
	18.	<b>Bob Beaulieu requested Ed Gibson review Plan Note 37 and advise regarding height adjustment of vending machine wall outlets.</b>
	19.	<b>Karl Winchester issued drawing SKA-13 for acoustical improvements to Band Practice room.</b>
	20.	<b>Meeting Schedule: Next meeting: <u>Tues. Mar. 3 at 1:00</u> at the SAU conference room.</b>