

GRS Cooperative
Building Committee and School Board Meeting
MINUTES

Thursday, October 5, 2006
GMHS Library

Present: Ben Mayerson, Nancy Burlison, Bob Demers, Conrad Deutsch, Kathleen Kelley (@ ~6:45), Reed Leberman, and Jean Tremblay

Staff Present: Paul Bousquet, Karen Cloutier, David Goyette, Keith Parent, and Pauline Plourde

Other: Blair Banker (LKC), Angela Brown (Board), David Laurin (Banwell), Paul Partenope (Board), and Gail Scott (Berlin Daily Sun) (@~7:20)

I. Call to Order:

By Ben Mayerson 6:30pm

II. Approval of minutes from 9/28/06:

->A motion to accept made by Nancy, seconded by Jean. No discussion
All in favor

III. Financial report:

The SAU office reports YTD expenditures have been \$1669.58. There are contractual commitments of fees to Banwell and Kennedy, in the amount of \$149,500.00. That figure will vary depending on the project cost, as Kennedy's fee is a percentage of that amount at .33%. Blair mentioned that LKC. would discuss fixing the pre bond fee, at a specific dollar amount. There will also be additional charges, for reimbursables from both firms. There will be future expenditures for public outreach and for other tasks including, but limited to survey work and site ground evaluation.

(task)-Pauline will discuss the contract fee with LKC

IV. Other:

None

a. Public comment

None

V. Banwell/Kennedy update:

a. Faculty forums

i. Ed Fenn

David reports that the EFS Faculty appeared to favor Option #1 ahead of #2, with some changes, well ahead of #3 and #4.

ii. GMHS

This was less straight forward than the Fenn. Several Faculty members commented that a combination of renovation #1 and # 2 or 3 combined would work well. Some teachers expressed a wish for all the MS classrooms to be on one

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floor. There was discussion about science classrooms/labs, SPED rooms, conference space, computer labs, and separation of MS and HS students.

b. Other

MHS:

There was Committee discussion pertaining to the economizing the footprint, fund utilization of the building expense vs. furniture (so called soft expenses), if industrial arts' rooms would be useful to performing arts, changes in the heating plants and delivery system, entry ways, and energy efficiency.

EFS:

There was Committee discussion pertaining to covering over some of the stream in front (and the implication(s) regarding the wetlands' laws), parking configuration, relocating the main entrance to be closer to the gym in Option #1 in conjunction with moving the library toward the center-front of the building. Other topics included: traffic issues on Main St., security, and the overall aesthetics of the front of the building.

(task)-David will create new conceptual drawings, as a result of the Faculty forums, and discussions from tonight's meeting. He will forward them to Ben and the SAU office, prior to our next meeting, so that we may review them.

David will not be in attendance on the 12th, so he felt it was important to get the proposed revisions to the Committee ASAP.

(task)-David will be making a presentation to the Board, at their 10/17 meeting. (see VII c.)

VI. Forum Public Outreach:

a. Press releases

The will be at least one press release to announce the forums.

b. Mailer

A postcard is at the printer, and will be targeted for mail arrival on 10/19.

c. Flyers

A flyer has been made.

(task)- Conrad will distribute flyers throughout Gorham, Katie will do Randolph, and Ben will do Shelburne.

(task)- Ben will Email the flyer to Keith and Karen who will facilitate its distribution to students; to either carry home or it will be emailed directly. Nancy took some for distribution in Berlin as various health facilities.

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d. Web

(task)-Ben will discuss with the office the logistics for various web postings IE flyer, conceptual pdfs, etc.

e. Radio

(task)-Ben has contacted Bob Barbin in the hope of booking another appearance for Paul and him, on the public forum show. Ben will also forward the forum info for readings, on the station's community calendar.

f. Handouts (bond info/tax rate charts?, etc)

David's opinion is that any handout should be relatively brief and not given out until the end (or almost) of a forum, so as not to steal focus from the presentation. There was discussion as to what would be presented.

(task)-Pauline will coordinate with David the inclusion of a PowerPoint slide, in his presentation that pertains to bond and tax information. The data will also be offered in a printed form. There was some discussion of whether a Process Steps document should be offered as well.

There was no consensus regarding this.

(task)-Ben will update the Progress Steps, and forward it to Pauline for posting on the website.

g. Other

(task)-Ben will contact the Citizen's Bank to request that the forum information be posted, on their lightup sign.

(task)-Pauline and Ben will discuss new print advertising, to be placed in the local papers.

(task)-The SAU office will attempt to contact the local cable provider, and request a posting on their events scroller.

Katie distributed a spreadsheet for review. She suggested it be developed as a script or so called 'cheat sheet' so that all members of the Committee, Board, etc have common knowledge and responses for various questions that may arise.

(task)-The document will be forwarded electronically to the SAU office, Banwell, and Kennedy for their initial review and comment as to its format and potential use. Committee members should review it as to their thoughts.

Ben asked that all items of this nature be forwarded first to him, so that it can be reviewed and scheduled on the agenda.

(task)-Ben will place the Committee's vision statement, on all future agendas within the footer.

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VII. Next meetings:

- a. October 11, 7:30am Trip to Hanover, meet @ Rec. Dept.
- b. October 12, 6:30pm @ GMHS Library
- c. October 17, 6:30pm @ Shelburne TH - Board meeting BC presentation
- d. October 19, 6:30 @ GMHS Library
- e. October 24, 6:30 tour, 7pm **forum** @ Ed Fenn Teacher's Lounge
- f. October 26, 6:30 tour, 7pm **forum** @ GMHS Music Room
There was discussion whether this meeting should be relocated to the café, so it may emphasize the unacceptable conditions. It was decided to keep the location of the meeting as announced (Music Room), but to make sure during the tour to point out the shortcomings of the café and kitchen.
- g. November 2, 6:30pm @ GMHS Library
- h. November 9, 7pm **forum** @ GMHS Music Room

VIII. Adjournment: 8:30 pm

->Motion made by Bob, seconded by Nancy.

bwm