

Gorham Randolph Shelburne Cooperative School District Building Committee
Tuesday, July 11, 2006
FRC - Family Strength Room

Present: Nancy Burleson, Craig Burcalow, John Carpenter, Conrad Deutsch, Katie Kelley, Reed Leberman, Ben Mayerson, and Jean Tremblay

Staff Present: David Goyette, Karen Cloutier, Pauline Plourde, Keith Parent, and Paul Bousquet

Call to Order: By Ben Mayerson at 6:35 PM

Introductions: Nancy Burleson was introduced as a new member of the Building Committee and Paul Bousquet as the new Superintendent of SAU 20.

A motion to cap the Committee membership at 11 was moved by John and seconded by Jean. Motion was passed, all in favor.

The Committee decided to keep the membership open, and review the status on September 1, 2006.

Minutes: The Minutes of the June 20, 2006 meeting were approved. **Moved by Reed and seconded by Jean. Motion passed, all in favor.**

Finances: The balance of our 05-06 funds have been committed to paying a portion of the Banwell Architect fee for the condition assessment and program studies analysis. The remainder of the payment will come from our 2007 budget.

The School Board has also transferred a fund balance to the building project from 05-06 budget.

Banwell Report: The Committee discussed the need of bringing David back to clarify any items in the report, and it was decided that this was not required at this time.

John moved that we accept Banwell's report and Jean seconded. Several members indicated they had not completed reviewing the report, but after a discussion in which it was pointed out that his findings are recommendations, all felt comfortable. The motion passed unanimously.

Pauline Plourde Survey: The Committee reviewed the report summarizing Pauline Plourde's survey of school districts that have completed recent building projects and the issues they faced, whether they used a coach, what they would do if they had to do it over, etc.

Open Issues before selecting an architect: Ben and Pauline asked if there were other issues that needed to be discussed before we move to select an architect. Kathleen suggested that she was uncomfortable with our understanding of LEED certification and green building principles. Reed said he saw the need for help with selling the public on the green building benefits. Paul Bousquet suggested that the architect we select would have experience with this issue. Reed proposed that we hire someone one (a coach) to help us decide whether using green building principles are within this project scope. Craig indicated that he was worried about how to evaluate the five proposals for architectural service since neither of us have substantial experience with this size project. After much discussion, the team members felt overall that with the resources on the Internet and through State Dept of Ed; we proceed ahead and select an architect to interview. We discussed the need to keep these five proposals confidential. Everyone was urged to get through proposals by Tuesday, July 18, 2006. Committee members should use the evaluation forms as handed out at the meeting.

Reed suggested that this "mountaineering team" was only as strong as its weakest link and that we as a team must support seeking professional help when we need it to move forward. Kathleen Kelley suggested a vision statement might help with evaluating the proposals and moving forward. John suggested that the

architect would help us develop a vision statement through the conceptual drawing process. Discussion continued centered around the importance of the total budget as a driving force in the development of this project. Ben said that we have been told, by Banwell Architects that this project could cost 25% less if we do a renovation/build versus a build new only. Nancy pointed out that people want to know that the renovation estimate is firm, that renovating will not just clean off the dust, but rather is substantially improve the space. John pointed out that the architect would have to help us plan to move students to minimize disruption in the educational process.

Reed suggested that we still need more analysis of build new versus renovate and add-on. Paul suggested that the faculty and the administration have done an excellent job of specifying the educational program needs. Banwell has done an excellent job of specifying the building issues. The only open item the faculty is now researching is the grade configuration between the two buildings. Paul continued that the Edward Fenn concept is simple, do we add 6th grade and do we add a gym. The High school concept is more complex, do we remove 6th grade, do we add an auditorium, and do we combine the cafeteria with another use.

Ben summarized that once we are happy with the conceptual designs presented by an architect, we send a recommended concept to the School Board.

Kathleen once again asked that the Committee develop a vision statement before we move forward with a conceptual design process.

Reed suggested that the questions we ask in the interview process might shed light on the experience of these firms. He suggested that we ask:

- Would you recommend building new on site or a renovate/addition project?
- Do you have any issues or problems with Banwell's report?
- Can we reuse the gym efficiently in the High School
- What construction method works with this size project?

Ben suggested that we still need to explore the construction delivery method. He said he would like to send the architects firms we will interview w some of the questions we will be asking. We also may require these firms to bring their key people to the interview.

Next Meeting: July 18, 2006 at 6:30 in the FRC, we will select firms to interview. We will select which firms to invite to an interview, determine the questions for the interview, and we will further discuss the construction method.

Other: Paul Bousquet has received two letters one from the Town Manager of Gorham and one from Barry Kelley. The Town Manager pointed out several pieces of property that may meet the requirements of the building project for the middle high school including the 44.75 acres of land near the airport and the land near steel elements. Barry Kelley offered that the land commonly known as the jungle is available with 16 acres adjacent to the 4 acres of land at the Promenade Field, for \$1,000,000.

John Carpenter moved that we adjourn the meeting. Conrad seconded the motion. Meeting was adjourned at 8:40 p.m.

KK/JC
bwm