

**Gorham Randolph Shelburne Cooperative School District Building Committee**  
**Tuesday, June 15, 2006**  
**GMHS Library**

**Present:** Craig Burcalow, John Carpenter, Ben Mayerson, Bob Demers, Reed Leberman

**Administration:** Pauline Plourde, Patrick Low, David Goyette

**Other:** Angela Brown

**Call to Order:** By Ben Mayerson at 6:33 PM

**Minutes:**

The Minutes of the June 8, 2006 meeting were approved. Moved by Craig and seconded by Reed –**all in favor with John abstaining.**

**Agenda Item three – Finance**

To date we have spent \$830.56, leaving a balance of 14169.44, but we have not been billed by Banwell Architects as yet. Ben has requested that any fund balance as of June 30, 2006 be carried over to the next fiscal year.

**Agenda Item four – Public Forums:**

A general discussion followed concerning the turnout for the informational meetings and that all present realized that there were various groups of people within the community that did not participate.

In general we did feel that those attending indicated a preference for the school to remain on site.

The Committee agreed that we need to go back to the communities with a second round of meetings this fall, once we have concepts and associated costs for them.

Angela suggested that at least one of the meetings should be held at the Ed Fenn to encourage people with children in that school to attend. She also felt there were a lot of folks in the community who probably have not been in that building in years. Angela also suggested starting some of the meetings at 5 PM so that parents with young children could attend and not worry about bed times.

**Agenda Item five – Banwell**

The final report has not been received – Pauline is following up to make sure it includes the reports from the engineering sub contractors and that we have it available prior to our next meeting.

## **Agenda Item six – Recommendations to the School Board**

- A. **Site** - Ben reported that he had received a reply to the Committee's request for site information from the Shelburne Planning board but that neither Gorham nor Randolph had responded to the initial request or to a follow-up request.

Committee had a discussion in which it was covered that there was little opinion expressed to relocate the school to a different site. There are several safety concerns around the current site concerning pedestrian traffic in front of the school and in regards to using the common.

A discussion was held concerning the so called "Jungle" lot and whether it met the requirements for a new school because of size. There were also concerns about the cost of developing it. Patrick will review the size and cost issues and report back to the Committee.

John moved that we recommend to the Board that the GMHS project stay on site. The motion was seconded by Bob. **The motion was approved by a three (3) to two (2) vote after discussion.**

- B. **Construction Method** – Pauline reviewed the "construction manager at risk" option with the Committee and indicated that it was her preferred method based experience and conversation with the Department of Education.

David Laurin has suggested that in whatever method we use we need to bring a contractor/construction manager into the project early in the process to firm up estimates and avoid surprises.

The Committee fully supported Pauline's belief that we should not go to a design build model for this project, especially if we are looking at extensive remodeling of existing buildings. In support of this, following Roberts Rules; a motion was introduced to use the "design build" method by Bob and seconded by Craig. **The motion was unanimously voted down.**

The Committee was not ready to support one of the other methods at this time.

- C. **Grade Allocation** – the Committee received some feedback at the forums supporting the relocation of grade six (6) back to the Ed Fenn because of age groupings and Reed noted there might be some advantage from a real estate space issue.

The Committee felt that this is an Administration issue, and a policy issue for the Board, and decided it is not our role to comment on it at this time.

## **Agenda Item Seven – Process Coach**

General discussion where Reed and Craig expressed views that they thought a process might be of some help as we move ahead. Pauline indicated that she felt we can get this from the State and the professionals that we hire.

Angela suggested that we contact Conway and Hanover who are now in the final phases of school projects and ask the following:

- Did they use a coach and if so whom?
- What would they do differently if they were starting the project over?

Pauline, will contact these districts and get their response to the questions.

### **Agenda Item eight – RFQ**

Pauline covered where she has an RFQ for architectural services that she plans to send out soon. The RFQ has been reviewed the Districts attorney and is satisfactory.

We started a discussion on RFQ vs RFP but ran into our 8:30 PM time limit. A motion to extend was passed but with Bob leaving for a previous commitment we no longer had a quorum of the Committee and adjourned at 8:32 PM

The remaining agenda items were not addressed.

### **Next Meeting:**

June 20, 2006 at 6:30 PM GMHS Library