

**Gorham, Randolph, Shelburne Cooperative School District Building Committee**  
**Tuesday, December 20, 2005**  
**GMHS Library**

**Present:** Robert Demers, Craig Burcalow, John Carpenter, Dave Goyette, Reed Leberman, Jean Tremblay, Ben Mayerson, Katie Kelly, Conrad Deutsch, Pauline Plourde, Derek McKenna, Keith Parent, David Goyette

**Call to Order:** By Ben Mayerson at 6:30 PM

**Minutes:** The Minutes of the December 6<sup>th</sup> meeting were approved after minor changes to the wording. Moved by Jean and seconded by Bob.

**Agenda Item three – Chairman’s authorization to expend funds:**

Ben asked to be granted authority to expend up to \$250 for Building Committee activities as required without having a vote of the committee. After discussion Craig moved that the Chairman be authorized to expend up to \$250 with out committee approval, seconded by Conrad. All voted in favor

**Agenda Item four A – Review of Draft RFP for Construction Program Consultant:**

The draft RFP for a Construction Program Consultant was discussed and after changing the words “Coach and Contractor” to Consultant it was moved by Craig and seconded by Jean to approve the RFP. The committed voted to accept the RFP.

Reed then moved to reopen discussion on the item as he thought we were only voting on the word change. This was seconded by Bob and the committee voted unanimously to reopen the item.

Reed voiced his concern that the word “team” and “committee” were used in different areas of the document and this might cause confusion. It was agreed to change the wording such that the current committee will be shown as the GRS Co-operative Building Committee.

Reed also suggested that we should mention in the project background that the GRS Co-operative School District was created by the voters in March 2005. We agreed to add this near the beginning of the Project Background section of the RFP. Katie moved that we accept the RFP as amended, seconded by Reed and approved by a unanimous vote.

**Agenda Item four B – End of Year Report:**

Ben reviewed changes made to the draft report since the last meeting and it was moved and seconded to accept the report. The vote was unanimous.

### **Agenda Item five – Faculty and Administrative input:**

The committee reviewed the documentation provided by the faculty and administration. We agreed to send them a note thanking them for their help and indicating that we will be coming back to them in the future for more input as the process continues.

### **Agenda Item six – agenda for meeting on 1/17/06 with the Co-operative School Board**

The committee agreed that the Chairman should develop an agenda based on the following points;

- Review the Committee's 2005 report
- Jointly develop a new charge for the Committee for 2006 – discuss how the Building Committee will work with the Co-operative School Board's Facility Committee
- Review the Building Committee's funding requests
- Discuss how to publicize the activities of the Building Committee to start building community awareness.

A general discussion followed the last item concerning the importance of developing a plan where the school is seen as and functions as a community asset. This includes making the facilities available to the broader community not just the students and faculty.

### **Agenda Item Seven – Public comment:**

Derek McKenna showed the committee some preliminary drawings that he has made of a potential school layout. These drawings are a part of his senior project to design a new high school. The committee was impressed and looks forward to his future contributions.

### **Next Meeting:**

- The committee agreed to **not meet** on January 3, 2006 our next meeting will be on January 17<sup>th</sup>.

### **Adjournment:**

Motion by John Carpenter, seconded by Craig — approved at 8:10 PM