

Minutes
Professional Development Committee – SAU #20
Wednesday, November 10, 2010- GMHS

Committee Members Present

J. Carlisle – Professional Development Assistant SAU 20
J. Carpenter-Professional Development
J. Corrigan- Gorham High School
K. Fowler- Gorham Middle High School
M. Giroux – Milan Village School
L. Jensen-Gorham Middle High School
K. Parent – Principal, Gorham Middle High School
L. Pike – Ed Fenn Elementary School

Committee Members Not Present

D. Backler – Principal, Milan Village School
K. Cloutier- Principal, Ed Fenn Elementary School
S. Lane-Errol Consolidated School
K. Moore-Edward Fenn Elementary School

The November 10, 2010 meeting of the Professional Development Committee was called to order at 3:37 PM by Chairperson, Jo Carpenter.

Approval of previous meeting's minutes

October 13, 2010 Meeting Minutes- The October 13, 2010 minutes were reviewed for committee approval.

Motion made by Keith Parent to accept the minutes as presented. Motion seconded by Mike Giroux.

Vote on motion: 7-0. Motion approved.

Workshops

Edline Training- Training was conducted today November 10th by Jeff Blais. Three staff members attended and Linda Jensen reported that it was very beneficial. There was discussion on offering technology based workshops on varying topics on a regular basis. It was determined that Mondays or Wednesdays are the most convenient day for GMHS. Jen Corrigan will work with Jeff Blais to organize the trainings.

Smartboard Training- Training is scheduled for November 16th, 3 PM at Ed Fenn School.

MLP Training- MLP training and three year plan writing workshops were held during October at both GMHS and Ed Fenn by Jo Carpenter, Joyce Carlisle, and PDC building representatives. Mike Giroux conducted a similar workshop at Milan Village School.

First Aid/CPR- Barb Arnold, Bruce Fike and Judy Collins are planning to provide First Aid/CPR training. Dates are yet to be determined.

MLP- Joyce Carlisle notified the PDC that updates have been made to MLP, including the addition of the newest version of the PD Plan and the course reimbursement form added to the file library, and the ability for users to attach pertinent files to PD activities.

Other

Jen Corrigan questioned if the PDC should consider paying Jeff Blais for his time in offering the technology workshops. It was determined that Keith Parent would bring the issue to the Administrative Team Meeting.

Jo Carpenter notified the PDC that the SAU #20 Board had requested to view the results of the PD Parent Survey conducted last spring. She requested that the comments be removed prior to releasing the results to the board. The board appreciated viewing the results and found them interesting.

Adjournment

Motion made by Jen Corrigan to adjourn the November Professional Development Committee Meeting. Motion seconded by Mike Giroux.

Vote on motion: 7-0. Motion approved.

The November 10, 2010 Professional Development meeting was adjourned by consensus at 3:55 PM.

The next meeting of the Professional Development Committee is scheduled for Wednesday, December 8, at 3:30 PM, at the Milan Village School.

Respectfully submitted,

Joyce M. Carlisle
SAU #20 Professional Development Assistant